

THE COMMITTEE OF THE WHOLE**AGENDA****IMMEDIATELY FOLLOWING THE SPECIAL MEETING OF COUNCIL**

Tuesday, November 10, 2020

This meeting will be held electronically as per Ministerial Order No. M192

Pages

1. CALL TO ORDER

Please follow this link to view the meeting: <https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>

2. AGENDA APPROVALRecommendation

That the agenda for this November 10, 2020 Committee of the Whole meeting be approved.

3. MINUTES**3.1. Minutes of the Committee of the Whole Meeting held September 8, 2020 4**Recommendation

That the minutes of the Committee of the Whole meeting held September 8, 2020 be approved.

3.2. Minutes of the Special Committee of the Whole Meeting held October 27, 2020 9Recommendation

That the minutes of the Special Committee of the Whole meeting held October 27, 2020 be approved.

4. GIS PRESENTATION

Infrastructure Services staff will provide a demonstration of the Town's GIS system.

5.	REPORTS	
5.1.	2020 Q3 (July– September) Financial Update	12
	<u>Recommendation</u>	
	That the Committee receive the July to September 2020 Financial Update report from the Director of Financial Services.	
5.2.	Building Inspector's Report for July to September 2020	27
	<u>Recommendation</u>	
	That the Committee receive the Building Inspector's Report for the months July to September 2020.	
5.3.	Ladysmith Fire/Rescue Reports for July to October 2020	28
	<u>Recommendation</u>	
	That the Committee receive the Ladysmith Fire/Rescue Reports for the months July to October 2020.	
5.4.	Coastal Animal Control Services Reports for May to July 2020	32
	<u>Recommendation</u>	
	That the Committee receive the Coastal Animal Control Services Reports for the months May to July 2020.	
5.5.	RCMP Reports for Quarters 1 to 3, 2020	35
	<u>Recommendation</u>	
	That the Committee receive the RCMP Reports for the first three quarters of 2020.	
5.6.	Bylaw Compliance Statistics for January to June 2020	41
	<u>Recommendation</u>	
	That the Committee receive the Bylaw compliance statistics for the period of January to June, 2020.	
6.	COUNCIL SUBMISSIONS	
6.1.	Single Use Plastic Items	42
	Councillor Virtanen has requested that the Committee discuss the issue of single use plastic items.	

7. NEW BUSINESS

8. ADJOURNMENT



**MINUTES OF A MEETING OF THE
COMMITTEE OF THE WHOLE**

**Tuesday, September 8, 2020
6:30 P.M.**

This meeting will be held electronically as per Ministerial Order No. M192

Council Members Present:

Councillor Jeff Virtanen (Chair)
Mayor Aaron Stone
Councillor Duck Paterson
Councillor Amanda Jacobson (6:42 p.m.)

Councillor Rob Johnson
Councillor Tricia McKay
Councillor Marsh Stevens

Staff Present:

Erin Anderson
Donna Smith
Geoff Goodall
Mike Gregory

Jake Belobaba
Chris Barfoot

1. CALL TO ORDER

Councillor Virtanen called this meeting of the Committee of the Whole to order at 6:30 p.m., recognizing the traditional unceded territory of the Stz'uminus People. He then invited Mayor Stone to share an announcement.

Mayor Stone advised that on behalf of Council he was pleased to announce that the Town has hired Allison McCarrick as the new Chief Administrative Officer for the Town of Ladysmith.

2. AGENDA APPROVAL

CW 2020-035

That the agenda for this September 8, 2020 Committee of the Whole meeting be approved.

Motion Carried

3. MINUTES

3.1 Minutes of the Committee of the Whole Meeting held July 14, 2020

CW 2020-036

That the minutes of the Committee of the Whole meeting held July 14, 2020 be approved.

Motion Carried

4. REPORTS

4.1 Official Community Plan Review Presentation and Report

CW 2020-037

That the Committee recommend that Council:

1. Confirm the kick off date of February 2021 to commence community engagement for the new Official Community Plan;
2. Approve that the scope for the Official Community Plan review will be comprehensive/new; and
3. Direct staff to schedule a Special Committee of the Whole Meeting for October 2020 dedicated to discussing the Official Community Plan review process.

Motion Carried

4.2 Proposed Changes to Filming Regulations

CW 2020-038

That the Committee direct staff to refer proposed "Town of Ladysmith Film Bylaw, 2020, No. 2045" to the Ladysmith Chamber of Commerce, Ladysmith Downtown Business Association, Film Cowichan and Vancouver Island North Film Commission (INFilm) for review and comment prior to formal consideration by Council.

Motion Carried

Councillor Stevens declared a conflict of interest regarding Item 4.3 due to his position as Executive Director of the LRCA related to 630 2nd Street, 314 Buller Street and 220 High Street, and recused himself from the meeting at 7:56 p.m.

4.3 Permissive Tax Exemptions for Tax Year 2020

CW 2020-039

That the Committee direct staff to:

1. Provide a 1-year Permissive Tax Exemption to all properties currently identified in “2020 Permissive Tax Exemptions Bylaw 2019, No. 2017”;
2. Provide a 10-year Permissive Tax Exemption for 630 2nd Avenue;
3. Provide a 10-year Permissive Tax Exemption for 220 High Street;
4. Not include the fully exempt properties on the water parcel tax or the sewer parcel tax; and
5. Prepare the necessary Permissive Tax Exemption Bylaws for Council consideration.

Motion Carried

Councillor Stevens returned to the meeting at 7:57 p.m.

4.4 Purchasing Policy Update – September 2020

CW 2020-040

That the Committee recommend that Council approve the amended Purchasing Policy 05-1790-D as presented by the Director of Financial Services.

Motion Carried

4.5 Tree, Bench and Amenity Dedication Policy

CW 2020-041

That the Committee recommend that Council amend the Park Bench Donations Guidelines Policy 12-5810-A to increase the Park Bench dedication fee to \$5,000 and establish a “Dedication Care Fund” with no renewal fee for the maintenance and care of all dedication amenities.

Motion Defeated

OPPOSED: Councillor Jacobson, Councillor Virtanen, Councillor McKay and Mayor Stone

CW 2020-042

That the Committee refer Park Bench Donations Guidelines Policy 12-5810-A back to staff to prepare a report for a future Committee of the Whole meeting that includes the following provisions:

1. The Town maintain the status quo for the donors to date;
2. Future donors as long as possible for the benches;

3. Investigate other options for memorializing loved ones as well as options for alternate materials for memorialization.

Motion Carried

5. COUNCIL SUBMISSIONS

5.1 Protection and Dedication of Park Lands

CW 2020-043

That the Committee direct staff to prepare a report for a future Committee of the Whole meeting with a list of properties that could be considered for parkland dedication.

Motion Carried

5.2 Lifeguards at Transfer Beach

CW 2020-044

That the Committee direct staff to prepare a report for a future Committee of the Whole meeting to include a breakdown of capital costs, Human Resource considerations and insurance costs related to the provision of lifeguards at Transfer Beach.

Motion Carried

5.3 Downtown Public Washroom

The Committee discussed the provision of a permanent public washroom in the downtown and the potential relocation of the temporary washroom during construction.

6. CORRESPONDENCE

6.1 Letter dated August 16, 2020 from Jane Kilthei, One Cowichan regarding Climate Action Request

CW 2020-045

That the Committee receive for information the correspondence dated August 16, 2020 from Jane Kilthei, One Cowichan, regarding the Town of Ladysmith's climate action plan.

Motion Carried

7. ADJOURNMENT

CW 2020-046

That this meeting of the Committee of the Whole adjourn at 9:45 p.m.

Motion Carried

Chair (Councillor J.Virtanen)

Corporate Officer (D.Smith)

Subject to Adoption



**MINUTES OF A SPECIAL MEETING OF THE
COMMITTEE OF THE WHOLE**

**Tuesday, October 27, 2020
5:30 P.M.**

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Councillor Jeff Virtanen, Chair
Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Duck Paterson
Councillor Marsh Stevens

Staff Present:

Allison McCarrick
Jake Belobaba

Donna Smith
Sue Bouma

1. CALL TO ORDER

Councillor Virtanen called this Special Committee of the Whole Meeting to order at 5:30 p.m., recognizing that it was taking place on the traditional unceded territory of the Stz'uminus First Nation and expressing gratitude to be here.

