

**A REGULAR MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
7:00 P.M.**

Tuesday, January 19, 2021

This meeting will be held electronically as per Ministerial Order No. M192

1. CALL TO ORDER

Residents are encouraged to "virtually" attend the meeting by registering here:

https://zoom.us/webinar/register/WN_MAX2GUc8QUmFXMNMGnF1XQ

Instructions on how to join the meeting will be sent immediately after you register.

View the livestream on YouTube:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>.

2. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Regular Meeting of Council for January 19, 2021.

3. MINUTES

3.1. Minutes of the Regular Meeting of Council held January 5, 2021

Recommendation

That Council approve the minutes of the Regular Meeting of Council held January 5, 2021.

3.2. Minutes of the Special Meeting of Council held January 12, 2021

Recommendation

That Council approve the minutes of the Special Meeting of Council held January 12, 2021.

4. COMMITTEE MINUTES

4.1. January 12, 2021 Committee of the Whole Recommendations

Recommendation

That Council amend “Town of Ladysmith Bylaw Enforcement Policy 09-4020-B” to include housekeeping amendments and wording stating that bylaw enforcement will be on a complaint-driven basis unless there is a safety, hazard or liability issue to the Town.

Recommendation

That Council amend the Corporate Flag Protocol Policy No. 01-0340-A as follows:

1. Remove the requirement that a Council member or former Council member must have served at least 10 years prior to the flag being flown at half-mast;
2. Replace Infrastructure Services with Parks, Recreation & Culture as the department responsible for maintenance of the flags flown at all Town-owned sites;
3. Add new wording that recognizes that Ladysmith Fire/Rescue may lower their flag to half-mast for any ‘Line of Duty Deaths’ of an emergency responder; and
4. Add new wording to state that the following guest flags shall be flown annually at City Hall:
 - Pride Flag – June 1-30
 - Metis Flag (Louis Riel Day) – November 16

Recommendation

That Council amend the existing Town of Ladysmith Park Bench Donation Guidelines Policy 12-5810-A as follows:

1. Update the guidelines to include Town benches, trees and other amenities;
2. All costs associated with installation of the bench, tree or amenity being borne by the donor;
3. Maintain in perpetuity formerly dedicated benches ; and
4. Any new dedications will be maintained for the reasonable life span of the bench, tree or amenity with regular maintenance costs being borne by the Town.

Recommendation

That Council direct staff to set up an electronic meeting between Council and the Board of School District No. 68, including senior staff, to discuss the Long Range

Facilities Plan and other items of mutual interest prior to the end of March 2021.

4.2. December 2, 2020 Community Planning Advisory Committee Minutes

Recommendation

That Council receive for information minutes of the December 2, 2020 meeting of the Community Planning Advisory Committee.

5. REPORTS

5.1. Ladysmith Marina Retaining Wall Analysis

Recommendation

That Council:

1. Direct staff to retain Tetra Tech to complete geotechnical drilling at the Ladysmith Marina retaining wall site for a cost of approximately \$25,000; and
2. Give early budget approval for this project so that this work can be completed as soon as possible.

6. CORRESPONDENCE

6.1. Union of BC Municipalities Community Emergency Support Services Grant

Recommendation

That Council support the Cowichan Valley Regional District proposal to apply for, receive and manage the UBCM Community Emergency Preparedness Fund Emergency Support Services grant funding on behalf of the Town of Ladysmith.

7. NEW BUSINESS

8. UNFINISHED BUSINESS

8.1. Referred Council Resolution CS 2021-011 - Council attendance at the 2021 UBCM Convention

Recommendation

CONSIDERATION OF REFERRED RESOLUTION CS 2021-011 (from January 5, 2021):

No Mover or Seconder required (the motion is on the floor)

That those Council members authorized to attend the 2020 Union of BC Municipalities Annual Convention (Mayor Stone and Councillors Johnson, McKay, Paterson and Virtanen) which was cancelled due to COVID-19, be authorized to attend the 2021 Convention in Vancouver from September 13-17, 2021.

9. QUESTION PERIOD

Residents are encouraged to "virtually" attend the meeting and ask their questions live by registering here:

https://zoom.us/webinar/register/WN_MAX2GUc8QUmFXMNMGnF1XQ

Instructions on how to join the meeting will be sent immediately after you register.

Alternately, questions can be submitted via email at info@ladysmith.ca during the meeting.

- Persons wishing to address Council must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must include their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council

10. ADJOURNMENT