

**THE COMMITTEE OF THE WHOLE
AGENDA**

Tuesday, January 12, 2021

This meeting will be held electronically as per Ministerial Order No. M192

1. ACKNOWLEDGEMENT

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

2. CALL TO ORDER

Residents are encouraged to "virtually" attend the meeting by registering here:
https://zoom.us/webinar/register/WN_yRn7CXg4R9a5knoNIOXaMg.

Instructions on how to join the meeting will be sent immediately after you register.

View the livestream on YouTube:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>.

3. AGENDA APPROVALRecommendation

That the agenda for this January 12, 2021 Committee of the Whole meeting be approved.

4. MINUTES**4.1. Minutes of the Committee of the Whole Meeting held November 10, 2020**Recommendation

That the minutes of the Committee of the Whole meeting held November 10, 2020 be approved.

5. REPORTS**5.1. Building Inspector's Reports for October to December 2020**Recommendation

That the Committee receive the Building Inspector's Report for the months October to December 2020.

5.2. Ladysmith Fire/Rescue Reports for November to December 2020

Recommendation

That the Committee receive the Ladysmith Fire/Rescue Reports for the months November to December 2020.

5.3. Coastal Animal Control Services Reports for August to October 2020

Recommendation

That the Committee receive the Coastal Animal Control Services Reports for the months August to October 2020.

5.4. Bylaw Compliance Statistics for July to December 2020

Recommendation

That the Committee receive the Bylaw compliance statistics for the period of July to December, 2020.

5.5. RCMP Reports for Quarter 4, 2020

Recommendation

That the Committee receive the RCMP Reports for the fourth quarter of 2020.

5.6. Costs Associated with the Provision of Lifeguarding at Transfer Beach

Recommendation

That the Committee receive for information the report dated January 12, 2021 regarding costs and considerations associated to the provision of lifeguarding services at Transfer Beach.

5.7. Proposed Amendments to Town of Ladysmith Bylaw Enforcement Policy

Recommendation

That the Committee recommend that Council amend “Town of Ladysmith Bylaw Enforcement Policy 09-4020-B” to include housekeeping amendments and wording stating that bylaw enforcement will be on a complaint-driven basis unless there is a safety, hazard or liability issue to the Town.

5.8. Proposed Amendments to Corporate Flag Protocol Policy No. 01-0340-A

Recommendation

That the Committee recommend that Council amend the Corporate Flag Protocol Policy No. 01-0340-A as follows:

1. Remove the requirement that a Council member or former Council member must have served at least 10 years prior to the flag being flown at half-mast;
2. Replace Infrastructure Services with Parks, Recreation & Culture as the department responsible for maintenance of the flags flown at all Town-owned sites;
3. Add new wording that recognizes that Ladysmith Fire/Rescue may lower their flag to half-mast for any 'Line of Duty Deaths' of an emergency responder; and
4. Add new wording to state that the following guest flags shall be flown annually at City Hall:
 - Pride Flag – June 1-30
 - Metis Flag (Louis Riel Day) – November 16

5.9. Park Bench Donation Guidelines Policy

Recommendation

That the Committee recommend that Council amend the existing Town of Ladysmith Park Bench Donation Guidelines Policy 12-5810-A as follows:

1. Update the guidelines to include Town benches, trees and other amenities;
2. All costs associated with installation of the bench, tree or amenity being borne by the donor;
3. Maintain in perpetuity formerly dedicated benches ; and
4. Any new dedications will be maintained for the reasonable life span of the bench, tree or amenity with regular maintenance costs being borne by the Town.

5.10. 2020-2023 Strategic Priorities Update

Recommendation

That the Committee receive for information the strategic priorities update entitled "2020-2023 Strategic Plan" dated January 12, 2021.

6. COUNCIL SUBMISSIONS

6.1. Alternate Water Billing Structure(s) Discussion

Councillor Stevens has requested that the Committee discuss the issue of alternate water billing structures.

6.2. School District 68 Facilities Plan Status

Councillor Jacobson has requested that the Committee discuss School District 68 Facilities Plan status as well as setting up a meeting between Council and the board of School District 68.

7. NEW BUSINESS

8. ADJOURNMENT