

**A REGULAR MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
6:30 P.M.**

**Tuesday, February 7, 2023
Ladysmith Seniors Centre
630 2nd Avenue**

Pages

1. CALL TO ORDER

Call to Order 6:30 p.m. in Open Session, in order to retire immediately into Closed Session.

Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.

2. CLOSED SESSION

Recommendation

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

3.1 INFORMATION ON HOW TO VIEW / ATTEND THE MEETING

Members of the public may attend meetings in person at the Ladysmith Seniors Centre or view the livestream on YouTube:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>.

4. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Regular Meeting of Council for February 7, 2023.

5. RISE AND REPORT- Items from Closed Session

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held January 24, 2023

4

Recommendation

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held January 24, 2023.

7. COMMITTEE MINUTES

7.1 Parks, Recreation & Culture Advisory Committee - January 18, 2023

12

Recommendation

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held January 18, 2023.

8. REPORTS

8.1 220 High Street Fire Monitoring System Replacement

14

Recommendation

That Council direct staff to include \$55,000 in the 2023-2027 Financial Plan for the Fire Monitoring System Replacement at 220 High Street with the funds to come from the Protective Services Reserve.

9. BYLAWS

9.1 Bylaws for Adoption

9.1.1 “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2101” 17

(to delegate authority to the Director of Development Services to approve Development Permits for coach houses that are less than 5.0m tall.)

Recommendation

That Council adopt “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2101”.

9.2 Bylaw Status Sheet 18

10. NEW BUSINESS

11. QUESTION PERIOD

- A maximum of 15 minutes is allotted for questions.
- Persons wishing to address Council during "Question Period" must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

12. ADJOURNMENT



MINUTES OF A PUBLIC HEARING AND REGULAR MEETING OF COUNCIL

Tuesday, January 24, 2023

6:01 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

Council Members Present:

Mayor Aaron Stone

Councillor Ray Gourlay

Councillor Amanda Jacobson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Staff Present:

Allison McCarrick

Chris Barfoot

Jake Belobaba

Ryan Bouma

Matt O'Halloran

Christina Hovey

Julie Thompson

Sue Bouma

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Mayor Stone called this Public Hearing and Regular Meeting of Council to order at 6:01 p.m., recognizing with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CS 2023-012

That Council approve the agenda for this Public Hearing and Regular Meeting of Council for January 24, 2023 as amended to include public submissions received after publication of the agenda for the following item:

- Item 3.1, "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53) 2022, No. 2129" and "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 55) 2022, No. 2132".

Motion Carried

3. PUBLIC HEARING

3.1 “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53) 2022, No. 2129” and “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 55) 2022, No. 2132”

Members of the public attending: 4

3.1.1 Outline of Public Hearing Process - Mayor Stone

Mayor Stone outlined the Public Hearing process and stated that the public would have the opportunity to provide their comments to Council about Bylaw Nos. 2129 and 2132.

He advised that staff would introduce the proposed bylaw amendments, followed by public submissions. He reminded the public that the content of submissions would be made public and form a part of the public record for the Hearing, and that the function of Council at a Public Hearing is to listen rather than to debate the merits of the proposed bylaws, although they may ask clarifying questions. He advised that once everyone had an opportunity to be heard, the Public Hearing would be closed and no further submissions or comments could be accepted by members of Council.

3.1.2 Introduction of Bylaws and Statutory Requirements - Planner, Development Services

Julie Thompson, Senior Planner, Development Services, introduced “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53) 2022, No. 2129” and “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 55) 2022, No. 2132” as the subjects of the Public Hearing.

Ms. Thompson advised that, if approved, Bylaw No. 2129 would:

- amend the Zoning Bylaw by rezoning the property at 1152 Rocky Creek Road from Live/Work Industrial (I-1A) to Light Industrial (I-1); and
- allow Cannabis Cultivation and Cannabis Processing within an enclosed building under standard licences from Health Canada on a site-specific basis on 1152 Rocky Creek Road.

She noted that, if approved, Bylaw No. 2132 would allow Cannabis Cultivation and Cannabis Processing within an enclosed building

under standard licences from Health Canada on a site-specific basis at 1144 Rocky Creek Road.

Ms. Thompson also confirmed the Public Hearing notification and engagement process. Notice of this Public Hearing was published in the Ladysmith Chronicle on January 19, 2023, posted on the Town's website and community notice boards, and mailed and delivered to all properties located within 60 metres of the subject properties.

A copy of the Notice, the proposed bylaws, and background information were made available at the front counters of City Hall and Development Services and were available on the Town's website for the Notice period. Staff in the Development Services office were available to respond to questions prior to the Public Hearing. Ms. Thompson noted that as of noon on Tuesday, January 24 three submissions related to the proposed bylaws had been received.

