

**A REGULAR MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
6:00 P.M.**

Tuesday, June 6, 2023
Ladysmith Seniors Centre
630 2nd Avenue

Pages

1. CALL TO ORDER

Call to Order 6:00 p.m. in Open Session, in order to retire immediately into Closed Session.

Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.

2. CLOSED SESSION

Recommendation

That, in accordance with section 90 of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (1)(e) the acquisition, disposition or expropriation of land or improvements;
- (1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- (2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or between a provincial government and a third party.

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

Members of the public may attend meetings in person at the Ladysmith Seniors Centre or view the livestream on YouTube:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>.

4. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Regular Meeting of Council for June 6, 2023.

5. RISE AND REPORT- Items from Closed Session

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held May 16, 2023

5

Recommendation

That Council approve the minutes of the Regular Meeting of Council held May 16, 2023.

7. DELEGATIONS

7.1 Quentin Goodbody, President, Ladysmith and District Historical Society (LDHS)

16

2023 LDHS Operational Report to Council

8. PROCLAMATIONS

8.1 Island Good Days - June 19-25, 2023

36

Mayor Stone has proclaimed June 19-25, 2023 as "Island Good Days" in the Town of Ladysmith.

9. STRATEGIC PLAN

9.1 2023 to 2026 Strategic Plan

37

Recommendation

That Council adopt the 2023-2026 Strategic Plan and direct staff to publish the plan online and in hard copy.

10. COMMITTEE MINUTES

10.1 Parks, Recreation & Culture Advisory Committee - May 17, 2023 48

Recommendation

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held May 17, 2023.

11. BYLAWS

11.1 Bylaws for Adoption

11.1.1 "Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139" 49

(a Heritage Revitalization Agreement for "the Island Hotel")

Recommendation

That Council adopt "Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139".

11.2 Bylaw Status Sheet 51

12. NEW BUSINESS

12.1 Community Excellence Award - Excellence in Governance 53

Recommendation

That Council confirm support of staff's Official Community Plan Review Project submission to the Excellence in Governance category of UBCM's "2023 Community Excellence Awards".

13. QUESTION PERIOD

- A maximum of 15 minutes is allotted for questions.
- Persons wishing to address Council during "Question Period" must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.

- Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

14. ADJOURNMENT



MINUTES OF A PUBLIC HEARING AND REGULAR MEETING OF COUNCIL

Tuesday, May 16, 2023

5:32 P.M.

Ladysmith Seniors Centre
630 2nd Avenue

Council Members Present:

Mayor Aaron Stone
Councillor Ray Gourlay
Councillor Amanda Jacobson
Councillor Tricia McKay

Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Allison McCarrick
Erin Anderson
Chris Barfoot
Jake Belobaba
Ryan Bouma

Matt O'Halloran
Julie Thompson
Mike Gregory
Sue Bouma
Julia Tippet

1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 5:32 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2023-120

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#); and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Motion Carried

3. OPEN MEETING AND ACKNOWLEDGEMENT(6:00 P.M.)

Mayor Stone called this Public Hearing and Regular Meeting of Council to order at 6:01 p.m., recognizing with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

4. AGENDA APPROVAL

CS 2023-121

That Council approve the agenda for this Public Hearing and Regular Meeting of Council for May 16, 2023, as amended to include public submissions, received after publication of the agenda, for the following item:

- Item 5.3, Public Hearing - “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2023, No. 2137” and “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2138”.

Motion Carried

5. PUBLIC HEARING

“Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2023, No. 2137” and “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2138”

Property: 440 1st Avenue (Island Hotel)

Members of the public attending: 15

5.1 Outline of Public Hearing Process - Mayor Stone

Mayor Stone outlined the Public Hearing process and stated that the public would have the opportunity to provide their comments to Council about Bylaw Nos. 2137 and 2138.

He advised that staff would introduce the proposed bylaw amendments, followed by public submissions. He reminded the public that the content of submissions would be made public and form a part of the public record for the Hearing, and that the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed bylaws, although they may ask clarifying questions. He advised that once everyone had an opportunity to be heard, the Public Hearing would be closed and no further submissions or comments could be accepted by members of Council.

5.2 Introduction of Bylaws and Statutory Requirements - Senior Planner, Development Services

Julie Thompson, Senior Planner, Development Services, introduced "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2023, No. 2137" and "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2138" as the subjects of the Public Hearing.

Ms. Thompson advised that, if approved, Bylaw No 2137 would change a policy in the Downtown Core designation of "Official Community Plan Bylaw 2003, No. 1488" to support higher densities for the restoration of buildings on the Community Heritage Register. She also explained that Bylaw No. 2137 amends "Official Community Plan Bylaw 2003, No. 1488", which was repealed by "Official Community Plan Bylaw 2022, No. 2200" on May 2, 2023, but Bylaw No. 2137 will not amend the new OCP, which was adopted after Bylaw No. 2137 was in process.

Ms. Thompson noted that, if approved, Bylaw No. 2138 would amend the Downtown Commercial (C-2) zone in "Town of Ladysmith Zoning Bylaw 2014, No. 1860" by adding site-specific regulations for the subject property (440 1st Avenue) including:

- Increasing the maximum floor space ratio from 1.0 to 3.1;
- Increasing the maximum number of permitted dwelling units from 75 units per hectare to 22 units total (475 units per hectare);
- Increasing the maximum parcel coverage from 75% to 100%;
- Increasing the maximum height of a principal building from 12.0m to 18.0m (5 storeys);
- Requirements that the fourth and fifth storeys be stepped back;
- Reducing the rear setback of a principle building from 3.0m to 0.0m;
- Reducing the minimum on-site vehicle parking requirement from approximately 26 spaces to four spaces total; and
- Increasing the minimum Class A (indoor, secure) bike parking spaces from 1.0 per five residential units to one per residential unit (approximately 22 spaces total).

Ms. Thompson also confirmed the Public Hearing notification and engagement process. Notice of this Public Hearing was published in the

Ladysmith Chronicle on May 11, 2023 and posted on the Town's website and community notice boards.

A copy of the Notice, the proposed bylaws, and background information were made available at the front counters of City Hall and Development Services and were available on the Town's website for the Notice period. Staff in the Development Services office were available to respond to questions prior to the Public Hearing. She noted that as of noon on Tuesday, May 16 three written submissions related to the proposed bylaws had been received.

5.3 Submissions

Mayor Stone invited the applicants to make the first submission.

Randy Repass, owner and applicant for the project, addressed Council on behalf of himself and his wife, expressing their intention to keep the heritage facade of the building, to provide 50% more housing, and to restore the downstairs commercial units, all while adopting as many green building principles as possible and assisting current tenants to find new housing. He noted that the project and the parking allocation are in alignment with the newly adopted Official Community Plan.

5.4 Call for Submissions to Council (Three Times) - Mayor Stone

Mayor Stone called for submissions from the public.

Mike Hubbly, resident at 440 1st Avenue, spoke in favour of the project and the building owners. He underscored the difficulties faced by young families in the current zero vacancy climate and stated that the 22 new units will provide opportunity for many.

Mayor Stone called for submissions a second time.

Ron Williams, 439 Davis Road, expressed enthusiasm for the project, noting that it will enhance the downtown core and make the building safe. He appreciated that the plans include keeping the character of the building.

Quentin Goodbody, 11199 Chemainus Road, expressed concerns regarding heritage preservation aspects of the project and stated that allowing the building to include a fifth story would destroy the heritage roof line of the buildings on 1st Avenue.

Rob Johnson, 526 1st Avenue, spoke in favour of the project, but shared concerns regarding back-alley parking during and after the project build, especially for vehicles that service businesses in the area. Mr. Johnson also expressed his belief that more parking spaces per unit should be provided and stated that the construction on 1st Avenue - particularly the work being done to save the facade of the building - would interfere with pedestrian traffic and traffic flow in general.

Liz Hills, owner of Magnolia Massage Therapy at Unit 3, 512 1st Avenue, voiced concerns regarding construction noise for businesses in the area, as well as the project's potential effect on parking for clients with mobility issues.

Mayor Stone called a third and final time for submissions to Council.

Rob Johnson, 526 1st Avenue, asked Council to consider how they will address possible damage to infrastructure or buildings surrounding the project.

Randy Repass, applicant for the project, addressed some of the concerns brought up regarding parking and construction. He advised that construction in the downtown core, though challenging, is common, and noted that his project manager is competent and experienced. He also suggested that the Town could re-configure parking behind 1st Avenue.

Mayor Stone asked the Corporate Officer, M. O'Halloran, if any submissions had been received during the Hearing. The Corporate Officer advised that three submissions had been received after publication of the agenda and had been distributed to Council prior to the meeting and posted on the Town's website. One of the submissions was from the applicants for this project, Randy Repass and Sally-Christine Rodgers, owners of First Avenue Freeholders Corp. Their submission addressed a number of comments and questions that had been raised to date. Another submission was from Dan Wiebe, generally in support of the project but raising some concerns regarding parking. The third submission was from Darnell Simpson who expressed opposition to the project on the basis of parking concerns.