2. AGENDA APPROVAL

CW 2020-047

That the agenda for this October 27, 2020 Special Committee of the Whole Meeting be approved with the addition of the following:

- Item 4, "Question Period"

Motion Carried

3. REPORTS

3.1 Official Community Plan Development

The Committee provided suggested amendments to the OCP Steering Committee Terms of Reference and Project Charter, including the following:

- increase the voting membership to include: two members representing the Community Planning Advisory Committee (CPAC), one seniors representative, and one tourism recreation representative
- broaden the descriptive requirement for representation from the Ladysmith and District Historical Society to “one member representing the historical and heritage sector”
- broaden the descriptive requirement for representation from the LMS to “one member representing the marine sector”
- broaden the descriptive requirement for representation from the business community (Chamber and LDBA) to "two members of the business sector" who own businesses or commercial property in Ladysmith
- increase voting membership to 17
- note preference for local residents and property owners who represent all sectors of the community
- note preference for membership that is diverse across age and gender
- amend the Mandate of the Committee to note that their role in the review of the Requests for Proposal is to provide recommendations to Council for consultant selection
- amend the OCP Project Charter to show the desired level of engagement at the high end of collaboration

CW 2020-048

That the Committee endorse a comprehensive review of the existing Official Community Plan using previously completed plans, growth projections and background materials as a foundation with a project budget of \$200,000, excluding legal and incidentals, and an estimated timeline of 18-21 months.

Motion Carried

CW 2020-049

That the Committee recommend that staff bring proposed revisions to the Project Charter and Steering Committee Terms of Reference to the November 17, 2020 Council meeting for Council consideration.

Motion Carried

CW 2020-050

That the Committee recommend that Council adopt Resolution Nos. CW 2020-048 and CW 2020-049 related to the Official Community Plan Development report presented at the Special Committee of the Whole Meeting held October 27, 2020.

Motion Carried

Staff committed to include in the report to Council the approximate costing for the legal and incidental costs that may be attributed to the OCP review process.

4. QUESTION PERIOD

A member of the public asked the Committee to consider a moratorium on the Official Community Plan review process in order to redirect the projected budget against the Town's current debt, including water management, and to provide basic Town infrastructure upgrades.

5. ADJOURNMENT

CW 2020-051

That this Special Committee of the Whole Meeting adjourn at 7:30 p.m.

Motion Carried

Chair (Councillor J.Virtanen)

Corporate Officer (D. Smith)

INFORMATION REPORT TO THE COMMITTEE OF THE WHOLE

Report Prepared By: Erin Anderson, Director of Financial Services
Meeting Date: November 10, 2020
File No:
RE: **2020 Q3 (JULY – SEPTEMBER) FINANCIAL UPDATE**

RECOMMENDATION:

That the Committee receive the July to September 2020 Financial Update report from the Director of Financial Services.

EXECUTIVE SUMMARY:

COVID-19 still affects the day-to-day operations of the Town. Additional revenues in some departments are offsetting revenue losses in other departments. Overall, the Town is expecting a surplus.

PREVIOUS DIRECTION

n/a

INTRODUCTION/BACKGROUND:

This is the third and final quarterly financial update report to the Committee. The 2020 Financial Statements will be the next report to Council.

COVID-19 continues to impact the Town. Modifications to workplaces, additional protective equipment and cleaning products are added pressures to the finances.

Operating Budget

The total operational activities, with projections to December 31st show an overall projected surplus as seen in Table 1 titled "Operations to September 30, 2020". Overall, there is an anticipated surplus at the end of the year, due to unexecuted debt payments for the water supply project, savings in municipal payments for the RCMP, as well as cost savings from cancelled solid waste annual cleanup and the postponed recycling initiatives programs.

Table 1: Operations to September 30, 2020

	Actuals			Forecast		
	Actuals to 30-SEP-20	Approved Budget 2020	Actual Variance %	Year-End Forecast	Year-End Forecast Variance	Forecast Variance %
REVENUES						
Taxes	11,946,000	11,944,000	100%	11,964,000	20,000	0%
Sale of Services	3,070,000	4,049,000	76%	4,045,000	- 5,000	0%
Licence, Permits, Rentals & Penalties	726,000	798,000	91%	840,000	42,000	5%
Development Fees	-	43,000	0%	43,000	-	0%
Donations	4,000	-	0%	-	-	0%
Grants	734,000	702,000	105%	735,000	33,000	5%
Investment Income	204,000	267,000	76%	249,000	- 18,000	-7%
REVENUES Total	16,684,000	17,803,000	94%	17,876,000	72,000	0%
EXPENSES						
General Government Services	1,612,000	2,388,000	68%	2,283,000	105,000	1%
Protective Services	1,089,000	2,103,000	52%	1,735,000	368,000	5%
Transportation Services	928,000	1,503,000	62%	1,503,000	-	0%
Garbage Services	288,000	527,000	55%	425,000	103,000	-1%
Cemetery Operations	22,000	37,000	59%	34,000	3,000	4%
Development Services	324,000	483,000	67%	457,000	26,000	0%
Parks	488,000	733,000	67%	686,000	47,000	-1%
Recreation & Cultural Services	1,775,000	2,770,000	64%	2,521,000	250,000	0%
Sewer Services	1,586,000	2,235,000	71%	2,107,000	128,000	2%
Water Services	1,028,000	1,527,000	67%	1,457,000	70,000	3%
Debt Payments	1,120,000	1,645,000	68%	1,257,000	388,000	25%
Transfers	2,196,000	1,852,000	119%	1,851,000	-	0%
EXPENSES Total	12,456,000	17,803,000	70%	16,316,000	1,488,000	8%
Surplus/(Deficit)	4,228,000	-		1,560,000		

Revenue – Taxes & Parcel Taxes	Projected to be \$20k above budget
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Assessment based taxes are expected to be as budgeted. No supplementary adjustments have been received to date. The additional funds come from new properties being charged water and sewer parcel taxes as well as a slight increase in payments in lieu of taxation for federal and provincial agency properties.

Revenue – Sale of Services (Fees & Charges)	Projected to be 5k below budget
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- Water, Sewer & Solid Waste fees are levied each quarter of 2020:
 - The first two quarters of water consumption were lower than in previous years, though the summer consumption saw a greater water demand. It is expected that water revenues will be close to budget by year-end. Water revenues were 80% of budget (2019 – 72%).
 - Sewer charges were 71% of budget (2019 – 75%). Expected to exceed revenues due to new properties in 2020.
 - Solid Waste fees were 73% of budget (2019 – 75%). Expected to meet revenues by year-end.

- Cemetery revenue was 73% of budget (2019 – 70%) and is projected to be below budget by \$5k at year-end as interments were put on hold for a period due to COVID-19.
- Recreation revenues continue to be lower than budget due to COVID-19. With the re-opening of the pool, revenues are expected to be \$27k under budget by year-end.

Revenue – Licence, Permits, Rentals & Penalties

Projected to exceed revenues by \$42k

- Licensing Revenue (Business, Pet, Vehicle) is at 97% (2019 – 98%) and is expected to be below budget by \$2,000.
- Overall, permit revenue is greater than this period last year and has already exceeded budgeted revenues 133% (2019 – 89%). Much of this increase is the result of subdivision approvals and building inspections. Permits are expected to exceed budget by \$140k. The Town’s Development Cost Charges bylaw came into effect in August for subdivisions instream when the bylaw was adopted in August 2019. There was a large influx of applications received to meet the August 2020 deadline.
- Rental revenues are at 67% (2019 – 84%). The Machine Shop restoration project and COVID-19 have impacted these revenues. This area is expected to be below budget by \$75k.
- Interest on unpaid taxes is not expected to meet budget by \$7k as the interest rate, which is set by the Province, was lowered from 6.95% to 5.95%. With the property tax penalty date extended, the amount of penalty revenue was lower than in previous years and will not meet budget by \$15k.

Revenue – Operating Grants

Projected to exceed budget by \$33k

Additional operating grants were provided to offset programs offered. The Traffic Fine Revenue Sharing Grant was \$5k greater than budget.

Revenue – Investment Income

Projected to be \$18k below budget

Investment revenue is not expected to make revenue projections as the Bank of Canada interest rates were lowered during the COVID-19 pandemic.

Expenses - General Government Services

Projected to be \$105k under budget

Overall, General Government is expected to be under budget. There were a few vacancies during the year that have led to some savings, though the department is now fully staffed.

Expenses - Protective Services

Projected to be \$368k under budget

The RCMP member costs continue to be under budget. Additionally, due to COVID-19, the Fire Department was not able to complete all of its fire practices, resulting in a savings. There is also a vacancy in Building Inspection, which adds to this overall surplus.