3.1.3 Submissions

Mayor Stone invited the applicants to make the first submission, but they were not in attendance.

3.1.4 Call for Submissions to Council (Three Times) - Mayor Stone

Mayor Stone called for submissions from the public.

Mayor Stone called for submissions a second time.

Mayor Stone called a third and final time for submissions to Council.

No one wished to speak regarding "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53) 2022, No. 2129" and "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 55) 2022, No. 2132."

Mayor Stone asked the Corporate Officer, M. O'Halloran, if any submissions had been received during the Hearing. The Corporate Officer advised that no submissions had been received.

3.1.5 Declaration that the Public Hearing for Bylaw Nos. 2129 and 2132 is Closed - Mayor Stone

Hearing no comments and receiving no further submissions, Mayor Stone declared the Public Hearing for Bylaw Nos. 2129 and 2132 closed at 6:08 p.m. and stated that no further submissions or comments from the public or interested persons could be accepted by members of Council.

4. BYLAWS- OFFICIAL COMMUNITY PLANNING AND ZONING (SUBJECT OF PUBLIC HEARING)

4.1 “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53), 2022, No. 2129”

CS 2023-013

That Council give third reading to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53), 2022, No. 2129”.

Motion Carried

4.2 “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.55) 2022, No. 2132”

The Corporate Officer noted a minor typographical error in the bylaw citation for Bylaw No. 2132 and advised Council that it would be corrected.

CS 2023-014

That Council give third reading to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.55) 2022, No. 2132”.

Motion Carried

5. MINUTES

5.1 Minutes of the Regular Meeting of Council held January 10, 2023

CS 2023-015

That Council approve the minutes of the Regular Meeting of Council held January 10, 2023.

Motion Carried

6. DELEGATIONS

6.1 Nanaimo Airport Commission

Dave Devana, Nanaimo Airport Commission CEO, provided an overview of the origins of the airport and its recent history. He outlined the Commission's response to the challenges of the Covid-19 pandemic and presented current and future climate and infrastructure initiatives. He noted that, as a non-profit organization, all money made is either invested back into the airport or into the community. Mr. Devana responded to Council's questions.

Council thanked Mr. Devana for his presentation and expressed their appreciation for the Commission's perseverance and hard work.

6.2 Arts Council of Ladysmith and District

Andrea Rosato-Taylor, Vice-President of the Arts Council of Ladysmith and District (ACLD), provided Council with a presentation that outlined the achievements of the ACLD, highlighting their innovative solutions to recent challenges and expressing gratitude for the contributions of all of their supporters. Ms. Rosato-Taylor and Kathy Holmes, President of the ACLD, responded to Council's questions.

Council thanked Ms. Holmes and Ms. Rosato-Taylor for their presentation, expressing appreciation for the tenacity and creativity of the ACLD, and enthusiasm for their future location in the Temperance Hotel.

7. BYLAWS - OFFICIAL COMMUNITY PLANNING AND ZONING

7.1 Bylaw Amendments for Two-Storey Coach Houses and Minimum Dwelling Unit Sizes

CS 2023-016

That Council:

1. Give first and second readings to "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099";
2. Give first and second readings to "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100";
3. Direct staff to proceed with scheduling and notification for a public hearing for Bylaw Nos. 2099 and 2100 in accordance with section 466 of the *Local Government Act*;

4. Direct staff to refer Bylaw Nos. 2099 and 2100 to the Ministry of Transportation & Infrastructure for approval following third reading of the bylaw in accordance with the *Transportation Act*; and
5. Give first, second, and third readings to “Ladysmith Officers and Delegation of Authority Bylaw (No. 3), 2023, No. 2101”.

Motion Carried

CS 2023-017

That Council rescind Resolution CS 2023-016 to allow for amendments to item 2 of the recommendation.

Motion Carried

CS 2023-018

That Council:

1. Give first and second readings to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099”;
2. Give first and second readings to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100” with the following amendments:
 - Amend Item 4. to add a new exclusion to the calculation of Gross Floor Area as subclause 5.14.(d)(iii) to read “exterior cladding and exterior solid wall systems up to a maximum thickness of 0.165 metres in an exterior insulation or weather protection system”; and
 - Amend item 5. by deleting the following from subclause 6.5.(b) “except where the roof pitch is less than 4:12, in which case the *Height* shall not exceed 5.7 metres” to allow a maximum height of 6.6 metres for any two *Storey Coach House Dwelling*.
3. Direct staff to proceed with scheduling and notification for a public hearing for Bylaw Nos. 2099 and 2100 in accordance with section 466 of the *Local Government Act*;
4. Direct staff to refer Bylaw Nos. 2099 and 2100 to the Ministry of Transportation & Infrastructure for approval following third reading of the bylaw in accordance with the *Transportation Act*; and
5. Give first, second, and third readings to “Ladysmith Officers and Delegation of Authority Bylaw (No. 3), 2023, No. 2101”.