5.5 Declaration that the Public Hearing for Bylaw Nos. 2137 and 2138 is Closed - Mayor Stone

Hearing no comments and receiving no further submissions, Mayor Stone declared the Public Hearing for Bylaw Nos. 2137 and 2138 closed at 6:35 p.m. and stated that no further submissions or comments from the public or interested persons could be accepted by members of Council.

6. BYLAWS - OFFICIAL COMMUNITY PLAN AND ZONING (SUBJECTS OF THE PUBLIC HEARING)

6.1 “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2023, No. 2137”

CS 2023-122

That Council proceed with third reading and adoption of “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2023, No. 2137”.

Motion Carried

OPPOSED: Councillor Stevens

6.2 “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2138”

CS 2023-123

That Council give third reading to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, 2023, No. 2138”.

Motion Carried

OPPOSED: Councillor Stevens

7. MINUTES

7.1 Minutes of the Public Hearing and Regular Meeting of Council held May 2, 2023

CS 2023-124

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held May 2, 2023, as amended to correct a typographical error.

Motion Carried

7.2 Minutes of the Special Meeting of Council held May 9, 2023

CS 2023-125

That Council approve the minutes of the Special Meeting of Council held May 9, 2023.

Motion Carried

8. DEVELOPMENT APPLICATIONS

8.1 Development Variance Permit - 426 Baden-Powell St

CS 2023-126

That Council issue Development Variance Permit 3090-22-15 for 426 Baden-Powell Street (Lot 10 Block 97, District Lot 56, Oyster District Plan 703A, 008-167-290) to vary section 10.6(5)(d) of "Town of Ladysmith Zoning Bylaw 2014, No. 1860" to decrease the front parcel line setback from 6.0m to 1.9m for an existing unenclosed balcony and unenclosed staircase attached to a principal building.

Motion Carried

8.2 Development Variance Permit – 340 Morgan Road

CS 2023-127

That Council issue Development Variance Permit Number 3090-22-16 for 340 Morgan Road (That Part of Lot 3 District Lot 42 Oyster District, Plan 8270 Lying to the South West of the South Westerly Boundary of the Island Highway as Said Highway is Shown on Said Plan Except Parcel A (DD 59670N); 005-491-215) to vary section 6.4(a)(ii) of "Town of Ladysmith Zoning Bylaw 2014, No. 1860" to allow a secondary suite with a maximum floor area of 131.0m².

Motion Carried

9. COMMITTEE MINUTES

9.1 Poverty Reduction Task Group - April 4, 2023

CS 2023-128

That Council receive the minutes of the Poverty Reduction Task Group meeting held April 4, 2023.

Motion Carried

9.2 Parks, Recreation & Culture Advisory Committee - April 19, 2023

CS 2023-129

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held April 19, 2023.

Motion Carried

9.3 Community Planning Advisory Committee - May 3, 2023

CS 2023-130

That Council receive the minutes of the Community Planning Advisory Committee meeting held May 3, 2023.

Motion Carried

CS 2023-131

That Council direct staff to investigate current pre-requisites for secondary suites, specifically for minimum lot size and minimum frontage and forward these findings to the Community Planning Advisory.

Motion Carried

9.4 Committee of the Whole Recommendations - May 9, 2023

CS 2023-132

That Council support the following policing priorities for 2023/2024:

- Continued visibility in the downtown core
- a bylaw, created by the Town to aid the RCMP in addressing open drug use
- Online frauds/scams
- High risk driving and enforcement of the Motor Vehicle Act

Motion Carried

CS 2023-133

That Council:

- Dissolve the Protective Services Committee;
- Direct the Manager of Protective Services to regularly liaise with the community safety partner agencies on reports and concerns in order to address issues efficiently and rapidly; and
- Direct the Manager of Protective Services to conduct annual or semi-annual emergency management and planning exercises with the community safety partner agencies.

Motion Carried

CS 2023-134

That Council direct staff to draft a single-use plastics bylaw incorporating best practices introduced by other municipalities.

Motion Carried

CS 2023-135

That Council direct staff to investigate costs of improving the wi-fi service at Aggie Hall and return to a future meeting of Council with a report outlining options.

Motion Carried

CS 2023-136

That Council direct staff to investigate options for a rain barrel rebate program and bring a report back to Council.

Motion Carried

CS 2023-137

That Council endorse the final draft of the Town of Ladysmith 2023-2026 Strategic Plan.

Motion Carried

10. REPORTS

10.1 UBCM Community to Community (C2C) Forum Program

CS 2023-138

That Council:

1. Authorize staff to apply to the Union of BC Municipalities, for up to \$5,000 during the May 2023 application intake for the Regional Community to Community Forum Program to support a community forum with the Stz'uminus First Nation Council, to be held prior to May 1, 2024; and
2. Approve the allocation of up to \$5,000 as the Town's contribution.

Motion Carried

10.2 Consequential Amendments Arising from OCP Bylaw 2200

CS 2023-139

That Council:

1. Rescind Community Amenity Contribution (CAC) Policy 01 – 6410-A;
2. Decide not to hold a public hearing for “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, 2023, No. 2140” pursuant to section 464(2) of the *Local Government Act* and direct staff to issue notice pursuant to section 467(1) of the *Local Government Act*, prior to first reading of Bylaw No. 2140;
3. Direct staff to refer Bylaw No. 2140 to the Ministry of Transportation and Infrastructure, after third reading of the bylaw, pursuant to section 52 of the *Transportation Act*; and
4. Give first, second and third readings to “Sustainable Transportation Reserve Bylaw, No. 2145”.

Motion Carried

11. BYLAWS

11.1 “Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139”

CS 2023-140

That Council give first three readings to “Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139”.

Motion Carried

11.2 Bylaw Status Sheet

12. CORRESPONDENCE

12.1 Ladysmith Chamber of Commerce Annual Golf Tournament Sponsorship

CS 2023-141

That Council allocate \$200 to sponsor a hole at the Ladysmith Chamber of Commerce Annual Golf Tournament.

Motion Carried

13. QUESTION PERIOD

A member of the public asked Council to consider upgrading the public wi-fi at the Seniors Centre for Council meeting attendees. He also requested that Council consider creating a special task force to re-establish a raft and Town-supplied lifeguards at Transfer Beach.

14. RECESS

CS 2023-142

That Council recess at 7:43 p.m. in order to reconvene the Closed Session.

Motion Carried

15. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 8:33 p.m. without report.

16. ADJOURNMENT

CS 2023-143

That this Regular Meeting of Council be adjourned at 8:34 p.m.

Motion Carried

CERTIFIED CORRECT

Mayor (A. Stone)

Corporate Officer (M. O'Halloran)



**JUNE 6th 2023 UPDATE ON ACTIVITIES
TO LADYSMITH TOWN COUNCIL**

LDHS OPERATING BASICS



MANAGEMENT AND OPERATING AGREEMENT BETWEEN LDHS AND TOWN OF LADYSMITH

Town provides \$ and in return the LDHS operates the Archives and Museum on 1st Ave

2022 FINANCIAL CONTRIBUTIONS FROM TOWN OF LADYSMITH TO LDHS

M&OA Funding for Museum (1 st Ave) and Archives operation	\$26,465
(2022 Basic cost of running Archives and Museum: \$ 36,725)	

Other Municipal Contributions:

Heritage Promotion contribution	\$ 1,500
Professional Development contribution	\$ 1,600
2022 Grant in Aid for Industrial Heritage Preservation	\$ 7,500

TOTAL TOWN FINANCIAL CONTRIBUTION TO LDHS IN 2022	\$36,660
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Museum & Archives M&O Agreement renewed June 30th 2022 for a two year term.

- Current financial part of the agreement is not sustainable.
- Term hinders obtaining external funding.

External funding obtained for LDHS activities since June 2022 Report: >\$40,000

Currently awaiting results of several significant grant applications.

ARCHIVES

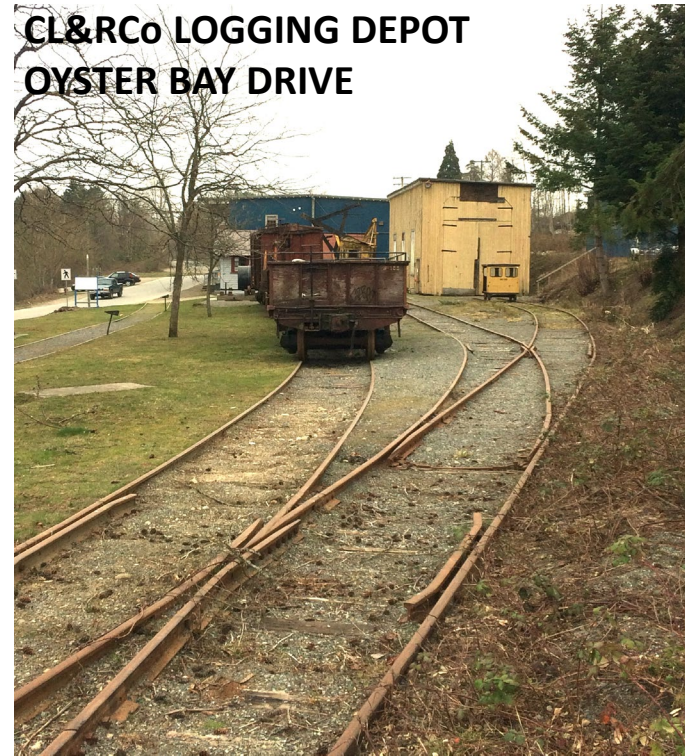


MUSEUM 1ST AVE



LDHS HAS 4 CENTRES OF ACTIVITY

CL&RCo LOGGING DEPOT
OYSTER BAY DRIVE



ONLINE

Website: averages 4000 visitors/month
facebook page: 2000+ followers
YouTube: 57 videos, 100,000+ views
TikTok: 5 clips; 36,000 views

LADYSMITH ARCHIVES ACTIVITIES



Part time Archivist: Christine Meutzner. Works Tuesdays.

