

TOWN OF LADYSMITH
POLICIES AND PROCEDURE MANUAL

TOPIC: PARK BENCH DONATIONS GUIDELINES											
APPROVED BY: COUNCIL	DATE: JUNE 19, 2000										
RESOLUTION #: 00-324											
<i>(Amended from)</i>											
<p>This program allows a donor to contribute to the cost of installing a park bench at one of the Town's parks, the beach or on a boulevard.</p> <p><u>Bench Location:</u> The Parks Department and donor will determine a mutually acceptable location for the bench. A final or deciding choice will be the responsibility of the Parks Department.</p> <p><u>Bench Ownership:</u> Donations to the Town in no way constitute ownership of the item, the land upon which it is situated or the surrounding lands. The Town retains the right to use lands adjacent to these donated items as it deems appropriate and if necessitated, to relocate the item if redevelopment of the area warrants that action.</p> <p><u>Tax Receipts</u> Tax receipts will be issued, as donations to Canadian Municipalities may be tax deductible.</p> <p><u>Bench Memorial Plaque</u> Up to 34 letters on three lines are permissible on a memorial plaque.</p> <p><u>Bench Maintenance:</u> The Town will provide normal maintenance for a minimum period of 5 years. If, through vandalism or accident, for example, a bench is extensively damaged, the Town will, at the discretion of the Parks Department, repair the damage, replace the bench, or relocate the donor plaque to a suitable location. However, the Town is not obligated to replace the bench.</p> <p><u>Bench Styles and Costs</u> The following are examples of bench styles and costs. Actual costs will depend on Market quotation at time of order.</p> <table style="width:100%"><tr><td style="text-align:left"><u>Style</u></td><td style="text-align:right"><u>Cost to Donor</u></td></tr><tr><td>Dumor Bench 105 6' long, backless, IPE (hard wood)</td><td style="text-align:right">as per bylaw</td></tr><tr><td>Shaughnessy BT3-B, (front city hall, H.C Trail) 6' long Clear Cedar</td><td style="text-align:right">as per bylaw</td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></table> <p>A permanent memorial registry will be kept at City Hall.</p> <p><i>(ADDED COMMENT: For each bench an application form should be completed and fwd to City Hall for the Memorial Registry. As this form may change from time to time it is not incl. as part of this policy)</i></p>		<u>Style</u>	<u>Cost to Donor</u>	Dumor Bench 105 6' long, backless, IPE (hard wood)	as per bylaw	Shaughnessy BT3-B, (front city hall, H.C Trail) 6' long Clear Cedar	as per bylaw				
<u>Style</u>	<u>Cost to Donor</u>										
Dumor Bench 105 6' long, backless, IPE (hard wood)	as per bylaw										
Shaughnessy BT3-B, (front city hall, H.C Trail) 6' long Clear Cedar	as per bylaw										