Motion Carried

Council thanked Ms. Hovey for her exceptional work as Senior Planner and wished her well in her new position with the Municipality of North Cowichan.

8. COMMITTEE MINUTES

8.1 Committee of the Whole Recommendations - January 17, 2023

CS 2023-019

That Council:

1. Direct staff to prepare an amendment to "Noise Suppression Bylaw 2003, No. 1478", Section 12 – Exempt Noise, as presented in the staff report dated January 17, 2023.
2. Direct staff to consider the eligibility of the parcel around the cemetery lands, comprised of Town-owned and Crown-owned lands, for inclusion in a future Parks Master Plan.
3. Refer consideration of backyard chickens to a future meeting after the adoption of the Official Community Plan (OCP), when it can be considered as an OCP Implementation Policy.
4. Approve the following questions and direct staff to forward them to Our Cowichan Communities Health Network for consideration and possible inclusion in the "Our Health, Our Community" Health and Wellness survey:
 - Do you live within five minutes of green space (park) or blue space (body of water) and how often do you use these assets?
 - Do you have access to your own personal doctor?
 - How often do you need to take advantage of the services at Urgent Care?
 - Have you had an asthma diagnosis?

Motion Carried

9. REPORTS

9.1 Conditional Management Plan for Wastewater Treatment

CS 2023-020

That Council approve the October 31, 2022 Conditional Management Plan agreement between the Canadian Food Inspection Agency, Fisheries and Oceans Canada, Environment and Climate Change Canada, British Columbia Ministry of Environment and Climate Change Strategy, Environmental Protection Division, and The Town of Ladysmith.

Motion Carried

10. BYLAWS

10.1 Bylaw Status Sheet

11. NEW BUSINESS

On behalf of Council, the Mayor and Councillor Paterson expressed their condolences to the Sampson family and the entire Stz'uminus community regarding the passing of Manny Sampson. They commented on Mr. Sampson's good nature, his sense of humour and his artistic talents, noting that he had created the Canada 150 "Salish Wind" canoe displayed on the waterfront.

Council requested that staff send an appropriate tribute to the Sampson family.

12. QUESTION PERIOD

A member of the public enquired as to whether the Town had possession of the new fire truck yet, and asked about the disposition procedure for the old one. Council advised that the new truck is in the Town's possession and that they would follow up with staff regarding the disposition of the old one.

13. ADJOURNMENT

CS 2023-021

That this Regular Meeting of Council be adjourned at 7:48 p.m.

Motion Carried

CERTIFIED CORRECT

Mayor (A. Stone)

Corporate Officer (M. O'Halloran)

Minutes of the Parks, Recreation & Culture Advisory Committee
Wednesday, January 18, 2023 at 7:00pm
Frank Jameson Community Centre

COMMITTEE MEMBERS PRESENT:

Lynda Baker, Chair
Colleen Butcher
Geoff Dean
Gordon Filewych

Jacqueline Huard
Bruce Mason
Terri Merritt-Worden
Councillor Duck Paterson

STAFF PRESENT:

Chris Barfoot, Lead
Kim Cheang, Minute Taker

REGRETS:

Kelly Daniels
Lucy Partington

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

The meeting was called to order at 7:00pm

The Chair acknowledged with gratitude that the meeting was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

AGENDA

2023-01:

That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.

Motion Carried.

MINUTES

2023-02:

That the Parks, Recreation & Culture Advisory Committee approve the minutes of the October 19, 2022 meeting as presented.

Motion Carried

NEW BUSINESS

Ladysmith Community Gardens Society (LCGS) Delegation

T. Reynen of the Ladysmith Community Gardens Society provided background information about the society and discussed how the garden community functions, some of the challenges it faces, some potential solutions, and issues to consider for the future. Ms. Reynen completed her presentation by highlighting the important, multi-generational role the LCGS plays within the community, as it teaches food awareness, how to grow food and how to preserve it. She noted that there is a growing interest within the community and that there are 17 names on the waiting list for garden plots.

The committee provided the following potential expansion options to the delegation:

- Park on Belaire – Ms. Reynen confirmed that discussion has already taken place with Parks, but there is a covenant on the land that restricts its use.
- Hospital grounds -the committee noted that this would be an ideal location since it is public property and the grounds are irrigated.
Ms. Reynen agreed. D. Paterson offered to touch base with the Mayor.
- Strip of alley going up to Arbutus
- Gardens at Ladysmith schools are worth pursuing.