Archives operational Monday-Friday 9.00am – 2.00pm : staffed by Volunteers

Archival

- Archiving documents / fonds etc.
- Records/Database management
- Answering technical/property queries from Town, Public etc.

Reading Room

- Researching/Publishing local history
- Building files, Family files, etc.
- Reference library
- Answering queries – family histories etc.
- Assisting researchers
- Heritage promotion
- Book sales

During 2022:

Archives volunteer hours: 3557

Number of Visitors: 200

Number of Information requests: 75

Numerous records archived (catching up on backlog)

LDHS CONTRACTS



Currently working on two contracts with outside agencies.
Both contracts showcase Ladysmith to a wide audience

‘The Beat Goes On – History in Music, Ladysmith’: (Digital Museum of Canada)

History of the Town and District showcased through period music. National exposure.

20 story pages – each focused on a particular period or event.

‘ONE Community’ Heritage Network Project: (Heritage BC) Webpage and Interactive Map:

<https://www.heritagenetwork.ca/>

Welcome to the...

MID-VANCOUVER ISLAND HERITAGE NETWORK

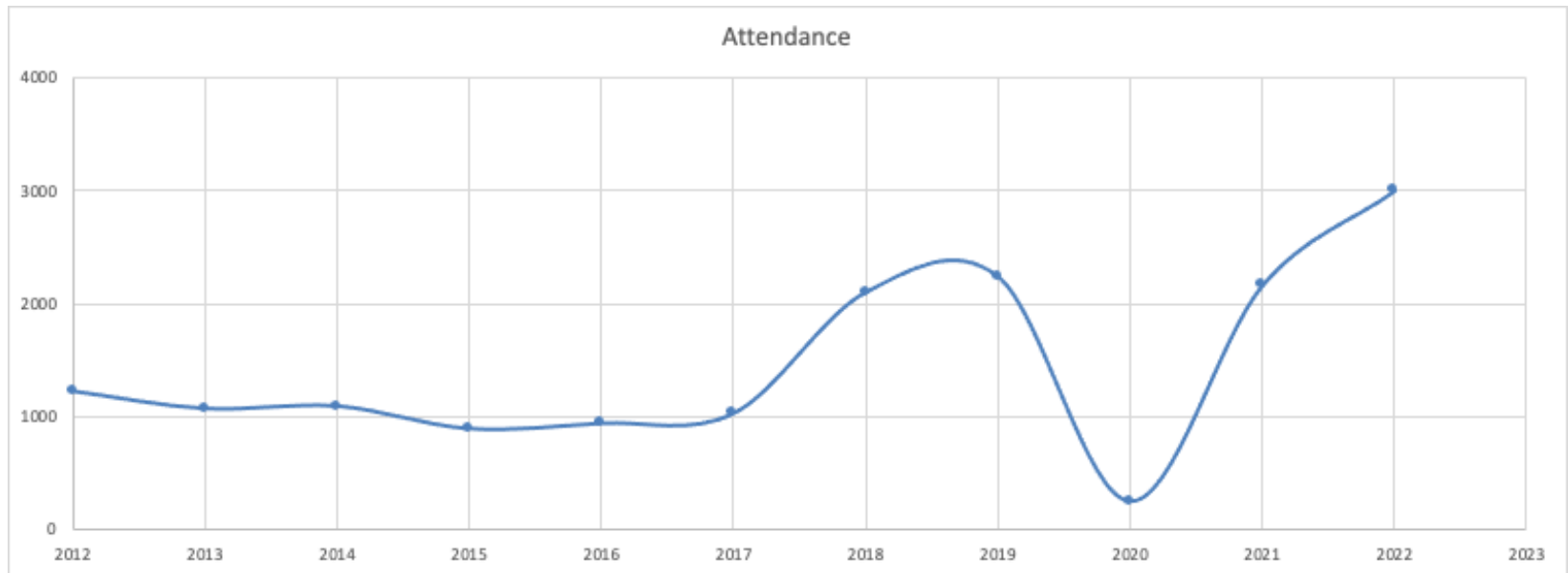
START EXPLORING

to promote co-operation between regional heritage/cultural organisations

- Increase Heritage Awareness
- Promote Heritage Tourism.

1st AVE. MUSEUM ACTIVITIES (contd.)

Museum Attendance:



Rebounding since Covid-19 pandemic. Higher now than it has ever been.



1st AVE. MUSEUM ACTIVITIES

- Change from 'Chronicling the Past' to 'Illustrating the Relevance of Heritage to our Present and Future'
- Establishing the Museum as recognized 'Place of Learning' within the community.

Exhibits

- Permanent exhibits– being updated
 - Interactive
 - Revised story lines
- Introduction of Temporary Feature Exhibits
 - Prime Predators Exhibit.
 - Magic of the Season Christmas Exhibit
 - **June 2023 Opening: "Treemendous, Our Fascinating Forests"**

The Learning Centre

'Historically Speaking' talks series

- Designed to be both educational and to provide a public service.
- Some talks purely historical; other talks cover topics of current community concern, introduced from an historical perspective thus putting the present day situation in context and enabling the community to make informed decisions for the future.

Basement Activity Centre

- Now in operation. Activities several days per week.

Upstairs Gallery

A space for local temporary exhibitions featuring subjects/matters of local interest

1st Ave Museum Volunteer hours: 2022: 1756

2023 to date: 500+

1st AVE. MUSEUM ACTIVITIES

Artifact Storage and Curation:



The new rolling-shelf storage system installed in 2022 is being put to use.

Artifacts are being cleaned and catalogued.

Despite the additional storage, we don't have enough space.....

A thorough review of artifacts is ongoing with some 'de-accessioning' in mind.



LADYSMITH MUSEUM ACTIVITIES



Magic of the Season Christmas Display
December 2022
300 family visitors



Museum Gift Shop and Gallery
opened October 2022

To support local artists/artisans
and promote local history/heritage



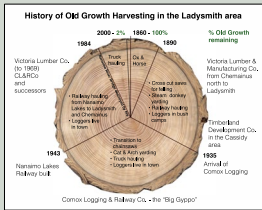
LADYSMITH MUSEUM ACTIVITIES

Exhibits:

A new Feature Exhibit opens early June 2023



History of Logging in the Ladysmith area



Starting in the late 1850s, harvesting of the Old Growth Coastal Douglas-fir forest around Ladysmith continued for the next 140 years, being essentially complete by the year 2000. Less than 1% remains today in protected areas.

Almost all the forest surrounding Ladysmith today is second, third or even fourth growth. The Nanaimo area coal mines, which commenced activity in 1850, used prodigious amounts of lumber for pit props - initially provided by a water powered sawmill on Millstone River just north of downtown Nanaimo. Logging activity in the Ladysmith area commenced near the shoreline, with logs being floated to water-powered sawmills built at Chemamus in 1862 and at Davis Lagoon in 1863.



A pioneer logging 'tree' in 1894. Nanaimo Islander with oxen and horses to haul down land for logging.



Logcutter carrying logs to KLAMCO sawmill, came to circa 1905, northwest of Ladysmith, camp at nearby right is logcutter's camp. At the coordinates, note the derrick over the mill race has been torn from stacked logs dragging into them, Burnhouse on the left.



Horseshoe Bay (left) Chemamus in 1873 by Capt. W.D. Kennedy this 'Horseshoe' at anchor, building at right is the first sawmill powered by water wheel built in 1862, note the log boom in front.

Early settlers cleared the land of trees for farming aided by oxen and horses. The wood was used for buildings, supplying the mines and for export. The original Chemamus water powered sawmill, established in 1862, was expanded in 1873 and converted to steam power in 1883. Much logging was associated with the construction of the E&N Railway in 1885/6. Many small temporary steam powered sawmills provided railroad ties. Tie and bridge timbers were milled at the Chemamus sawmill. The future townsite of Ladysmith was logged using oxen in 1885. Photographs of the town from the early 1900s show tree stumps.



Original CLARCO dump at Ladysmith. The 1862 loaded where the L&M Marina is now. Note the height of the logging rail and the boom over with axle handling logs in the water.



1927 Ladysmith. Bundled logs being loaded using an Airborne crane to truck for hauling to the Ladysmith log dump. Note the primitive appearance of the town. The town site is still visible to the right of the dump.