Expenses - Transportation/Public Works

Projected to be on budget

The Transportation department operation budget is consistent with previous years: 2020 – 62% (2019 – 64%).

Expenses – Solid Waste

Projected to be \$103k under budget

There will be a significant savings in the solid waste (garbage and recycling) service as the annual cleanup, ambassador program and the recycling reduction initiatives program were cancelled due to COVID-19. Tipping fees are greater than budgeted, though there is room within this area to absorb the difference.

Expenses – Cemetery Operations

Projected to be \$3k under budget

The cemetery services are at 59% of budget versus 86% of budget at this time last year. Much of this difference is due to COVID-19. There is a corresponding decrease in revenue that offsets any department savings.

Expenses –Development Services

Projected to be \$26k under budget

Development Services is expected to be under budget due to operational savings and a partial vacancy.

Expenses –Parks

Projected to be \$47k under budget

Recreation workers were used to assist within the Parks department, resulting in an operational savings. Summer Students were not hired which adds to the savings. Additionally, use of contracted services is lower than in previous years.

Expenses –Recreation & Culture Services

Projected to be \$250k under budget

There are some savings due to a manager position and a staff position not filled as expected. Additionally, there are some savings in the aquatic area with the pool closed for a period of time due to COVID-19. There is a corresponding decrease in revenue associated with this area being under budget.

Expenses –Sewer Services

Projected to be \$128k under budget

Even with some of the operational issues with the Waste Water Treatment Plant, the sewer service is expected to be under budget. Much of this is due to staff being reallocated to the Water Filtration Plant as it works through its commissioning.

Wages in the Water area continue to be over budget as additional staff were utilized as the Plant came online. There is however, a vacancy in this area now which adds to the projected surplus. The materials and supplies expenses and the hydro costs are lower than budgeted due to the commissioning of the plant.

This represents unexecuted debt on the water supply projects which relies on grant funding to move forward.

ALTERNATIVES:

N/A

FINANCIAL IMPLICATIONS:

This report keeps Council informed of the financial state of the organization.

LEGAL IMPLICATIONS:

This is a snapshot of the Town’s finances for a point in time. Payments and deposits continue to be received, which will change the financial figures. These statements are not audited.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

The public is encouraged to review the report and provide comments.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- Complete Community Land Use
- Green Buildings
- Innovative Infrastructure
- Healthy Community
- Not Applicable
- Low Impact Transportation
- Multi-Use Landscapes
- Local Food Systems
- Local, Diverse Economy

ALIGNMENT WITH STRATEGIC PRIORITIES:

- Infrastructure
- Community
- Waterfront
- Economy
- Not Applicable

I approve the report and recommendation(s).

Allison McCarrick, Chief Administrative Officer

ATTACHMENT(S):

- Consolidated Statement of Operations September 30, 2020
- Consolidated Statement of Financial Position – as of September 30, 2020
- Listing of Vendor Payments over \$25,000 January 1 – September 30, 2020
- January – September 2020 Capital

TOWN OF LADYSMITH
CONSOLIDATED STATEMENT OF OPERATIONS
AS AT Sep 30, 2020

	Actuals 2020	Budget 2020	% of Budget
Revenue			
Taxes:			
Municipal purposes taxation	7,406,123	7,406,415	100%
Policing taxation	1,316,019	1,315,963	100%
Parcel taxes	3,033,038	3,052,333	99%
Grants in Lieu	173,002	169,603	102%
Sale of Services:			
General - other	30,564	33,485	91%
Recreation	159,818	290,658	55%
Protective Services	85,475	88,504	97%
Cemetery	18,845	25,960	73%
Solid Waste	346,633	661,534	52%
Sewer	804,832	1,589,946	51%
Water	614,520	1,359,779	45%
Investment Income	195,751	266,600	73%
Licence, Permits, Rentals & Penalties	656,856	797,701	82%
Grants	2,248,992	23,850,356	9%
Donations and contributed property	203,746	2,284,044	9%
Gain (loss) on foreign exchange	-	-	
Gain (loss) on disposal of tangible capital asse	-	-	
Development Cost Charges utilized	78,447	939,850	8%
Gas tax funds utilized	55,980	1,418,286	4%
	<u>17,428,641</u>	<u>45,551,017</u>	38%
Expenses: (excluding amortization)			
General government services	1,581,078	2,738,636	58%
Protective services	1,041,371	1,947,918	53%
Transportation services	870,632	1,755,985	50%
Garbage services	287,116	527,487	54%
Cemetery services	21,202	37,165	57%
Development services	414,152	1,507,147	27%
Recreation and cultural services	1,913,882	3,121,753	61%
Parks operation services	493,660	785,781	63%
Sewer	1,677,703	2,103,703	80%
Water	1,577,696	2,868,686	55%
Operating Expenses	<u>9,878,494</u>	<u>17,394,261</u>	57%
General Capital Projects	1,419,324	13,489,922	11%
Water Capital Projects	1,815,589	26,510,377	7%
Sewer Capital Projects	409,371	1,087,969	38%
Proceeds from New debt (capital financing)	-	7,430,000	0%
Principal Payments	790,526	987,767	80%
Internal Funding	- 2,659,200	- 6,489,279	41%
	<u>5,774,536.98</u>	<u>-</u>	
BALANCE			

TOWN OF LADYSMITH
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT Sep 30, 2020

	2020
Financial Assets	
Cash and short term deposits	31,576,002
Accounts receivable:	
Property Taxes	1,110,074
User Fees	311,223
Other	433,274
	<u>33,430,572</u>
Liabilities	
Accounts payable and accrued liabilities	2,405,122
Taxes payable to other agencies	110,346
Post-employment benefits	262,400
Deferred revenue	292,280
Refundable deposits and other	1,166,980
Restricted reserves - other	483,360
Development cost charge reserve	4,318,027
Federal gas tax reserve	1,848,018
Obligations under capital lease	-
Equipment Financing	879,732
Short term debt (financing)	952,700
Debenture debt	16,207,816
	<u>28,926,780</u>
Net Financial Assets	4,503,792
Non-Financial Assets	
Tangible Capital Assets	110,605,787
Capital Projects in Current Year	3,644,284
Prepays	43,368
Inventory	76,936
	<u>114,370,376</u>
Accumulated Surplus	<u>118,874,168</u>

Listing of Vendor Payments over \$25,000 January 1 –September 30, 2020

518257 BC LTD	46,327.50
ALTEC INDUSTRIES	166,088.16
AMMETER ELECTRIC 1998 INC	68,855.16
ANDREW SHERET LTD	54,326.62
ASSOCIATED ENGINEERING (BC) LTD	998,150.42
ATS TRAFFIC BRITISH COLUMBIA LTD	26,028.34
BC ASSESSMENT AUTHORITY	94,035.28
BC HYDRO	402,783.58
BC LIFE & CASUALTY COMPANY	83,813.96
CLEARTECH INDUSTRIES INC	65,509.21
COASTAL ANIMAL CONTROL SERVICES OF BC LTD.	28,675.80
COLUMBIA FUELS A DIV OF PARKLAND FUEL CORP	60,556.50
COWICHAN VALLEY REGIONAL DISTRICT	2,791,157.52
COWICHAN VALLEY REGIONAL HOSPITAL DISTRICT	1,055,222.00
CUPE LOCAL 401	62,281.15
DAVID STALKER EXCAVATING LTD	556,073.76
DISTRICT OF NORTH COWICHAN	75,634.41
F&M INSTALLATIONS LTD	39,849.48
FLOCOR INC	29,616.87
GRAPHICALLY SPEAKING	33,600.03
HEROLD ENGINEERING LTD	48,063.31
HOTSON ARCHITECTURE INC	34,598.94
ICBC	58,922.00
ISLAND TRACTOR & SUPPLY LTD	34,029.81
IWC EXCAVATION LTD	297,726.79
J LEALAND CONTRACTING	40,688.97
JENKINS MARZBAN LOGAN LLP IN TRUST	630,000.00
KOERS & ASSOCIATES ENGINEERING LTD	165,227.69
LADYSMITH & DISTRICT HISTORICAL SOCIETY	35,538.00
LADYSMITH CHAMBER OF COMMERCE	51,177.50
MASTERCRAFT FLOORING LTD	51,554.09
MILESTONE EQUIPMENT CONTRACTING INC	190,314.25
MINISTER OF FINANCE	45,669.65
MINISTRY OF SMALL BUSINESS AND REVENUE	169,194.46
MUNICIPAL FINANCE AUTHORITY	69,113.00
MUNICIPAL INSURANCE ASSOCIATION OF BC	191,002.19
MUNICIPAL PENSION FUND	656,094.04
NAC CONSTRUCTORS LTD	487,611.56
NIKO PROJECTS INC.	46,855.60
PACIFIC BLUE CROSS	184,483.79
RECEIVER GENERAL (Payroll only)	1,230,189.11
RECEIVER GENERAL FOR CANADA	704,458.44
RICOH CANADA INC	36,310.64
RUSHWORTH ELECTRICAL SERVICES INC	26,827.48
SHAW ELECTRICAL SERVICES LTD	30,632.33
SICOM INDUSTRIES LTD	41,300.00
SLIP TUBE ENTERPRISES LTD	99,879.85
STEVE MARSHALL FORD	44,174.44
STEWART MCDANNOLD STUART	166,660.02