Invitations for Sport Tourism Event Grant Sub-committee (STEGS) Representative

2023-03:

That the Committee select G. Dean as a representative for the Sport Tourism Event Grant Sub-committee (STEGS).

Motion Carried

OLD BUSINESS

Park Implementation Plan – Review Proposed Phases and Community Engagement

The Committee provided feedback on the proposed phases based on the community engagement and feedback.

PRC staff will provide a presentable package at the February meeting.

Civic Recognition Program

Council Resolution CS 2022-073

That Council refer the “Civic Recognition” program to the Parks, Recreation & Culture Advisory Committee to develop a draft policy for Council’s consideration.

The Committee provided feedback regarding the award categories, including a clear inclusion of youth.

PRC staff will return with descriptions for each of the awards, application details, examples of how the selection committee could be structured, and recognition and ceremony options.

NEXT MEETING

7:00pm on Wednesday, February 15, 2023 at FJCC.

ADJOURNMENT

2023-04:

That the Parks, Recreation & Culture Advisory Committee adjourn this meeting at 8:45pm.

Motion Carried

STAFF REPORT TO COUNCIL

Report Prepared By: Richard Frost, Manager Facility Operations
Reviewed By: Chris Barfoot, Director Parks, Recreation & Culture
Meeting Date: February 7, 2023
File No:
Re: **220 High Street Fire Monitoring System Replacement**

RECOMMENDATION:

That Council direct staff to include \$55,000 in the 2023-2027 Financial Plan for the Fire Monitoring System Replacement at 220 High Street with the funds to come from the Protective Services Reserve.

EXECUTIVE SUMMARY:

The current fire alarm system in the original building is no longer functioning properly and requires replacement. The existing wireless system has been sending false alarm signals due to weak signals. A new system will be hard wired and consistent with the system being installed in the recent childcare spaces expansion. Integrating both systems together will be integral to having a safe building with a working fire alarm system.

Quotes for the replacement of the fire monitoring system are around \$52,000, which includes a small contingency and complete installation of the new system, as well as oversight from MKM contracting, the onsite construction management for the new childcare space project.

PREVIOUS COUNCIL DIRECTION:

N/A

INTRODUCTION/BACKGROUND:

Over the past year, the fire monitoring system at 220 High Street has been showing signs of failure issues including sending multiple false alarms. Components necessary to maintain this system are becoming obsolete and challenging to source. Shortly after the construction started for the new addition, it was identified that the current alarm system in the original building would not be compatible with the new system being installed. The electrical engineer made attempts to utilize the existing system, however this system is no longer available.

Three estimates were obtained, with the proposal from Osprey Electrical Ltd. being the least expensive. Osprey Electrical Ltd. is the current electrical contractor working on the new system for the 220 High Street childcare spaces project. Osprey provided the design for the new system and a design for the existing section of the building. It is very important that the two systems work together and operate as one system.

ALTERNATIVES:

Council can choose to:

1. Not replace the fire monitoring system and continue with status quo. This option is not recommended as there is significant risk with the potential for the current fire monitoring system to fail completely.
2. To fund this project differently, i.e. by reallocating funds from other projects in the 2023 Capital Plan.

FINANCIAL IMPLICATIONS:

As there are no funds currently budgeted to complete this project, staff recommend that this project be funded from the Protective Services Reserve.

LEGAL IMPLICATIONS:

A final occupancy permit for the new addition could be denied without a fully functional fire alarm system.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

Not completing the replacement could result in impacts to the operations of the BGC childcare facility.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|---|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input checked="" type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input checked="" type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Infrastructure | <input type="checkbox"/> Economy |
| <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Waterfront | |

I approve the report and recommendation.

Allison McCarrick, Chief Administrative Officer

ATTACHMENT:

- A. Boys and Girls Fire Alarm System Design

Attachment A

ELECTRICAL SPECIFICATION

28 05 05 - LIFE SAFETY - SINGLE STAGE FIRE ALARM SYSTEM

GENERAL

1. REPLACE EXISTING FIRE ALARM SYSTEM WITH NEW SINGLE STAGE, ELECTRICALLY SUPERVISED, TEMPORAL 3 PATTERN, ADDRESSABLE, COMPLETE, AND OPERATIONAL FIRE ALARM SYSTEM.
2. PROVIDE 20% SPARE CAPACITY IN THE CONTROL PANEL AND ANNUNCIATOR FOR ADDRESSABLE MONITORING POINTS AND CONTROL/SIGNAL POINTS.
3. CONTROL PANEL CIRCUITRY TO CONTINUOUSLY MONITOR COMMUNICATIONS AND DATA PROCESSING CYCLES OF THE MICROPROCESSOR, AND, UPON FAILURE, ACTIVATE AUDIBLE AND VISUAL TROUBLE ALARMS.
4. CIRCUITRY TO CONTINUOUSLY SUPERVISE WIRING BETWEEN THE CONTROL PANEL AND ANY REMOTE NODES/TRANSFORMERS, AND, UPON FAILURE, ACTIVATE AUDIBLE AND VISUAL ALARMS AT THE CONTROL PANEL.
5. MALFUNCTION OF ELECTRICAL CIRCUITS TO DETECTOR OR ITS CONTROL OR POWER UNITS TO RESULT IN OPERATION OF SYSTEM TROUBLE SIGNALS.