Ladysmith 1927 CLARCO Falls were taken to west, the mill was torn down, the journey taking about an hour.



1927 Logging crew posing on CLARCO 'Cat and Ape' equipment behind Ladysmith.



Circa 1900. Hand logging at Chemamus Lake using sawpools, axes and an early American chainsaw.



Circa 1846. Eric Sundberg and George Virgil using an early American chainsaw.



Later 1860s. Slow Lumber. B. Roper. Logging some of the last Old Growth at Nanaimo Lake.



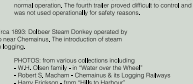
Pre-1901. Crew of CLARCO. Below at left and right of log from Nanaimo Lake. The 'Crab P' on the engine cab was the company logo for Fraser 1888.



The growth of the Lower Mainland settlements around Vancouver after the completion of the transcontinental railroad in 1886 provided a ready market for lumber. Approximately 2 million acres in southeastern Vancouver Island, containing much standing timber, was granted to the E&N Railway Company in 1887 following its construction of the E&N Railway.



1900s. CLARCO. Below at left crossing the Nanaimo River Bridge with a load of logs.



1900s. Pacific P&E of highway truck logging four loads out of Nanaimo Lake. The Dokalet drives the saw for 'down' and not a normal operation. The fourth load proved difficult to control and was too slow to operate for cutting results.

LEFT: Circa 1903. Dokalet Steam Donkey operated by KLAMCO near Chemamus. The introduction of steam power to logging.

PHOTOS from various collections including: • B.C. Archives • Fraser over the World • Robert S. Marshall • Chemamus & its Logging History • Historic Donkey • 1880s to 1900s • Logging History • Logging and Can families Jack Cash • George Hays • Ron Shaden

Tremendous! Our Fascinating Forests

Settler Perception of a natural landscape
The many settlers who arrived in the Pacific Northwest explored clearings and meadows that fostered a bountiful plant and animal life rather than any land they had seen before. They assumed that this was entirely natural. This was not so!

The Indigenous people of the Pacific Northwest had been shaping their lands with many intentional practices long before settlers came to the continent.

An area near a settlement would be planted with an array of food-bearing plant species not found anywhere else in the forest, from crab apples and hazelnuts to a diversity of blackberries and medicinal plants. Plants were frequently brought in from elsewhere. These modified areas are now known as 'Forest Gardens'.

There is evidence of other forms of forest stewardship, from controlled burns, fertilization, pruning, and coppicing. The structure of these Forest Gardens was as follows:

"If you look at a forest garden, there's a canopy, a sub-canopy, a bush-shrub layer, a vine layer going up and around, and then a herbaceous layer. They're making really good use of space."

—Cheryl Goodale, author of 'A Natural History of the Pacific Northwest'

Source: Washington Department of Ecology, 'The Forested Land of the Pacific Northwest'

Source: Washington Department of Ecology, 'The Forested Land of the Pacific Northwest'

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Source: Washington Department of Ecology, 'The Forested Land of the Pacific Northwest'

First Nations use of Forests in the Pacific Northwest

The Importance of Cedar
For thousands of years, coastal First Nations people have used cedar trees in many aspects of their lives.

Two native cedar species grow in the temperate rainforests of British Columbia: Red Cedar - Hul'qum'num name: Pashluq; and Yellow Cedar - Hul'qum'num name: X'ey.

With its lightweight and rot-resistant wood, Red Cedar is the most versatile and most widely used tree among coastal First Nations. Red cedar is a highly rot-proof and commonly used for buildings, stern poles and canoes.

Yellow Cedar bark is softer than Red and is frequently used to make baskets, rope, clothing, and other fibrous materials.

Traditionally, men cut down a tree - a time-consuming and laborious process that involves chipping and heating the tree with red-hot stones to weaken the wood. Traditional woodworking tools, which include stone axes and bone drills, were used. Today, these have replaced with chainsaws, metal axes, axes and chisels.

Harvesting cedar bark is typically performed by women. This requires careful skill and knowledge to avoid the tree being killed from infection or stunted growth. Only portions of young tree would be de-barked to ensure its survival.

Source: Nipmuc Indigenous Education and Arts Society (NIPMUC)



ABOVE: Drawing of Chief Nequema in 1911 showing him wearing a hat and clothing made from cedar.

"Indigenous People value cedar in many ways, and have a much wider vision and knowledge developed over generations of building relationships with their homelands and the other species on which they depend. Many hold a 'temperance' view of the world, in which other species, and even rivers and mountains, are regarded as generous relatives. In return for their gifts to us as humans, we have a sacred responsibility to give back, but never have we regarded responsibility to them, to look at or their needs and not overexploit them."

—Dr. Nancy Henry, Professor Emerita of Ethnobotany, University of Victoria



LEFT: Cedar bark basket. Piece of cedar bark used by Mrs. Shaden and collected by Captain Hays in 1888. This basket can be seen at the British Museum, London. Photo: British Museum

Uses of Cedar
The astounding variety of objects that can be created from Cedar led to a profound cultural interrelationship between the First Nations people and these trees.

Starting with the base of the tree, cedar roots can be dried and braided to form cordage for hats and baskets.

The wives were traditionally used to lash together roof planks and setting baseboards, a vital part of house construction.

Bark can be dyed and processed into different types of thread for mats, clothing, blankets, and hats. Bark is also made into ropes, baskets, and fishing nets.



LEFT: Cedar bark basket. Piece of cedar bark used by Mrs. Shaden and collected by Captain Hays in 1888. This basket can be seen at the British Museum, London. Photo: British Museum

The inner bark of the Yellow Cedar, also valued for its softness and absorbability, so women used them for baby diapers and bedding, sanitary napkins, and towels. Drying cedar bark gives birth to an array of fish gear from cedar, including canoes, paddles, boats, spears, and fishing floats. Fish are preserved in cedar smokehouses or dried on cedar racks.

The wood is strong, lightweight, and straight-grained, so it is easy to split and carve. It is made into stern poles, anchorages and ceremonial items. Coastal First Nations developed an array of fishing gear from cedar, including canoes, paddles, boats, spears, and fishing floats. Fish are preserved in cedar smokehouses or dried on cedar racks.

Barkwood bines made from single cedar planks and steam to form four sides are used to hold all sorts of goods including food. They are used as burial boxes for the deceased.



RIGHT: Cedar bark basket. Piece of cedar bark used by Mrs. Shaden and collected by Captain Hays in 1888. This basket can be seen at the British Museum, London. Photo: British Museum

Cedar poles formed the foundations of longhouses, followed by a framework of fluted beams overlaid with cedar roof planks. Depending on the First Nation, carved house frontal poles were positioned at the entrance.

MUSEUM BASEMENT ACTIVITIES AREA



HISTORICAL SOCIETY OTHER ACTIVITIES

Learning Centre 'Historically Speaking' Talks



Presented by Zoom and in person

10 talks since January 2022:

Yorke Island and the Uncertain War: Catherine Gilbert

Ray Conti – a Ladysmith flyer: Cathy Gilroy.

Luschiim's Plants. Hul'qumi'num Peoples and the Plant World: Drs. Luschiim Charlie and Nancy Turner.

The Robert Kerr: from global trader to coastal collier: David Hill-Turner

An Historical Tour around Ladysmith Harbour: Dr. Quentin Goodbody

Earthquakes in our area: History, Reason, Risk and why you should prepare: Dr. Quentin Goodbody

Crime and Cartel – the Ladysmith underworld after the disappearance of Art Williams: Daryl Ashby

BC Confederation & the Railway: How Ladysmith ties into the tricky tale of the E&N: Dr. Quentin Goodbody

The History of the Ladysmith Cenotaph (Centenary presentation): Dr. Quentin Goodbody

The "Dorothy" 1894-1916: The history of an iconic BC wooden yacht: Robert Lawson

Upcoming: June 10th: "The Postmedia effect. How Culture Capitalism is wrecking our news." Mark Edge

LADYSMITH MUSEUM INDUSTRIAL HERITAGE 2022 ACTIVITIES:



1: Partially restored Humdergin

2: Working on Humdergin engine

3 & 4:
Restoring Baldwin steam engine

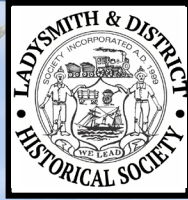
5: Restoring 1927 Plymouth engine



LADYSMITH FOREST FESTIVAL: MAY 27TH 2023

350 attendees





LADYSMITH 4TH ANNUAL HERITAGE AWARDS February 26th 2023 via Zoom

RECIPIENTS:

- **Daryl and Donna Beeston with special mention of Contractor Brian Childs & Co.** for Restoration of 32 White Street, an early Ladysmith dwelling.
- **Bill Drysdale and Chuck Forrest** for Maintaining the E&N Train Station
- **Jason Harris** for his exquisite street banners which in 2022 showcased Stz'uminus art in Ladysmith and for enhancing awareness and appreciation of Coast Salish culture through his art.
- **257 Royal Canadian Air Cadets Squadron Parents Supporting Committee** for Ensuring the squadron's long-established place in Ladysmith's Community Identity, and for its role in the preservation and centenary celebration of the Agricultural Hall.
- **Elder George Harris (Whul'qul latza)** for Composing "Stz'uminus Mustimuxw" and his tireless advocacy of the Stz'uminus and Coast Salish Nations

HISTORICAL SOCIETY OTHER ACTIVITIES

Aggie Hall's 100th Anniversary

Be a Part of History!