STONHARD	45,659.25
TELUS MOBILITY	26,297.05
TROJAN UV	55,410.05
URBAN SYSTEMS LTD.	48,658.49
US BANK	160,700.14
VANCOUVER ISLAND REGIONAL LIBRARY	322,146.75
VEER HOLDINGS INC	30,827.02
WASTE CONNECTIONS OF CANADA INC	215,274.17
WATERHOUSE ENVIRONMENTAL SERVICES CORPORATION	49,232.16
WESTBURNE	26,218.50
WESTERRA EQUIPMENT LP	68,462.44
WINDLEY CONTRACTING LTD	814,043.46
WORKSAFE BC	110,128.46
WSP CANADA GROUP LTD	115,981.77
WSP CANADA INC.	26,875.13

January – September Capital

Department	Project Name	Budget (\$)	Spent (\$) Jan - Sep with Commitments	Status at Sep 30
Development Services	Biz plan & Communications strategy	15,000	-	Not Started
	Community Advisory Panel	5,000	-	Not Started
	Waterfront Zoning Update	10,000	-	Not Started
	Waterfront Land Use Approvals	5,000	-	Not Started
	Planning Guides & Checklists	8,800	-	Not Started
	Waterfront Investigation	30,000	29,130	On track
	OCP Review Phase I	150,000	1,050	Requires \$
	Waterfront Stage 1 Remediation	400,000	4,560	On track
Corporate	Website Upgrade	35,000	33,200	Requires \$
	Photocopier (CH)	24,000	23,185	Complete
	Public Works Expansion	1,000,000	-	Not Started
	Council Chambers - chairs	10,000	-	Delayed
Parks & Rec	Mobile Food Service site upgrades	5,957	-	Complete
	Stairs - Oyster Bay Rd/Boat Ramp	12,000	-	Not Started
	Rotary Boat ramp float replacement	105,000	-	On track
	Locust Tree Replacements	20,200	15,067	Complete
	Lot 108 Pathway	20,000	-	Complete
	Tree replacement Program	12,000	-	Not Started
	Forrest Field Phase 1	370,000	-	On track
	Sports Field Improvements - Aggie	75,000	-	Not Started
	Fence - Transfer Beach	15,000	9,252	On track
	Spray Park Upgrades	25,000	600	On track
	Trail Kiosk, Maps & Markers	15,000	-	Not Started
	Bleachers	21,062	-	Not Started

Department	Project Name	Budget (\$)	Spent (\$) Jan - Sep with Commitments	Status at Sep 30
	FJCC Sports Lights	60,000	-	Not Started
	Emergency Generator- PW	79,825	60,687	Complete
	Machine Shop - necessary repair options	978,209	854,365	Requires \$
	Archives siding	7,275	1,584	Complete
	City Hall Additional Space	23,000	26,784	Complete
	FJCC Electrical Panel	18,400	9,470	Complete
	RCMP Carpet Replacement	11,457	6,396	Complete
	Art in accordance with Arts Strategy	10,000	-	Not Started
	Child Care Space Creation (Grant)	875,110	-	On track
	Youth Communication Plan	11,500	-	On track
	Pool Exterior Doors	9,000	9,430	On track
	Soundproofing interview rooms RCMP	15,000	-	Not Started
	FJCC Gymnasium Floor	45,000	29,358	Complete
	Change room/Washroom Partitions at FJCC	16,000	17,935	On track
	Pool Change rooms	92,000	89,127	Complete
	Boys & Girls Club exterior painting	18,000		Delayed
	Accessibility Audit & Phase 1 Implementation	25,000	-	Not Started
	Emergency Support Services Program	25,000	3,670	On track
	FJCC Lobby Upgrades	21,600	3,370	On track
	Public Works Reception Upgrades	24,800	25,200	On track
	Dev Services Reception Upgrades	10,000	-	On track
	Machine Shop Rehab (Phase 2 - grant)	4,247,390	-	Not Started
Public Works	Paving: 4th Ave, Methuen to Belaire	1,202,410	-	Delayed
	Engineering & Construction Stnds Review	7,750	7,677	On track
	Rocky Creek Road Storm	98,751	54,877	On track
	Bridge Inspection - Dogwood - Holland Creek	8,680	3,767	Complete
	Rocky Creek Culvert	175,000	173,012	Complete

Department	Project Name	Budget (\$)	Spent (\$) Jan - Sep with Commitments	Status at Sep 30
	Downtown Washrooms	100,000	-	Not Started
	Bucket Truck Replacement (82)	159,448	158,674	Complete
	Snow Equipment	50,895	-	Delayed
	Storm Water Improvements PW Yard Phase 2	50,000	46,289	On track
	Fuel Tank Removal PW Yard	15,000	15,003	Complete
	Holland Creek Crossing (traffic)	2,500,000	-	Not Started
	1260 Churchill PI Property Development	19,205	15,282	On track
	Giovando Way Paving	17,000	-	Delayed
	Sign Upgrades (ICBC Cost Share)	24,000	22,690	Complete
	Shop Press	7,500	4,579	Complete
	Vehicle Replacement - Pickup Truck #78	45,000	42,202	Complete
	Vehicle Replacement - Pickup Truck #69 & utility box	75,000	69,791	On track
	Vehicle - Single Axle Dump Plow Truck	230,000	-	Delayed
	Intersection Improvement: 4th Ave @ Belair	300,000		Not Started
	Storm Water Retention Phase 3	75,000	27,293	Complete
	Storm Water Manhole Replacement Program	20,000	-	Not Started
	Dogwood Culvert Engineering	25,000	-	Not Started
	Sidewalk - Buller Street	75,000		Not Started
	Bollards - 1st Avenue	30,000	26,906	Complete
	Roundabout - Ludlow & Rocky Cr (design)	109,750	20,245	On track
	GIS Stage 2 Implementation	31,984	9,625	On track
	Downtown Patio Tables	28,490	7,130	On track
	Public Works Washroom	45,000	-	Not Started
	Wood Chipper	57,791	57,790	Complete
	Holland Dam - Storage Feasibility , Tendering, pre Construction	86,887	-	Not Started
	Water Filtration Project	1,965,798	1,527,585	On track
	Holland Lake Vegetation Control	5,170	-	On track
	Water Meter & Vault - Stocking Lake	61,897	13,754	On track

Department	Project Name	Budget (\$)	Spent (\$) Jan - Sep with Commitments	Status at Sep 30
	Holland Lake Generator	8,852	-	On track
	Holland Supply Main Replacement Phase 1	229,622	229,514	Complete
	Stocking Lake Dam Study	192,000	-	Delayed
	Water Meter replacement (annual)	25,000	26,014	Complete
	Stocking Lake Supply main PRV Station	70,000	-	Not Started
	Stocking Lake Rupture	14,450	-	On track
	Stocking Lake Emergency Bypass	372,674	314,945	Complete
	Holland Dam - Storage Upgrade (construction)	12,410,000	-	Delayed
	Water Supply Main Holland to Stocking (Interconnection)	6,400,000		Delayed
	Water Supply Main Stocking Lake (twinning)	4,300,000		Delayed
	Water main Replacement - High St 1st - TCH	12,815	12,812	Delayed
	Methuen Loop Connection to 6th Ave	33,900	1,770	On track
	Water Service Replacement - Transfer Beach	10,000	2,430	Delayed
	Edgewood Water Meter Replacement	50,000	1,391	Delayed
	Sodium Hypo-Chlorite Arbutus Treatment Plant	50,000	15,045	On track
	Stocking Lake Access Culvert	50,000	63,232	Requires \$
	Water Valve Replacement Program (annual)	25,000	10,084	On track
	Utility Vehicle (ATV)	31,758	31,758	Complete
	Water Filtration Plant Road Improvements	50,000	23,719	On track
	Mower Brush Cutter	15,000	-	Not Started
	Balancing Water Intake			Not Started
	Dredging	50,000	-	Not Started
	Stocking Lake Main Monitoring System	150,000	-	Not Started
	Chicken Ladder Flood Hardening	32,000	2,014	On track
	Holland Supply Main Replacement Phase 2	382,000	24,460	On track
	Oyster Bay Dr Water main	371,000	-	Not Started
	Battie to Thetis water main loop	80,000	-	On track
	Flow Monitoring	54,937	-	On track