PRODUCTS

6. FIRE ALARM SYSTEM - CUL AND CSA LISTED SYSTEM COMPLETE WITH ALL ITEMS DESCRIBED BELOW ON DRAWINGS AND COMPONENTS/DEVICES/ACCESSORIES REQUIRED TO MAKE THE SYSTEM COMPLETE AND OPERATIONAL.
7. CONTROL PANEL - EDWARDS R-SERIES OR EQUIVALENT FROM OTHER MANUFACTURERS IN THE APPROVED MANUFACTURER'S LIST.

8. REMOTE ANNUNCIATOR - NON-GRAPHICAL, COMPLETE WITH COMBINATION LCD DISPLAY MODULE AND LED DISPLAY MODULES AS REQUIRED TO FACILITATE ONE LED PER ALARM ZONE, ONE LED PER TROUBLE ZONE, AND 20% SPARE CAPACITY FOR FUTURE USE, COMPATIBLE WITH AND APPROVED FOR USE BY CONTROL PANEL MANUFACTURER, EDWARDS R-SERIES REMOTE ANNUNCIATOR OR EQUIVALENT.

9. MANUAL PULLSTATIONS - EDWARDS SICA-270 OR EQUIVALENT.
10. SURFACE MOUNT BOX - RED IN COLOR, EDWARDS SICA-270 OR EQUIVALENT.
11. HEAT DETECTOR - EDWARDS SICA-HRD SERIES OR EQUIVALENT.
12. SMOKE DETECTOR - EDWARDS SICA-OSB SERIES OR EQUIVALENT.

13. DUCT MOUNTED SMOKE DETECTOR - EDWARDS SICA-SD SERIES OR EQUIVALENT.
14. FIRE ALARM HORN-STROBE - EDWARDS GJAVRF SERIES OR EQUIVALENT.

15. FIRE ALARM STROBE - EDWARDS GJVRV SERIES OR EQUIVALENT.
16. WEATHERPROOF FIRE ALARM HORN C/W STROBE - EDWARDS WCAP-HVMD SERIES OR EQUIVALENT.

17. ACCEPTABLE MANUFACTURERS - EDWARDS, HONEYWELL, NOTIFIER, SIEMENS CANADA, JOHNSON CONTROL, SIMPLEX, MRCOM.

EXECUTION

18. PROVIDE A NEW SINGLE STAGE, ELECTRICALLY SUPERVISED, TEMPORAL 3 PATTERN, ADDRESSABLE, COMPLETE, AND OPERATIONAL FIRE ALARM SYSTEM.

19. ARRANGE FOR INSPECTION FIRE ALARM VERIFICATION OF EACH SYSTEM COMPONENT WITH THE MANUFACTURER'S REPRESENTATIVE. PROVIDE FIRE ALARM VERIFICATION REPORT ALONG WITH A COPY OF THE TECHNICIAN'S REPORT.

20. COORDINATE AND PROVIDE FIRE ALARM PASSIVE GRAPHICS.
21. PROVIDE BOOSTER PANEL AS NECESSARY, COORDINATE LOCATION AND UPDATE AS-BUILT DRAWINGS.

22. MAINTAIN REQUIRED FIRE ALARM DEVICE MOUNTING HEIGHT AS PER LATEST EDITION OF CAN/ULC-S24.

23. WIRING MUST BE IN EMT CONDUIT, AC90, OR SECUREX FIRE ALARM CABLE WITH 90SC FLAME RETARDANT INSULATION WHERE AND AS REQUIRED BY CODE, MINIMUM #14 WIRING OR AS RECOMMENDED BY THE MANUFACTURER, WHICHEVER IS LARGER.

24. PROVIDE INTERCONNECTION TO MONITOR SPRINKLER HEAT TRACE, SPRINKLER SYSTEM AND ASSOCIATED TAMPER FLOW AND PRESSURE SWITCHES. REFER TO MECHANICAL DRAWINGS FOR EXACT LOCATION AND QUANTITY OF TAMPER SWITCHES.