SATURDAY
AUG. 6TH 2022

Tickets \$20
Kids Under 12 - FREE
(Parents or Guardians required)

ALL DAY
EVENTS

Starting at 1:30pm
Bring your lawn chairs, blankets
and refreshments

Beatlemania
UNPLUGGED



A
BEATLES
TRIBUTE

3:30 - 4:30pm
(DINNER BREAK)
5:30 - 6:30pm

Buddy Holly
Tribute

with Zachary Stevenson

7:00pm onwards



Let's
Dance

Local dancers demonstrate the
Loco-motion, Bunny Hop, Mashed
Potato, Jive & the Twist
Show off your
dance moves!

Food
Trucks

Trio's Extreme Mac and Cheese
Cool Dudes Pie & Ice Cream
Yellow Sub Machine

Beer
Gardens

on the Aggie field

by Ladysmith
Kinsmen Club

PURCHASE
TICKETS AT:

Pharmasave
Uforik Computers
Fascinating Rhythm
Ladysmith Chamber of Commerce
Ladysmith & District Credit Union
or online at: eventbrite.ca

Sponsored by:

Ladysmith & District
Credit Union™
service since 1944

AGGIE HALL GROUNDS - 1110 1ST AVE. LADYSMITH, BC

For more info contact aggiehall100@yahoo.com
or visit www.ladysmithhistoricalsociety.ca/aggie-hall

AGGIE HALL 100TH ANNIVERSARY CONCERT
AUGUST 6TH 2022: 400 attendees



**HISTORICAL SOCIETY OTHER ACTIVITIES:
AGGIE HALL 100TH ANNIVERSARY
COMMUNITY EVENT
September 24th 2022
Funded by Provincial Govt. Grant**



475 attendees
115 volunteers
1,529 volunteer hours
11 artists
29 artisans
41 heritage presenters
13 activities





LADYSMITH CENOTAPH CENTENARY

January 28th 1923 – January 28th 2023

LDHS working with the Legion





LDHD 2022 OVERVIEW

Very active year – recovering from Covid-19

- Stable financially
- Raising the profile of Ladysmith & District's heritage
- Principle of inclusivity: Signatory of 'The Heritage and Reconciliation Pledge'
- Proud of accomplishments – and more to come!

Some upcoming activities:

- Discussions with Town re:
 - Museum & Archives financing
 - Updating Ladysmith's Heritage Strategic Plan
 - Expanding the Heritage Register



Thank you for this opportunity to present this LDHS activity update to Council.

Questions welcome!



LADYSMITH

TOWN OF LADYSMITH

PROCLAMATION

Island Good Days 2023

- WHEREAS:** *the Vancouver Island Economic Alliance, a non-government, non-profit organization, created and launched the Island Good product brand in 2018 to support local producers and manufacturers by making it easier for shoppers to find and buy local products, and the Island Good brand has been successful in improving the sustainability and resiliency of the Island region economy; and*
- WHEREAS:** *Island Good is celebrating its 5th anniversary and has licensed over 240 Island Good businesses, with 8 operating in the Town of Ladysmith; and*
- WHEREAS:** *Island Good food and beverage products will be prominently featured and celebrated in a major grocery store in the Town of Ladysmith during the week of June 19-15, 2023; and*
- WHEREAS:** *This is an opportunity to recognize and celebrate the contributions of Island Good producers and manufacturers to our local economy and community.*
- THEREFORE,** *I, Aaron Stone, Mayor of the Town of Ladysmith, do hereby proclaim the week of June 19-25, 2023 as “Island Good Days” in the Town of Ladysmith, British Columbia.*

Mayor A. Stone

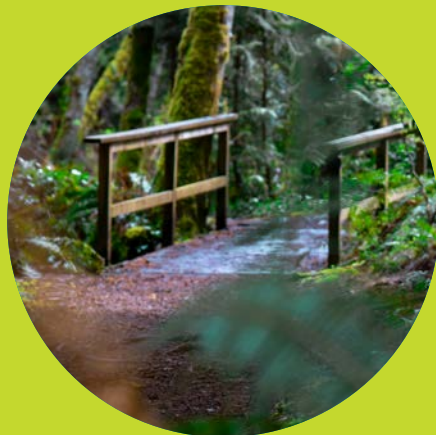
March 21, 2023



STRATEGIC PLAN 2023-2026

CONTENTS

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MESSAGE FROM COUNCIL

On behalf of the Town of Ladysmith, Council is pleased to deliver our 2023-2026 Strategic Plan to the residents, business owners and friends of the community.

We acknowledge that our work and priorities for the town take place on the traditional unceded territory of the Stz'uminus people and are committed to meaningful collaboration on the path of reconciliation.

The Strategic Plan identifies key strategic areas of focus that are supported by strategies and actions.

Our Strategic Plan strikes a balanced approach to fiscal management, advancing projects that are sustainable and managing future growth, while preserving our community's character and protecting our natural assets.

The purpose of this Strategic Plan is to focus on priorities that are in alignment with the Official Community Plan (OCP).

We are excited about implementing and moving towards the vision of our new OCP, which outlines the path for the Town for the next 20 years and beyond.

Furthermore, the actions described in our Strategic Plan confirms our high level of commitment to effectively delivering core services such as water, wastewater, parks, and roads to our residents and businesses.

As a Council, we recognize the delivery of these core services as our first priority, supporting the long-term health and well-being of our citizens as well as the economic success of the Town.

During this term, we will continue to ensure the Town's assets in conjunction with our infrastructure are well planned, provided for, and maintained, while also stewarding the community's aspirations for the future.

The Waterfront Area Plan implementation is an ongoing strategic priority that will long-term provide both economic and ecological benefits as we work together with Stz'uminus in this shared vision for the waterfront.

We'll also further continue to lay the foundation for a diversified local economy through tourism promotion, implementation of the Economic Development Strategy, and Council-led policies encouraging long-term investments in job creation.

These priorities are achievable due to our leadership, good governance, and recognition that success is built through strong relationships and mutual respect.

We invite you to review the 2023-2026 Strategic Plan and look forward to sharing the results of our successes with you.

—MAYOR & COUNCIL

DEVELOPING THE PLAN

2023-2026 Strategic Plan

In early 2023, Council began a strategic planning process designed to evaluate progress made over the last term and to lay a path for the 2022-2026 term of office.

Building on the Town's new Official Community Plan, Council worked with staff to identify priorities that support the community's vision expressed in the Town's new Official Community Plan.

Through this planning process, we determined the strategic priorities and supporting actions and projects that will drive the work of the Town over the next four years.



STRATEGIC VISION & MISSION

Vision

The new Official Community Plan, developed through extensive community engagement describes the community's vision for the Town of Ladysmith:

Unparalleled in its neighbourliness, Ladysmith is a growing community that maintains its smalltown feel. Home to a vibrant downtown and appealing waterfront—rich with heritage and public life—Ladysmith is known for its historic streetscapes, natural beauty, hillsides, and gorgeous views. A leader in climate action, Ladysmith is surrounded by cherished habitat areas that offer recreation, critical ecological services, economic prosperity, and connection with land and water.

Everyone is welcome here.

(Official Community Plan Page 5)

Mission

The mission of the Town of Ladysmith to provide services and good governance while maintaining Town assets and fostering economic, environmental, and social wellbeing.

(BC Community Charter Sec. 7)

Our Past, Our Future

Naut'sa Mawt
(Working Together)

The land on which the Town of Ladysmith was founded in 1904 has been home to the Coast Salish people since Time Immemorial.

We are committed to honouring the rich cultural history of our Stz'uminus First Nation neighbours while together creating a prosperous future for generations to come.



OVERARCHING GOALS

The Official Community Plan includes a set of overarching goals that guide the decision making and priority setting of Council.



Be a place where people from all walks of life can call home, with access to affordable and appropriate housing and services that reduce barriers, including those who face systemic discrimination.



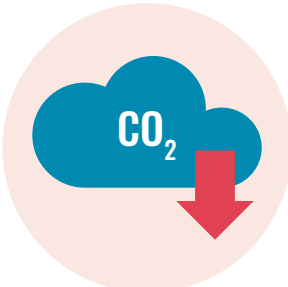
Adapt to the impacts of climate change.



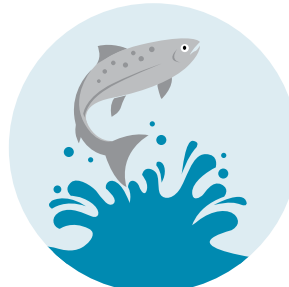
Walk the path of reconciliation.



Prioritize green, safe, and convenient choices for getting around, including walking, cycling, and transit.