Department	Project Name	Budget (\$)	Spent (\$) Jan - Sep with Commitments	Status at Sep 30
	Gill Road Lift Station	36,554	22,163	On track
	Sewer UV Pilot Study	138,985	234,124	Requires \$
	Staff facility improvements - compost	11,500	11,076	Complete
	Bio-Filter Cover	96,659	96,658	Complete
	Emergency Lift Station Generators	385,771	361,272	On track
	Transfer Beach Lift Station	50,000	-	Not Started
	Screener Replacement - WWTP	100,000	-	Requires \$
	Marine Signage for WWTP outfall line	30,000	-	Not Started
	Influent Wet Well Pump (Spare)	30,000	23,155	On track
	Activated Carbon Odor Control	140,000	2,095	On track
	Soil Storage	98,500	32,860	Complete
	Sewer Source Control Program (bylaw drafting)	10,000		Not Started
	Inflow & Infiltration Connections	86,296	-	Not Started
Protective Services	Utility Truck (Fire) Replace 1995 Chevy	75,000	70,647	On track
Waterfront	WAP Economic Partnership Agreement	17,295	-	Not Started
	Geotechnical study for road alignment	50,000	-	Not Started
	Infrastructure costing study	30,000	-	Not Started
	Legal survey of development parcels	17,934	-	Delayed
	Storm drainage relocation	15,000	-	Not Started
	Waterfront projects	220,000	-	Not Started
	Arts & Heritage Hub (Phase 1)	4,305,000	-	Not Started



TOWN OF LADYSMITH
Quarterly Building Permit Summary - YTD September 2020

1 BP could = more than 1 DU
(eg. Suite)

SEP	Commercial		Industrial		Institutional		Residential (NEW)		Residential Reno, Add, Suite, CH		Dwelling Units	Total Permits	Bldg & Pimng Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2020
	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values					
SEP	2	\$157,000	0	\$0	0	\$0	4	\$1,198,000	3	\$46,110	4	9	\$16,451	\$1,401,110	\$13,118,224

Year to Date

Year to Date	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
	1	1	0	3	0	0	0	2	2				9
	\$280,000	\$0	\$0	\$735,000	\$0	\$0	\$0	\$45,000	\$157,000				\$1,217,000
	0	0	0	0	0	0	0	1	0				1
	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0				\$10,000
	3	1	0	2	5	2	4	1	4				27
	\$1,080,000	\$195,170	\$1,594,685	\$583,110	\$1,625,000	\$422,110	\$1,247,320	\$320,000	\$1,198,000				\$8,265,395
	2	2	7	4	5	5	4	1	3				33
	\$325,010	\$18,500	\$11,350	\$876,540	\$253,726	\$128,413	\$153,440	\$12,740	\$46,110				\$1,825,829
	7	1	4	4	5	3	5	2	4				35
	6	4	12	9	10	7	9	5	9				71
	\$19,483	\$2,578	\$18,754	\$25,137	\$21,785	\$5,624	\$16,306	\$24,495	\$16,451				\$150,613
	\$1,685,010	\$213,670	\$1,606,035	\$2,194,650	\$1,878,726	\$550,523	\$1,410,760	\$2,177,740	\$1,401,110				\$13,118,224
	\$1,685,010	\$1,898,680	\$3,504,715	\$5,699,365	\$7,578,091	\$8,128,614	\$9,539,374	\$11,717,114	\$13,118,224				

Demos Mth	0	Demos YTD	2
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Comparison	#DU	Value	#BP	Value
YTD 2020	35	\$8,265,395	71	\$13,118,224
YTD 2019	36	\$7,958,754	74	\$11,288,639
YTD 2018	37	\$5,599,548	80	\$8,341,767

NEW D.U. TYPE	SFD	SFD + Suite	Suite added to existing	Coach House	Multi-Family
THIS MONTH	4	0	0	0	0
YTD	21	6	1	3	0

4 BP = 4 DU
(no SFD + suite, suites added to existing
or coach houses this month)



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 · Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **July 2020**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1	1	3		1								6
By mistake	1				1		1						3
Electrical problem	1		2			1	2						6
Due to cooking	1		1	2	1		1						6
Assistance		2	1	1	2	1	1						8
Burning Complaint		1	2	4	2	3	3						15
Fire: Structure		1					1						2
Chimney				1									1
Interface / Bush				1			2						3
Vehicle				1	1								2
Other		1					5						6
Hazardous Materials	1	1	1				1						4
Hydro Lines: Down / Fire							1						1
Medical Aid	1	1	4	1	1	3	2						13
MVI	6	1		1	2	4	3						17
Rescue													0
Mutual Aid provided by Ladysmith to outside areas	2	1	0				4						7
MONTH TOTALS (exc.. Practices)	14	10	17	10	10	13	22	0	0	0	0	0	96
Practices (Totals for each Month)	4	4	5	4	4		4						25
Mutual Aid requested by Ladysmith from outside areas	1	1	0			2							4

ALARMS ACTIVATED (Location/Owner)

- 341 Chemainus Rd
Faulty Sensor
- 308 Baden-Powell
Smoke alarm activation
- 410A 3rd Ave
CO Alarm activation
- 5049 Christie Rd
Due to Cooking

COMPARISONS:

Year to Date 2020 96 (exc. practices)
 Year to Date 2019 96 (exc. practices)
 Year to Date 2018 107 (exc. practices)

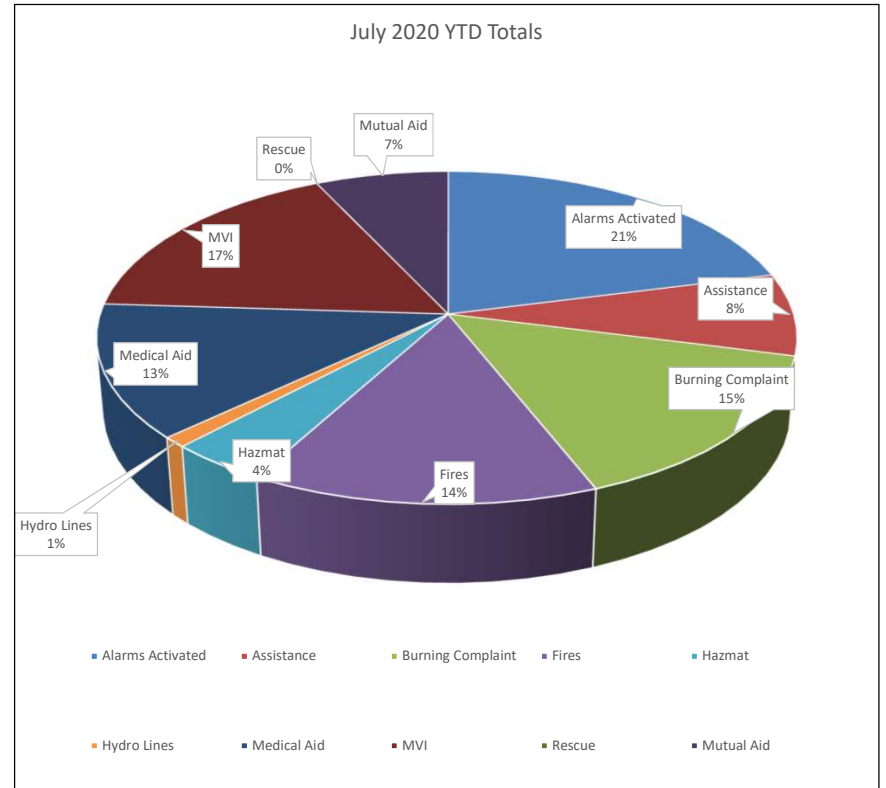
APPROVED:

 Fire Chief

Motor Vehicle Incident Locations

- 300 Block, 4th Ave
- 398 Davis Rd
- Mutual Aid, NOFD

July 2020 YTD Totals





Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 · Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **Aug 2020**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1	1	3		1								6
By mistake	1				1		1	1					4
Electrical problem	1		2			1	2	2					8
Due to cooking	1		1	2	1		1	2					8
Assistance		2	1	1	2	1	1	8					16
Burning Complaint		1	2	4	2	3	3	1					16
Fire:			1					1					2
Structure			1					1					1
Chimney				1									1
Interface / Bush				1			2	2					5
Vehicle				1	1			1					3
Other			1				5	2					8
Hazardous Materials	1	1	1				1						4
Hydro Lines: Down / Fire						1		1					2
Medical Aid	1	1	4	1	1	3	2	4					17
MVI	6	1		1	2	4	3	3					20
Rescue													0
Mutual Aid provided by Ladysmith to outside areas	2	1	0				4	3					10
MONTH TOTALS (exc.. Practices)	14	10	17	10	10	13	22	27	0	0	0	0	123
Practices (Totals for each Month)	4	4	5	4	4	5	4	4					34
Mutual Aid requested by Ladysmith from outside areas	1	1	0			2							4

ALARMS ACTIVATED (Location/Owner)

- 1288 McKinley Rd
Faulty CO det. in RV
- 5049 Christie Rd
Due to cooking
- 4142 Thicke Rd
Due to cooking
- 755 James Pl
CO det. activated
- 370 Davis Rd / Coronation Mall
Electrical work

Motor Vehicle Incident Locations

- TCH @ Holland Creek Bridge
- TCH @ Cedar Rd (NOVFD)
- TCH @ Oyster Sto-lo (NOVFD)

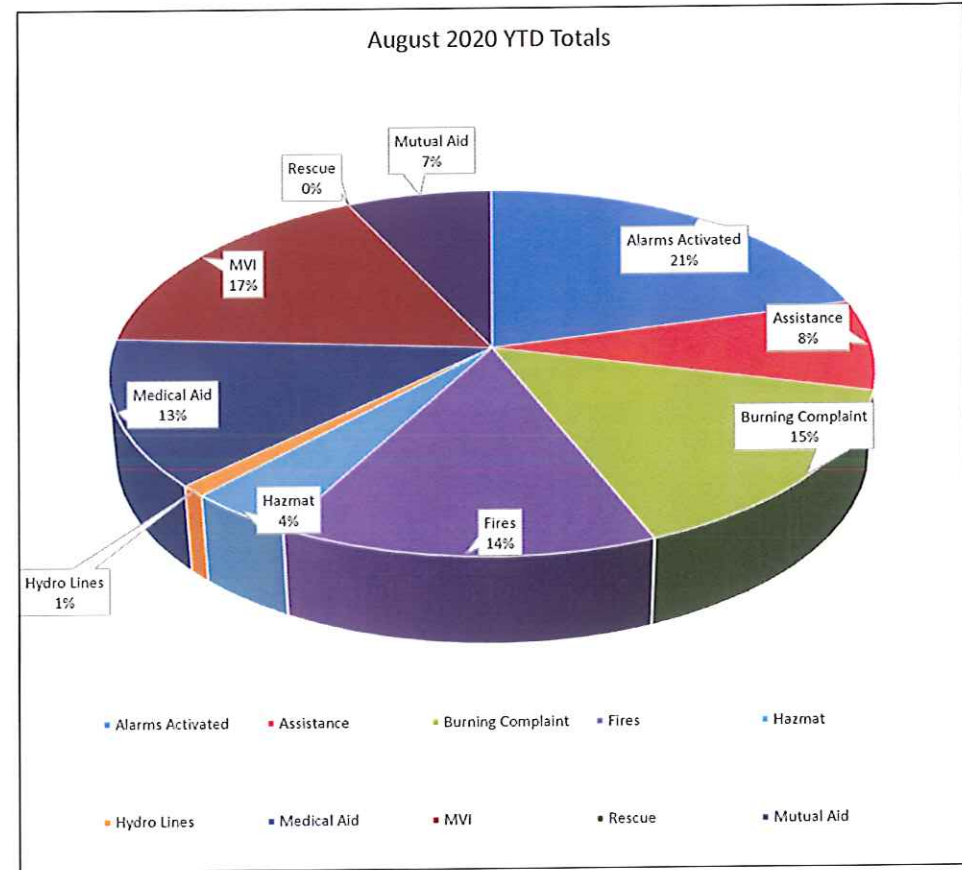
COMPARISONS:

Year to Date 2020 123 (exc. practices)
 Year to Date 2019 112 (exc. practices)
 Year to Date 2018 135 (exc. practices)

APPROVED:


 Fire Chief

August 2020 YTD Totals





Ladysmith Fire / Rescue
 P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **SEP 2020**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated	1	1	3			1							9
													4
													8
													8
Assistance													21
Burning Complaint													18
Fire: Structure													2
Fire: Chimney													1
Fire: Interface / Bush													7
Fire: Vehicle													5
Fire: Other													9
Hazardous Materials													4
Hydro Lines: Down / Fire													2
Medical Aid													19
MVI													24
Rescue													0
Mutual Aid provided by Ladysmith to outside areas													12
MONTH TOTALS (exc. Practices)	14	10	17	10	10	13	22	27	21	0	0	0	144
Practices (Totals for each Month)	4	4	5	4	4	5	4	4	5				39
Mutual Aid requested by Ladysmith from outside areas	1	1	0										4

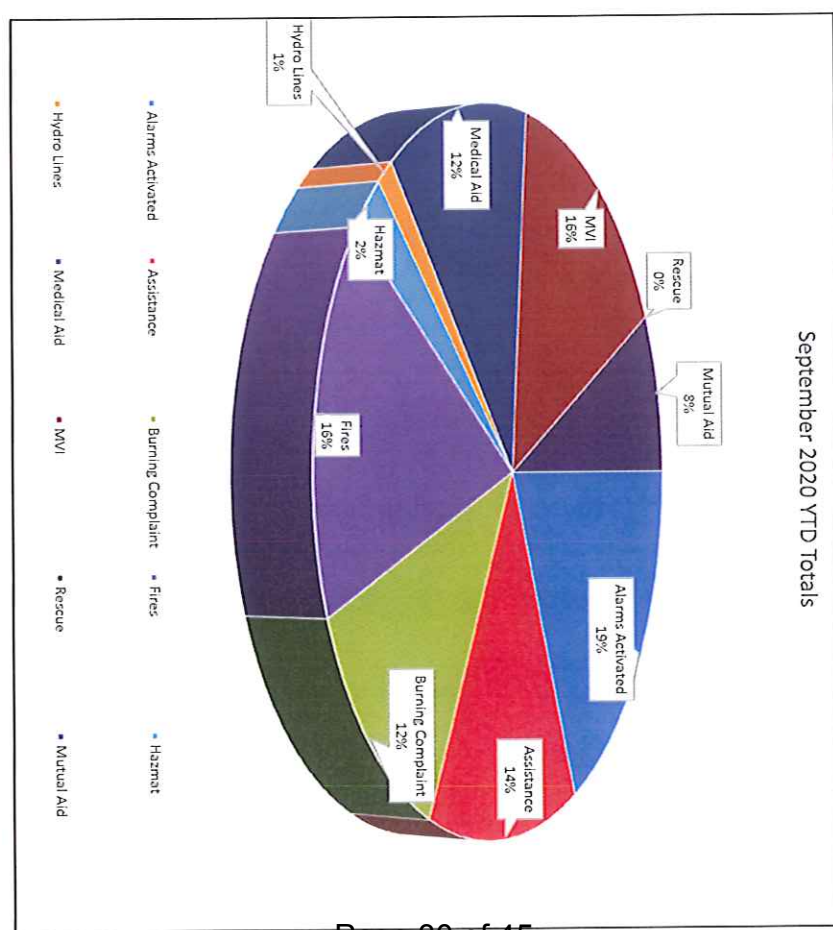
- ALARMS ACTIVATED (Location/Owner)**
- 710 Sixth Avenue / Ladysmith Secondary
 - #204 - 1030 Oyster Bay Dr / Ladysmith Motorsports
 - 385 Davis Rd / Gulf View Estates
- fire drill
 - Alarm panel fault (electrical problem)
 - accidental activation due to steam cleaning

COMPARISONS:

Year to Date 2020	144 (exc. practices)
Year to Date 2019	128 (exc. practices)
Year to Date 2018	149 (exc. practices)

- Motor Vehicle Incident Locations**
- High St @ TCH (S40 Esplanade)
 - TCH @ Bush Creek Bridge
 - TCH @ Grouhail Rd
 - 1156 Rocky Creek Rd