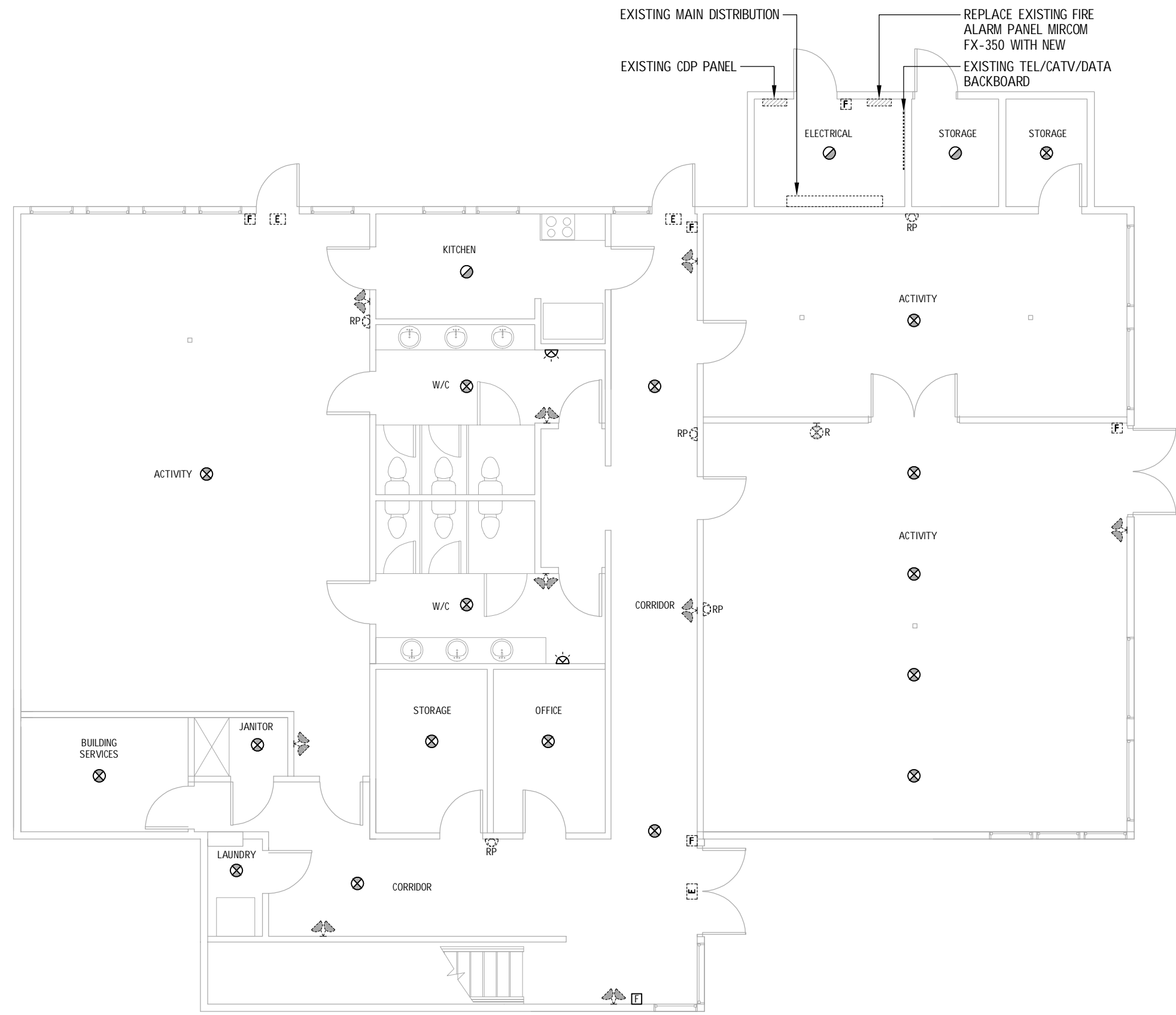
25. FIRE ALARM RISER PROVIDED FOR INFORMATION ONLY. COORDINATE WITH FIRE ALARM MANUFACTURER AND UPDATE RISER ON AS-BUILT DRAWINGS AS NECESSARY.