Reduce community greenhouse gas emissions by 45% by 2030 and be on track to reduce emissions by 75% by 2040 and reach net zero emissions by 2049.



Be home to natural assets and thriving ecosystems that are protected and, where needed, regenerated for habitat, recreation, intrinsic value, and vital services that range from climate regulation to cleaning water.



Celebrate its unique and vibrant downtown—the heart of the community—where new development complements historic charm and sets it apart from other places.



Revitalize the waterfront to create community prosperity, more public spaces, and restored habitat while honouring past, present, and future generations.



Be known for its lively arts and culture scene.

In addition to the Official Community Plan overarching goals Council commits to:

- Diligent and responsible management of public funds.
- Facilitate communication with citizens and partners.
- Collaborate with volunteers and community partners at every opportunity.

STRATEGIC PRIORITIES

The following pages outline Council’s significant strategic priorities and associated actions. These actions will be our focus over the next four years and are the steps we will take to advance towards our vision.



Core Infrastructure

We will advance projects that address climate change, renew our infrastructure, protect natural and built assets, and accommodate future growth.



Official Community Plan Implementation

We will employ strategies and actions that maintain a diverse, vibrant, and affordable community, ensuring we do not pass undue burden onto future generations.



Waterfront Area Plan

We will implement our Waterfront Area Plan together with Stz’uminus First Nation, creating opportunities for economic prosperity, environmental restoration, and cultural celebration.



Economy

We will promote an environment that facilitates business development and job creation.



Leadership

We will show leadership in building strong relationships with First Nations, reconciliation, and excellence in good governance.

CORE INFRASTRUCTURE

We will advance projects that address climate change, renew our infrastructure, protect natural and built assets, and accommodate future growth.



STRATEGY:

Ensure the Town's water supply system meets the needs of current and future residents and the demands of climate change.

ACTIONS:

- Increase the storage capacity of our water supply system at Holland Lake.
- Build a connection between Holland Lake and Stocking Lake supply main.
- Increase redundancy by twinning the Stocking Lake supply main.
- Repair and upgrade the Stocking Dam.

STRATEGY:

Maintain an effective and efficient wastewater treatment system that meets the needs of the population and supports the long-term health of the Ladysmith Harbour.

ACTIONS:

- Conduct an environmental impact study for the Wastewater Treatment Plant.
- Implement a Sewer Source Control Program, including bylaws and public education.
- Upgrade post treatment disinfection for the Wastewater Treatment Plant.

STRATEGY:

Implement an asset management plan to replace and maintain aging infrastructure.

ACTIONS:

- Complete Phases 1 & 2 of the 4th Avenue upgrades and prepare plans for Phases 3 & 4 upgrades.
- Implement a program to prioritize road maintenance and upgrades.
- Conduct and implement a Stormwater Master Plan.
- Implement and use internal Geographic Information System (GIS) to prioritize infrastructure.
- Update municipal facility condition assessments.
- Undertake short-term improvements to City Hall.
- Work with partners to initiate the comprehensive redevelopment of the Buller Street property, including City Hall.
- Begin improvements to Lot 108 (Forrest Field) site and explore grant opportunities for future amenities.



OFFICIAL COMMUNITY PLAN IMPLEMENTATION

We will employ strategies and actions that maintain a diverse, vibrant, and affordable community, ensuring we do not pass undue burden onto future generations.



STRATEGY

Begin to implement the short-term action items in the Official Community Plan to build the community we want over the next quarter century.

ACTIONS

- Amend the DCC Bylaw and Revitalization Tax Exemption to incentivize growth in Priority Growth Areas.
- As part of the Town's Mobility Strategy, undertake a cycling network plan to develop the short-term cycling network. (Policy 2.19).
- Dedicate funding to develop Ladysmith's first Mobility Plan (Policy 2.3).
- Amend the Subdivision and Development Servicing Bylaw (Policy 2.4).

- Undertake intersection and complete street improvements (Policy 2.5).
- Amend the Zoning Bylaw to modernize the parking pay-in-lieu regulation (Policy 2.27).
- Amend the Zoning Bylaw to eliminate the off-street parking requirement for all commercial uses in the Downtown Heart (Policy 2.28).
- Amend the Zoning Bylaw to align the bicycle parking requirements with current trends and best practices (Policy 2.30).
- Amend the Zoning Bylaw to include requirements for bicycle and end-of-trip facilities (Policy 2.31).
- To accommodate persons with disabilities, amend the Zoning Bylaw to include parking supply ratios and dimensions for van-accessible parking spaces (Policy 2.32).
- Conduct a job market analysis for Ladysmith and Stz'uminus First Nation (Policy 7.2).
- Develop cultural safety training and protocols for employers to create a work culture that supports First Nations employees to thrive (Policy 7.3).
- Support the provision of employer training, education, and support to reduce barriers to recruit, hire, and retain equity-seeking people seeking employment (Policy 7.4).
- Undertake research to explore how the impacts of climate change will affect businesses in Ladysmith (Policy 7.11).
- Amend the Building Bylaw to accelerate adoption of the BC Energy Step Code (Policy 8.7).
- Establish and promote incentive programs to support decarbonization and energy and water efficiency in existing buildings (Policy 8.10).
- Update Ladysmith's Heritage Strategic Plan (Policy 9.9).



WATERFRONT AREA PLAN

We will implement our Waterfront Area Plan together with Stz’uminus First Nation, creating opportunities for economic prosperity, environmental restoration, and cultural celebration.



STRATEGY

Continue remediation of contaminated areas within Ladysmith Harbour.

ACTION

- Work with Stz’uminus First Nation to secure funding to complete foreshore remediation.

STRATEGY

Implement the Waterfront Area Plan.

ACTION

- Prepare necessary infrastructure and site planning for Waterfront Area Plan lands.
- Complete Artisan Studio as part of the Arts and Culture Hub.
- Complete Machine Shop restoration and lease space in accordance with the Waterfront Area Plan when grant funding becomes available.



ECONOMY

We will promote an environment that facilitates business development and job creation.



STRATEGY

Pursue opportunities leading to economic development and job creation.

ACTION

- Implement the Economic Development Strategy 4 key strategies:
 - 1 Arts and Heritage Hub development.
 - 2 Walking tour app enhancement.
 - 3 Develop project parameters and pursue funding for online investment and resident attraction tools to be combined with tourism promotion.
 - 4 Develop a funding ready plan for mountain bike trail development.

STRATEGY

Implement and support projects to maintain a vibrant downtown.

ACTION

- Pursue community improvement grants.
- Support the Chamber of Commerce and Ladysmith Downtown Business Association in their efforts to support downtown.



LEADERSHIP

We will show leadership in building strong relationships with First Nations, reconciliation, and excellence in good governance.



STRATEGY

Strengthen communication and meaningful collaboration with Stz'uminus First Nation.

ACTION

- Building on the Naut'Sa Mawt accord, the Town will initiate the co-creation of a Reconciliation Framework that is consistent with UNDRIP, seeking guidance on topics and directions from Stz'uminus First Nation and other First Nations whose traditional territories encompass Ladysmith. (OCP policy 1.2).

STRATEGY

Demonstrate Council's leadership and continued excellence in governance.

ACTION

- Continue to enhance Council's performance by conducting annual self-assessments.
- Foster Council excellence through training, workshops, and other opportunities.





Town of Ladysmith
 410 Esplanade Avenue,
 PO Box 220
 Ladysmith, British Columbia, V9G 1A2
ladysmith.ca | (250) 245-6400

**Minutes of the Parks, Recreation & Culture Advisory Committee
Wednesday, May 17, 2023 at 7:00pm
Frank Jameson Community Centre**

COMMITTEE MEMBERS PRESENT:

Lynda Baker, Chair
Colleen Butcher
Geoff Dean
Gordon Filewych

Jacqueline Huard
Bruce Mason
Terri Merritt-Worden

STAFF PRESENT:

Chris Barfoot, Lead
Kim Cheang, Minute Taker

REGRETS:

Councillor Duck Paterson
Pamela Walker

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

The meeting was called to order at 7:08pm

The Chair acknowledged with gratitude that the meeting was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

AGENDA

2023-15:

That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.

Motion Carried.

MINUTES

2023-16:

That the Parks, Recreation & Culture Advisory Committee approve the minutes of the April 19, 2023 meeting as presented.

Motion Carried

OLD BUSINESS

Park Implementation Plan

2023-17:

That the Parks, Recreation & Culture Advisory Committee endorse the draft Hill Top Park Plan with amended changes.

Motion Carried.

NEXT MEETING

7:00pm on Wednesday, June 21, 2023 site visit to Rutti Park.

ADJOURNMENT

2023-18:

That the Parks, Recreation & Culture Advisory Committee adjourn this meeting at 8:15pm.

Motion Carried

TOWN OF LADYSMITH

BYLAW NO. 2139

A Bylaw to Enter into a Heritage Revitalization Agreement for “the Island Hotel”

The Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. That the Town of Ladysmith is authorized to enter into the Heritage Revitalization Agreement for the building located at Lot 6, Block 27, District Lot 56, Oyster District, Plan 703 (PID: 008-550-981), 440 1st Avenue (the Island Hotel) substantially in the form attached to this Bylaw as Schedule 1.
2. The Mayor and Corporate Officer are authorized on behalf of the Town of Ladysmith to execute the Heritage Revitalization Agreement.