APPROVED: 
 Fire Chief





Lady's Smith Fire / Rescue
 P.O. Box 760 Lady's Smith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **Oct 2020**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated	1	1	3	1	1	1	1	1	3	3			12
Assistance	1	1	2	1	1	2	2	2					8
Burning Complaint	2	1	1	2	1	1	1	2	8	5	2		23
Fire:	1	2	4	2	3	3	1	2	1	2	1		19
Structure	1					1				2			4
Chimney				1									1
Interface / Bush			1	1		2	2	2					7
Vehicle			1	1		1	1	2	1	2	1		6
Other			1			5	2	1	1				10
Hazardous Materials	1	1	1			1							4
Hydro Lines: Down / Fire	1	1	4	1	1	3	2	4	2	3			22
Medical Aid	6	1	1	2	4	3	3	4	3	4	3		27
MVI													0
Rescue													0
Mutual Aid provided by Lady's Smith to outside areas	2	1	0			4	3	2	1				13
MONTH TOTALS (exc. Practices)	14	10	17	10	10	13	22	27	21	17	0	0	161
Practices (Totals for each Month)	4	4	5	4	4	5	4	4	5	4	5	4	43
Mutual Aid requested by Lady's Smith from outside areas	1	1	0			2				1			5

ALARMS ACTIVATED (Location/Owner)

1. 1149 4th Ave
2. Faulty sensor, north stairwell
3. 1152 TCH
4. User error, accidental activation
5. 1125 Walkem Rd
6. False, due to cooking

COMPARISONS:

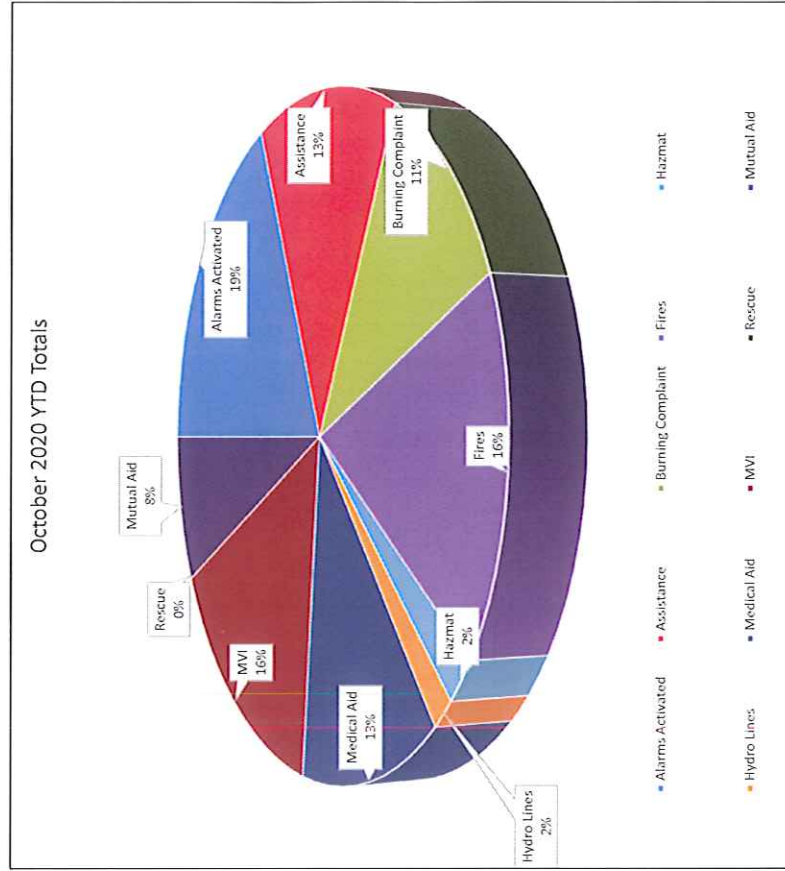
Year to Date 2020	161 (exc. practices)
Year to Date 2019	153 (exc. practices)
Year to Date 2018	167 (exc. practices)

APPROVED:

[Signature]
 Fire Chief

Motor Vehicle Incident Locations

1. 300 block, TCH
2. 12500 block, TCH
3. 11200 Chemainus Rd



CAS Summary of Service Calls

Total calls by type: 3
Aggressive 1
Other 2

01-May-20 to 31-May-20

Issue	Call #	Received	Type	Completed
Ladysmith			3 calls	
Aggressive			1	
	2059	19-May-20	Dog	28-May-20
Other			2	
	2060	26-May-20	Dog	28-May-20
	2058	01-May-20	Dog	05-May-20
Total:			3 calls	

CAS Summary of Service Calls

Total calls by type: **4**
Confined 2
Noisy 1
Other 1

01-Jun-20 to 30-Jun-20

Issue	Call #	Received	Type	Completed
Ladysmith			4 calls	
Confined			2	
	2063	08-Jun-20		
	2062	08-Jun-20	Dog	08-Jun-20
Noisy			1	
	2061	05-Jun-20	Dog	08-Jun-20
Other			1	
	2064	12-Jun-20	Dog	30-Jun-20
Total:			4 calls	

CAS Summary of Service Calls

Total calls by type: 2
Aggressive 1
Noisy 1

01-Jul-20 to 31-Jul-20

Issue	Call #	Received	Type	Completed
Ladysmith			2 calls	
Aggressive			1	
	2065	06-Jul-20	Dog	09-Jul-20
Noisy			1	
	2066	20-Jul-20	Dog	23-Jul-20
Total:			2 calls	



Canadian
Mounted Police

Gendarmerie Royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Ladysmith Detachment
320 6th Ave, P.O. Box 280
Ladysmith, B.C.
V9G 1A2

Your File - Votre référence

Our File - Notre référence

Mayor Aaron Stone
Town of Ladysmith
410 Esplanade
Ladysmith, B.C.
V9G 1A2

302-4

Date

July 8th 2020

1st Quarter Mayor's Report – January, February and March of 2020 with a comparison to the same time frame of 2019. Ladysmith Municipal Area only.

Type of Offence & Occurrences	1st Quarter 2020 Municipal area only	1st Quarter 2019 Municipal area only
Sexual Assaults	1	0
Assaults	7	17
Break & Enter - Business	12	3
Break & Enter - Residence	0	4
Break & Enter - Other	7	2
Theft of Vehicle (2135-6)	2	2
Theft fm Vehicle - Over \$5K	0	0
Theft fm Vehicle - Under \$5K	26	5
Theft Over \$5K	0	0
Theft Under \$5K	13	14
Possession Stolen Property	0	0
Mischief/Property Damage Over \$5K	0	1
Mischief/Property Damage Under \$5K	22	20
Total Calls for Service, Ladysmith	502	548
Total Calls for service, Detachment	1001	1096

Sincerely,



Page 1 of/de 2

S/Sgt Wes Olsen
Non Commissioned Officer in Charge
Ladysmith Detachment
(250) 245-2215
wes.olsen@rcmp-grc.gc.ca

Ladysmith Detachment
320 6th Ave, P.O. Box 280
Ladysmith, B.C.
V9G 1A2

Your File - Votre référence

Our File - Notre référence

Mayor Aaron Stone
Town of Ladysmith
410 Esplanade
Ladysmith, B.C.
V9G 1A2

302-4

Date

July 8th 2020

2nd Quarter Mayor's Report – April, May and June of 2020 with a comparison to the same time frame of 2019. Ladysmith Municipal area only.

Type of Offence & Occurrences	2nd Quarter 2020 Municipal area only	2nd Quarter 2019 Municipal area only
Sexual Assaults	2	0
Assaults	11	6
Break & Enter - Business	7	4
Break & Enter - Residence	0	2
Break & Enter - Other	5	2
Theft of Vehicle (2135-6)	1	3
Theft fm Vehicle - Over \$5K	0	1
Theft fm Vehicle - Under \$5K	10	14
Theft Over \$5K	1	0
Theft Under \$5K	10	14
Possession Stolen Property (2156-0)	2	6
Mischief/Property Damage Over \$5K	0	0
Mischief/Property Damage Under \$5K	19	23
Total Calls for Service, Ladysmith	473	556
Total Calls for service, Detachment	997	1135

Sincerely,



S/Sgt Wes Olsen
Non Commissioned Officer in Charge
Ladysmith Detachment
(250) 245-2215
wes.olsen@rcmp-grc.gc.ca

Ladysmith Detachment
320 6th Ave, P.O. Box 280
Ladysmith, B.C.
V9G 1A2

Your File - Votre référence

Our File - Notre référence

Mayor Aaron Stone
Town of Ladysmith
410 Esplanade
Ladysmith, B.C.
V9G 1A2

302-4

Date

October 2nd, 2020

3rd Quarter Mayor's Report – July, August and September of 2020 with a comparison to the same time frame of 2019. Ladysmith Municipal area only.