LADYSMITH BOYS & GIRLS CLUB - FIRE ALARM SCHEDULE		
ZONE	ZONE AREA	ZONE DEVICES
FIRE ALARM ZONES		
Z1	LOWER FLOOR	SMOKES & MANUALS
Z2	UPPER FLOOR	SMOKES & MANUALS
Z3	DAYCARE	SMOKES & MANUALS
Z4	STAIRS	SMOKE
Z5	AIR HANDLING UNIT	DUCT SMOKE

LEGEND	
GENERAL	
DEVICES SHOWN WITH DOTTED LINE TYPE ARE EXISTING DEVICES	
WP	WEATHERPROOF DEVICE
R	EXISTING DEVICE TO BE REMOVED
RP	EXISTING DEVICE TO BE REPLACED WITH NEW
FIRE ALARM	
☼	SMOKE DETECTOR
⬮	THERMAL DETECTOR
☐	MANUAL PULLSTATION
☼	HORN C/W STROBE
🔔	BELL
☼	STROBE
EMERGENCY	
🚪	SELF CONTAINED EXIT SIGN, DIRECTIONAL ARROWS AS INDICATED
🔔	WALL MOUNTED DUAL SELF CONTAINED EMERGENCY HEADS

e2

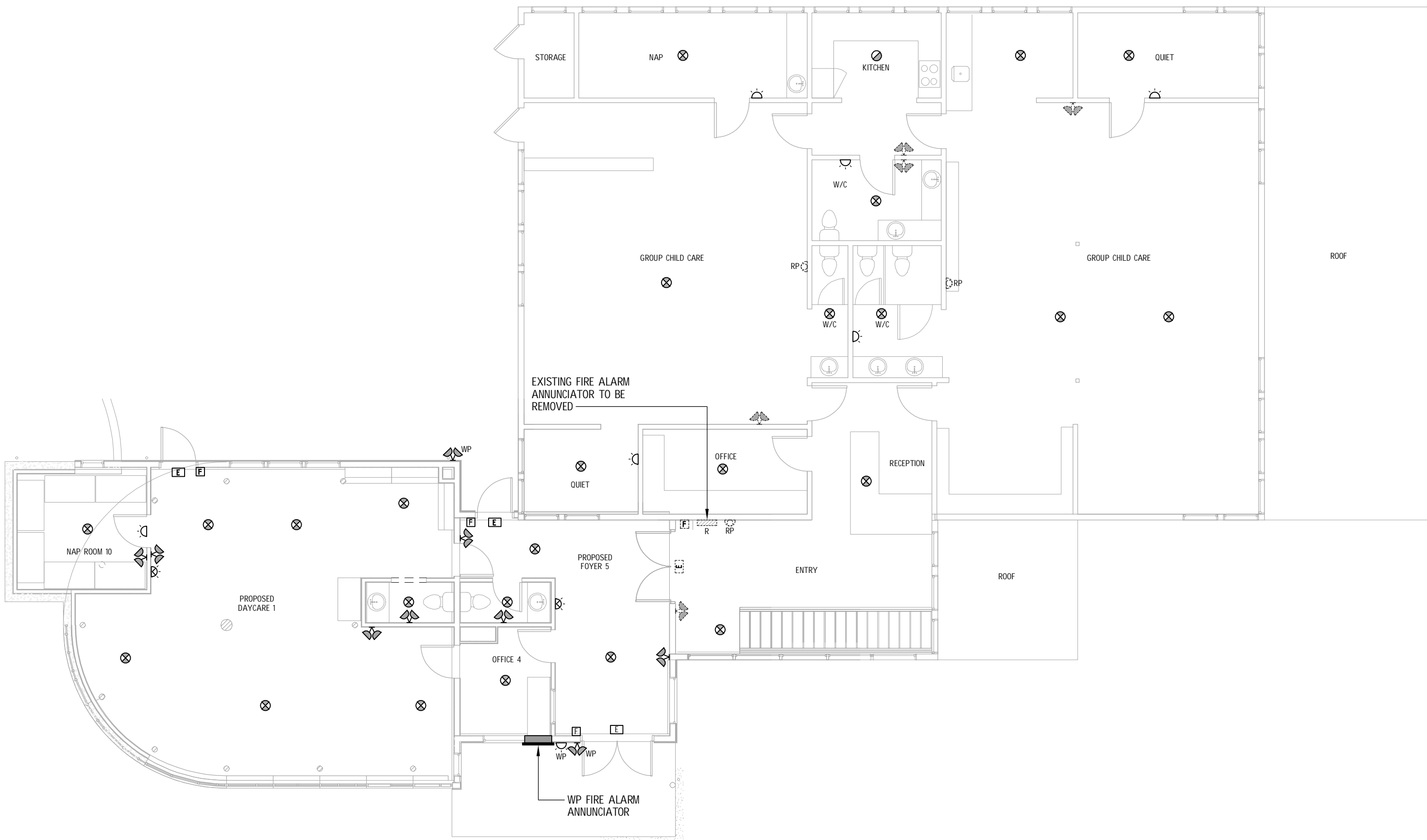
e2 Engineering Inc.
530 Herald Street, Victoria BC V8W 1S6
201-5180 Dublin Way, Nanaimo BC V9T 0H2
778-433-9397
EGBC P2P: 1001513



1 LOWER FLOOR FIRE ALARM LAYOUT
E300

NOTES:

1. REPLACE EXISTING FIRE ALARM BELLS WITH NEW COMBINATION HORN/ STROBE.
2. REPLACE EXISTING FIRE ALARM PANEL & ANNUNCIATOR WITH NEW.
3. REPLACE ALL EXISTING SMOKE & HEAT DETECTORS WITH NEW.
4. REMOVE ALL EXISTING SMOKE ALARM WIRED TO SECURITY SYSTEM.