Citation

3. This Bylaw may be cited for all purposes as “Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139”.

READ A FIRST TIME on the 16th day of May, 2023

READ A SECOND TIME on the 16th day of May, 2023

READ A THIRD TIME on the 16th day of May, 2023

ADOPTED on the _____ day of _____, 2022

Mayor (A. Stone)

Corporate Officer (M. O’Halloran)

Schedule 1

Heritage Revitalization Agreement

BYLAW STATUS SHEET

June 6, 2023

Bylaw #	Description	Status
2106	"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 71) 2022, No. 2106". Amends land use and Development Permit Areas at Lot 5, Holland Creek.	First and second readings, April 19, 2022. Public Hearing held August 2, 2022. Second reading rescinded, September 6, 2022. Second public hearing and third reading September 20, 2022. Conditions to be met prior to adoption.
2107	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.48) 2022, No. 2107". Includes secondary suites, coach house dwellings and townhouse dwellings at Lot 5, Holland Creek.	First and second readings, April 19, 2022. Public Hearing held August 2, 2022. Second reading rescinded, September 6, 2022. Second public hearing and third reading September 20, 2022. Conditions to be met prior to adoption.
2113	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 49) 2022, No. 2113". Re-zones Lot B -891 Russell Road from R-1 single family to R-1-A single family small lot, for the purpose of a subdivision.	First, second and third readings, November 15, 2022. MOTI approval required.
2124	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2124". Changes zoning to allow the construction of two fourplexes on 11 & 17 Warren Street.	First and second readings, March 7, 2023. Public Hearing and third reading May 2, 2023. MOTI approval required.
2130	"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 73) 2022, No. 2130" (10940 Westdowne Rd.) Changes the OCP designation from single family to Mobile Home Park residential.	First and second readings, December 20, 2022. Public Hearing required. MOTI approval required.
2131	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 54) 2022, No. 2131" (10940 Westdowne Rd.) Changes zoning from Rural Residential (RU-1) to Manufactured Home Park (MHP-1)	First and second readings, December 20, 2022. Public Hearing required. MOTI approval required.
2133	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 56) 2023, No. 2133". Allows convenience store at 1132-1142 Rocky Creek Rd.	First and second readings, January 10, 2023. Public Hearing required. MOTI approval required.
2135	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2135". Amends zoning to include <i>Coach House Dwelling</i> as a permitted <i>Accessory Use</i> .	First and second readings March 7, 2023. Public Hearing and third reading May 2, 2023. MOTI approval required.

BYLAW STATUS SHEET**May 16, 2023**

2138	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, 2023, No. 2138". Site specific regulations in the C-2 zone for 440 1 st Avenue.	First and second readings, February 21, 2023. Public Hearing and third reading held May 16, 2023. MOTI approval required.
2139	"Town of Ladysmith Heritage Revitalization Agreement Bylaw 2023, No. 2139". To enter into a Heritage Revitalization Agreement for "the Island Hotel.	First, second and third readings, May 16, 2023.
2145	"Sustainable Transportation Reserve Bylaw, No. 2145". To establish a reserve fund for sustainable transportation infrastructure.	First, second and third readings held May 16, 2023.

Community Excellence Awards 2023 Application Form

Please complete and return the application form by May 19, 2023. All questions are required to be answered by typing directly in this form. If you have any questions, contact awards@ubcm.ca.

SECTION 1: Applicant Information	<i>AP- (For administrative use only)</i>
Local Government or First Nation: Town of Ladysmith	Complete Mailing Address: PO Box 220 Ladysmith, B.C. V9G 1A2
Contact Person: Mike Gregory	Position: Communications and Engagement Specialist
Phone: 250-210-1740	E-mail: mgregory@ladysmith.ca

SECTION 2: Category. Please select only one:
<input checked="" type="checkbox"/> Excellence in Governance. <i>Governance processes or policies that are outcomes-based and consensus oriented; support and encourage citizen participation in civic decision-making; are efficient, equitable and inclusive, open and transparent; and exemplify best practices in accountability, effectiveness, and long-term thinking.</i>
<input type="checkbox"/> Excellence in Service Delivery. <i>Projects/programs that provide effective services in a proactive manner and demonstrate benefit to the community.</i>
<input type="checkbox"/> Excellence in Asset Management. <i>Projects/programs that demonstrate a comprehensive system of asset management policies and practices, meeting and/or exceeding accepted best practices.</i>
<input type="checkbox"/> Excellence in Sustainability. <i>Projects/programs that incorporate a long-term sustainability lens by considering cultural, social, economic and environmental issues in planning, policy and practice.</i>

SECTION 3: Project/Program Details



1. Name of the Project/Program:

Town of Ladysmith Official Community Plan (OCP).

2. Project/Program Summary. Please provide a summary of your project/program in 150 words or less.

The Town of Ladysmith's Official Community Plan Review was coined 'Unparalleled 2049', recognizing the community's geographic location on the 49th Parallel and the local response required to some of the greatest challenges and opportunities of our time, including climate change, housing affordability, inequity, and reconciliation.

The OCP Review was facilitated during a period when COVID-19 restrictions were easing allowing for both electronic and in-person engagement opportunities. Furthermore, the need for action on climate change through greenhouse gas (GHG) reductions was informed by the summer heat dome and extensive flooding throughout areas of BC.

The OCP builds on the Town's Naut'Sa Mawt Accord with Stz'uminus First Nation and is consistent with UNDRIP, seeking guidance on topics and directions from the Nation whose traditional territories encompass Ladysmith.

3. Project timeline. Please indicate when the project/program was initiated and if it is now substantially complete.

The Town of Ladysmith's Official Community Plan Review was initiated in Fall 2021 and the final OCP was adopted by Council in April 2023.

4. Demonstrating Excellence. Please describe how your project/program demonstrates excellence in meeting the purposes of local government in BC and provides promising practices for others to follow.

The OCP provides the overarching strategic direction for Council and staff, who the policies to a wide range of municipal decisions, such as budgeting, servicing, capital projects, and in the review of land use and development proposals.

Adopted and endorsed by Council, the following OCP includes the following key goals and priorities should take priority over others (in no particular order):

- Reduce community greenhouse gas emissions by 45% by 2030 and be on track to reduce emissions by 75% by 2040, and reach net zero emissions by 2049;
- Walk the path of reconciliation;
- Be a place where people from all walks of life can call home, with access to affordable and appropriate housing;
- Concentrate growth in Priority Growth Areas in support of the three priorities noted above as well as the broader OCP goals.

5. Category Criteria.

A. Please describe how your project/program meets the objectives of the category you have applied under. Refer to Section 3 of the Program & Application Guide.

The OCP and the policies contained within reflect the most extensive public engagement exercise since the adoption of the Town's award-winning Waterfront Area Plan.

Hundreds of residents participated in the inclusive process which raised the bar for citizen participation in the decision-making process.

The OCP's policies are built on broad community consensus and throughout the review, inclusive and meaningful collaboration opportunities were provided to the public (described in more detail in Section 4 – Q. 10)

Going forward, the OCP implementation by the Town will be carried out through ongoing planning, decision-making, on-the-ground action, and partnerships. Simply put, this is a plan created by the community, for the community, and implemented by the community.

The Town has demonstrated its best practices for both accountability and long-term thinking in recognizing the need for urgent action on the climate crisis, as represented in the OCP's policies and actions.

Strategies for achieving net zero emissions in Ladysmith are integrated throughout this OCP in its policies and guidelines, reflecting robust analysis and modelling. These benchmarks are an important starting place for strategies and policy implementation.

B. In many cases projects may meet the criteria of more than one category. If applicable, please describe how your project meets the criteria of one or more other categories.

NA

SECTION 4: Program Criteria

6. Leadership. Describe the extent to which your local government acted as a local or regional leader in the development or implementation of the project/program.

Ladysmith's Official Community Plan incorporates policies and 11 actions specific to reconciliation and upholding the rights of Indigenous peoples, recognizing past successes through working with Stz'uminus First Nation but also ongoing opportunities for shared prosperity.

Reconciliation also emerged as a theme through the broad community engagement processes and identified aspirations and goals for greater overall inclusivity.

As part of the OCP process, members of Council, staff, and the consulting team also participated in "decolonization in local government workshops" to learn and practice skills in cross-cultural relationship building, and to develop recommendations for the OCP process as well as the Town of Ladysmith's overall practices.

7. Financial management and planning. Describe the degree to which the project and/or organization has implemented financial best practices that support long-term financial planning, value for money, financial sustainability and/or economic development.

One of the most important elements of OCP implementation is the municipal budget.

Moving forward, the Town will create budgets that directly align with this OCP, establishing and documenting how proposed spending will help achieve the goals of this OCP including meeting the 5-Year GHG reduction targets and the net zero emissions target by 2050.