Type of Offence & Occurrences	3rd Quarter 2020 Municipal area only	3rd Quarter 2019 Municipal area only
Sexual Assaults	3	2
Assaults	11	6
Break & Enter - Business	9	0
Break & Enter - Residence	5	3
Break & Enter - Other	6	0
Theft of Vehicle (2135-6)	0	1
Theft fm Vehicle - Over \$5K	0	1
Theft fm Vehicle - Under \$5K	12	14
Theft Over \$5K	0	3
Theft Under \$5K	16	13
Possession Stolen Property (2156-0)	4	1
Mischief/Property Damage Over \$5K	0	1
Mischief/Property Damage Under \$5K	40	19
Total Calls for Service, Ladysmith	643	531
Total Calls for service, Detachment	1269	1128

Sincerely,



S/Sgt Wes Olsen
Non Commissioned Officer in Charge
Ladysmith Detachment
(250) 245-2215
wes.olsen@rcmp-grc.gc.ca



BYLAW COMPLIANCE - STATISTICS

	2020-01-01 to 2020-06-30	2019-01-01 to 2019-06-30
Total active cases	18	18
New cases - by file type		
Building and Plumbing 1119	2	3
Bylaw project	2	1
Fire Prevention 1815	1	1
Noise Suppression 1478	4	4
Other (e.g. neighbour issue, illegal dumping)	5	3
Parks Usage 1933	6	1
Property Maintenance 1894	15	23
Sign and Canopy 1176	0	1
Streets and Traffic 1309	20	31
Unattached trailer	13	17
Waterworks	4	
Zoning 1860	4	4
	76	89
New cases - by source		
Bylaw Compliance Officer	17	23
Outside Agency	1	2
Public	50	57
Staff	8	7
	76	89
Cases concluded - by result		
Compliance	47	62
Enforcement	3	3
No More Action	19	17
RAN-Town	0	1
Referred	1	2
	70	85

Please note that while the cases in 2020 are slightly less than 2019, it does not include the bulk file for COVID inspections which includes approx. 20 inspections a week for the period March - June. Parking infractions are also not included.

Province approves local bans, takes action on plastics

News Release

Richmond

Saturday, September 12, 2020 1:00 PM

Through new initiatives, the Government of British Columbia is taking action to prevent plastic waste from polluting communities, shorelines and ending up in landfills.

“People have been consistent and vocal about the need to take serious action now on plastic waste and pollution, and we have heard the message loud and clear,” said George Heyman, Minister of Environment and Climate Change Strategy. “Even in the face of current economic downturns, local governments and businesses have told us they remain committed to preventing millions of single-use plastic products from damaging the environment, polluting B.C.’s waters, harming wildlife and increasing costs for taxpayers.”

As part of the new set of steps, the Province is moving to approve bylaws banning single-use plastics for the municipalities of Richmond, Victoria, Saanich, Tofino and Ucluelet, clearing the way for those communities to implement their bans. The Province will also consider other bylaws as they are submitted.

The Province is also laying the groundwork to allow local governments to ban certain types of plastic products. The Province is proposing to draft a new regulation under the Community Charter to allow local governments to ban single-use plastics, such as shopping bags, plastic straws and polystyrene foam take-out containers, without requiring provincial approval.

“Every measure that prevents plastic from entering our ocean or removes it from our coasts and ocean is important,” said Chloé Dubois, president, The Ocean Legacy Foundation. “Policy measures like these are a crucial next step. I am thrilled to see our coastal communities lead the way with single-use plastic bans, as well as provincial regulations and policy supporting these and other laudable efforts to help

reduce the estimated eight million tonnes of plastic that, on a global scale, enter the world's ocean each year.”

More than 35,000 responses to the CleanBC Plastic Action Plan engagement highlighted the need to move toward provincewide bans on certain products. The What We Heard report on the plan's engagement is available online: <https://cleanbc.gov.bc.ca/plastics>

“We will develop a legal framework to allow for provincial bans on single-use items, such as straws, take-out containers, shopping bags and other priority items. As we initiate this work, we will continue to consult to make sure solutions are manageable, take into consideration economic recovery and are phased in practically,” Heyman said. “We will also ensure that specific products continue to be available to people who live with a disability or need them for health reasons. We will align our actions with federal government initiatives if they occur on a reasonable timeframe.”

In addition, the Province is expanding the number of single-use products to be recycled through industry-funded residential recycling programs, including plastic cutlery, sandwich bags, stir sticks and other items. Details on how residents can participate will be part of future consultations.

The ministry is also exploring adding recycling programs for materials such as mattresses, electric-vehicle batteries, propane canisters and more. It will also look to improve recycling of packaging in the industrial, commercial and institutional sector. Additionally, feedback is being sought on how to address lost fishing gear that pollutes oceans and shorelines. A policy intentions paper has been posted on government's engagement website to give stakeholders and the public an opportunity to review and comment on the proposed changes.

Working with Encorp Pacific (Return-It), the ministry is introducing a minimum 10-cent deposit on all beverage containers. Also, for the first time, milk and milk-alternative containers are scheduled to be added to the deposit and refund system.

“The changes to the B.C. Recycling Regulation reinforce B.C.'s leadership in protecting the environment and extended producer responsibility performance in Canada,” said Allen Langdon, president and CEO, Return-It. “These changes provide additional incentives and we encourage all British Columbians to participate by returning their beverage containers for recycling to improve recovery and keep

plastics and other beverage containers out of our landfills, oceans and waterways. We commend the B.C. Ministry of Environment for its leadership.”

The B.C. deposit-refund system has also been improved to allow for electronic refunds, making it even easier for British Columbians to recycle. As new cashless, low-touch Return-It Express systems continue to come online, consumers who drop off their tagged refundable beverage containers to select locations can have their refund processed electronically. Refunds can be sent to consumers’ bank accounts through e-transfer or donated to a community-based organization.

These changes support the Province’s CleanBC efforts to prevent plastic waste, divert more waste from landfills and create a cleaner, better future for everyone. These and future efforts are being guided by feedback received from British Columbians. They also reflect the feedback received by Sheila Malcolmson, Parliamentary Secretary of Environment, during engagement in her role as special advisor on marine debris and abandoned vessels.

“Last year, I toured many coastal communities to hear first-hand the challenges they are facing with marine debris, including plastics,” Malcolmson said. “Every person and organization I heard from, including local governments and First Nation communities, expressed their fears for the marine environment and their commitment to being part of the solutions.”

CleanBC is a pathway to a more prosperous, balanced and sustainable future. CleanBC was developed in collaboration with the BC Green Party caucus and Andrew Weaver, MLA for Oak Bay-Gordon Head, and supports the commitment in the Confidence and Supply Agreement to implement climate action to meet B.C.’s emission targets.

Quick Facts:

- B.C. is a leader in creating extended producer responsibility (EPR) recycling programs. It has more programs than any other jurisdiction in North America.
- B.C. has 22 industry-led EPR recycling programs covering 14 different product categories of consumer products, such as packaging, electronics and electrical products, residual solvents, beverage containers, tires and household hazardous wastes.
- 315,000 tonnes of plastics, such as those in electronics, beverage containers and other packaging, are already captured annually in B.C.’s EPR programs.

- Over the last 25 years, more than 20 billion beverage containers have been diverted from landfills and waterways in B.C.
- Including single-use and packaging-like products in the EPR system is expected to capture millions of single-use plastic items annually. These include items like plastic cutlery and cups and packaging bought for home use, such as plastic sandwich bags.

Learn More:

The CleanBC Plastics Action Plan What We Heard Report is now available:

<https://cleanbc.gov.bc.ca/plastics>

Learn more about the industry-led blue box program: <https://recyclebc.ca/>

The intentions paper on proposals to regulate additional materials is available for public feedback: <https://engage.gov.bc.ca/govtogetherbc/consultation/recycling-regulation-policy-intentions-paper>

Learn more about the Return-It Express and depot/refund system:

<https://www.return-it.ca/>

Learn more about the CleanBC Plastics Action Plan:

<https://cleanbc.gov.bc.ca/plastics>

Learn about Malcolmson's work on marine debris:

<https://gov.bc.ca/MarineDebrisProtection>