2 UPPER FLOOR FIRE ALARM LAYOUT
E300



No.	Description	Date
REVISIONS:		
ISSUED:		
For		Date
PRICING		13 SEPTEMBER, 2022
REVISE FIRE ALARM INFORMATION		23 SEPTEMBER, 2022

LADYSMITH BOYS & GIRLS CLUB

FIRE ALARM LAYOUT

Drawn by	JH	Scale	AS NOTED
Checked by	PL	Date	23 SEPT, 2022

E300

2-22-001	Sheet
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TOWN OF LADYSMITH

BYLAW NO. 2101

A Bylaw to amend “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905”

The Council of the Town of Ladysmith in open meeting assembled enacts the following amendment to “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905”:

1. Replace Section 19 “Powers and Duties of the Director of Development Services” with the following:

“ 19. Council hereby delegates to the Director of Development Services the powers, duties, and functions to issue:

- a. development permits for signage and façade improvements;
- b. riparian development permits;
- c. hazard land development permits;
- d. development permits for Coach House Dwellings that are not more than 5.0 metres in height; and
- e. amendments to development permits.”

Citation

2. This Bylaw may be cited for all purposes as “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2101”.

READ A FIRST TIME on the 24th day of January, 2023

READ A SECOND TIME on the 24th day of January, 2023

READ A THIRD TIME on the 24th day of January, 2023

ADOPTED on the _____ day of _____, 2023

Mayor (A. Stone)

Corporate Officer (M. O’Halloran)

BYLAW STATUS SHEET
February 7, 2023

Bylaw #	Description	Status
2099	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099". Removal of minimum sizes for dwelling units.	First and second readings, January 24, 2023. Public Hearing, and MOTI approval required.
2100	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100". Incentivize one-storey coach houses and secondary suites and to reduce the impact of two-storey coach houses.	First and second readings, January 24, 2023. Public Hearing, and MOTI approval required.
2101	"Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2101". Delegates authority to the Director of Development Services to approve Development Permits for coach houses that are less than 5.0m tall.	First, second and third reading, January 24, 2023.
2106	"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 71) 2022, No. 2106". Amends land use and Development Permit Areas at Lot 5, Holland Creek.	First and second readings, April 19, 2022. Public Hearing held August 2, 2022. Second reading rescinded, September 6, 2022. Second public hearing and third reading September 20, 2022. Conditions to be met prior to adoption.
2107	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 48) 2022, No. 2107". Includes secondary suites, coach house dwellings and townhouse dwellings at Lot 5, Holland Creek.	First and second readings, April 19, 2022. Public Hearing held August 2, 2022. Second reading rescinded, September 6, 2022. Second public hearing and third reading September 20, 2022. Conditions to be met prior to adoption.
2113	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 49) 2022, No. 2113". Re-zones Lot B -891 Russell Road from R-1 single family to R-1-A single family small lot, for the purpose of a subdivision.	First, second and third readings, November 15, 2022. MOTI approval required.
2129	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 53) 2022, No. 2129". Rezones 1152 Rocky Creek Rd from I-1A to I-1 and adds a site specific provision to permit Cannabis Cultivation and Processing.	First and second readings, December 20, 2022. Public Hearing and third reading, January 24, 2023. MOTI approval required.
2130	"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 73) 2022, No. 2130" (10940 Westdowne Rd.)	First and second readings, December 20, 2022. Public Hearing required. MOTI approval required.
2131	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 54) 2022, No. 2131" (10940 Westdowne Rd.)	First and second readings, December 20, 2022. Public Hearing required. MOTI approval required.

BYLAW STATUS SHEET
February 7, 2023

2132	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.55) 2022, No. 2132". Rezones 1144 Rocky Creek Rd. to add a site specific provision to I-1 to permit Cannabis Cultivation and Processing.	First and second readings, December 20, 2022. Public Hearing and third reading, January 24, 2023. MOTI approval required.
2133	"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 56) 2023, No. 2133". Allows convenience store at 1132-1142 Rocky Creek Rd.	First and second readings, January 10, 2023. Public Hearing required. MOTI approval required.
2200	"Official Community Plan Bylaw 2022, No. 2200". A new Official Community Plan for the Town.	First reading, September 20, 2022. Referring to various agencies as per resolution CS 2022-230. .