8. Partnerships and collaboration. Describe the breadth and depth of community and/or regional partnerships that supported the project/program and the extent to which internal (e.g. inter-departmental and/or staff and elected officials) and/or external collaboration was evident.

Meaningful, inclusive, and comprehensive engagement helped inform every step of the OCP Review process. It included community-wide visioning and co-creation of planning ideas; review of draft vision, goals and growth directions; and review of the draft Plan.

Municipal partners and stakeholders now play vital roles in the implementation of the OCP. This includes residents, landowners, and businesses who reference the OCP when making property and investment decisions. School District 68, provincial agencies, and community organizations refer to the OCP to guide facility planning and delivery of programs and services.

Furthermore, the OCP builds on the strong relationship between the Town and Stz'uminus First Nation, exemplified by the Naut'Sa Mawt Accord, which means "working together as one" in the local Hul'qumi'num language. Stz'uminus was consulted as part of the Review and the OCP contains policies and actions to advance reconciliation and Indigenization work in Ladysmith.

9. Innovation and promising practices. Describe the degree to which the project/program demonstrated creativity and innovation, and contributed to increased efficiency or effectiveness.

The OCP Review was conducted as the COVID-19 restrictions were easing in BC and required the Town and its consultant be innovative and creative in our approach to public engagement.

Surveys used many unique tools such as mapping exercises, where participants had the opportunity to identify important locations on a map of Ladysmith and surrounding area. Many of these tools were new to Ladysmith residents and the feedback received was impressive.

As an example, in one survey map a total of 1,502 locations were identified across five categories: ideas for change, cherished places, community hearts, "I feel belonging here", and challenged areas.

An additional 1,425 comments were shared related to these categories.

Also during this time, the Town's consultant also facilitated a virtual session with local high school classes to capture youth participation and feedback in the creation of the planned.

As restrictions eased, Ladysmith was a leader in facilitating a return to safe in-person engagement with a Big Ideas Fair in the heart of our historic downtown.

Hundreds of people attended the event which played on the idea of a fair and included a diverse range of activities for all-ages and abilities to help shape the policies contained with the OCP.

During the engagement process the Town was successful in partnering with a key stakeholder, the local Kinsmen Club, to deliver one of the community events.

The successful engagement completed as part of the OCP Review contributed effectively to a plan that is reflective of the Ladysmith of today and our future.

10. Engagement and communications. Describe the extent to which internal and/or external engagement was foundational to the success of the project/program, including the use of communication tools such as social media.

In developing the OCP, engagement activities included two different types of online surveys, virtual workshops, and in-person events that sought to reach a broad and diverse group of people.

Over 400 people participated in one of the online surveys, and hundreds more contributed their input in other engagement activities.

A Big Ideas Fair was a highlight of the OCP Review and was held in Ladysmith's Diversity Square on a busy Saturday morning in June 2022. Playing on the theme of a 'fair', the public was presented with unique opportunities to provide feedback, including: Mayor for a Day, Children's dream idea tree, and a giant land-use mapping exercise.

Additionally, as part of the event, walking tours of the waterfront, as well as two neighbourhoods, were facilitated by the Town and our project consultants to gather feedback on the current state and future of particular areas.

The Town received grant funds through the Province's Active Transportation Planning and hosted four public engagement sessions in February and March 2022 as part of the Review. These sessions included both electric bike tours and walking tours and led to 50 detailed transportation policies focused on prioritizing green, safe, and convenient choices for getting around, including walking, cycling, and transit.

Lastly, the Town co-hosted a OCP Pancake Breakfast with the local Kinsmen Club, allowing the public to come view the draft OCP and provide more feedback, while at the same time enjoying a complimentary meal. The drop-in style event was extremely popular and received praise from the community for the creativity of the engagement.

Council allowed two weeks between the OCP Public Hearing and adoption to reflect on the community's input received during this phase.

11. Transferability. Describe the degree to which the process or outcomes of the project, or other learnings, could be conveyed to other UBCM members.

- OCP Reviews and the creation of a final policy document take time; ensure Council is aware of the length of this project and provided with updates.
- Public engagement is essential to the process. Use the project to try new tools, capture interest, and don't be afraid to redo engagement in different ways to gather feedback. A combination of mediums for the engagement worked well.

- However important, OCP Reviews are costly and grant funds would help local governments manage the tax burden.
- Ensure that OCP policies are attainable for your community.

12. Performance measurement: Describe the extent to which the project has identified and/or utilized performance measures, benchmarks and/or standards to demonstrate benefit to the community.

The OCP's implementation relies on annual resourcing, monitoring, and reporting on progress.

GHG emissions modelling was undertaken as part of this OCP process to determine which actions are necessary in order to meet these targets.

Those actions have been incorporated into the policies and actions throughout this OCP. They include policies for net zero emissions energy systems, buildings, transportation systems, and infrastructure.

The population and housing projections presented in the OCP were used in testing land capacity and evaluating the performance of different land use scenarios.

The analysis demonstrated that there is sufficient land to accommodate population and residential growth within existing Town boundaries and is a benchmark for policies and future strategies at the time of creating the OCP.

SECTION 5: Additional Information

13. Please share any other information you think may help support your submission.

Ladysmith's OCP is a document that Council is extremely proud of and the implementation of the first policies are already underway.

Council is soon to adopt its Strategic Plan which aligns directly with the OCP.

SECTION 6: Required Attachments

- ☐ Council, Board or Band Council resolution indicating support for the project to be considered for a 2023 Community Excellence Award. Note: UBCM will accept applications without a resolution, providing they are received by August 18, 2023. Please contact UBCM if the resolution cannot be submitted by the application deadline.
- ☒ Five representative photos of the project. Photos should be submitted as JPEG files at a resolution suitable for display.
- ☐ Links to any publicly available videos related to the project.

Applications should be submitted as Word or PDF files. Submit applications to Local Government Program Services, Union of BC Municipalities.

E-mail: awards@ubcm.ca

SECTION 7: Signature

Applications are required to be signed by an authorized representative of the applicant.

Name: Allison McCarrick

Title: CAO

Signature:



Date: May 19, 2023



OFFICIAL COMMUNITY PLAN PANCAKE BREAKFAST



The Town of Ladysmith is
welcoming public input on the
draft Official Community Plan.

OCP Pancake Breakfast
Saturday, Nov. 5, 2022
9am to 2pm
Aggie Hall 1110 1st Avenue

Free pancake breakfast
generously provided by the
Ladysmith Kinsmen Club.

Can't make the event? No problem. To learn
about other ways you can participate visit
ladysmith.ca/city-hall/official-community-plan-review







3. NET ZERO EMISSIONS COMMUNITY

THE CLIMATE EMERGENCY

The [Intergovernmental Panel on Climate Change \(IPCC\)](#) estimates that average global surface temperature will increase by 1.8 to 4.0°C (best estimate) by 2050, a substantial increase over the rate of warming (0.6°C), recorded for the last century. In 2018, a special report from the IPCC concluded that warming would reach 1.5°C sometime between 2030 and 2052 in the absence of serious mitigation actions. The IPCC further estimated that a 1.5°C increase is likely to be the point at which some humans and ecosystems reach their maximum capacity to adapt and survive.

During the preparation of this OCP in 2021-2022, British Columbia experienced many of the effects of climate change. This included destructive floods, forest fires, and extreme weather like a heat dome that took human lives.



LOCAL RESPONSES TO THE CLIMATE EMERGENCY

Human activity in human settlements is responsible for 70% of global greenhouse gas emissions. This means that local governments have an important role to play in controlling or influencing emissions. Globally, local governments are enacting policy to reduce emissions within their borders, contributing to the worldwide action required to avoid climate catastrophe.

Strategies for achieving net zero emissions in Ladysmith are integrated throughout this OCP in its policies and guidelines. A starting place for creating those strategies is benchmarking our status at the time of creating this OCP.

Figure 1 outlines Ladysmith's greenhouse emissions profile for the year 2016.

There is international scientific consensus that greenhouse gas emissions must be reduced to zero by 2050 at the latest in order to stabilize global temperatures and avoid catastrophic climate change impacts. Canada committed to reducing emissions to net zero by 2050 in the 2015 Paris Agreement, which is an international treaty on GHG reductions.

WHAT IS NET ZERO?

Net Zero is the target of completely negating the amount of greenhouse gases (GHGs) produced by activity through the reduction of greenhouse gas emissions and absorbing carbon dioxide from the atmosphere.

WHAT IS TCO2E?

CO₂e is a measure used to compare various greenhouse gases, such as carbon dioxide and methane, on the basis of their global warming potential by converting them to the equivalent amount of carbon dioxide (CO₂). These amounts are typical expressed in metric tonnes (t), hence tCO₂e.

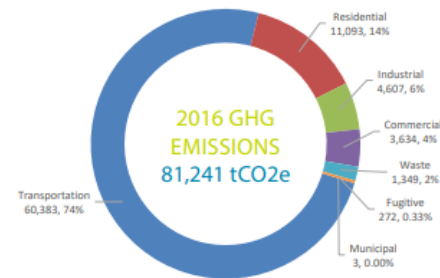


Figure 1: Ladysmith GHG Emissions Profile