

**A REGULAR MEETING  
OF THE TOWN OF LADYSMITH COUNCIL  
AGENDA  
6:30 P.M.**

Tuesday, October 20, 2020

This meeting will be held electronically as per Ministerial Order No. M192

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**1. CALL TO ORDER**

Call to Order 6:30 p.m. in Open Session, in order to retire immediately into Closed Session.

*Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.*

**2. CLOSED SESSION**

Recommendation

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k)

**3. OPEN MEETING (7:00 P.M.)**

Please follow this link to view the meeting:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>

**4. AGENDA APPROVAL**

Recommendation

That Council approve the agenda for this Regular Meeting of Council for October 20, 2020.

## 5. RISE AND REPORT- Items from Closed Session

### Items from the Closed Meeting of Council held October 6, 2020

- CE 2020-137

That Council:

1. Appoint the following representatives to the Public Art Task Group for a two year term ending September 2022:
  - Lesley Lorenz and Lynda Baker (Parks, Recreation and Culture Advisory Committee)
  - Kathy Holmes and Ora Steyn (Arts Council of Ladysmith and District)
  - Julia Noon (Community Youth Representative)
2. Rise and report on this item once the representatives have been notified.

## 6. MINUTES

### 6.1. Minutes of the Regular Meeting of Council held October 6, 2020

#### Recommendation

That Council approve the minutes of the Regular Meeting of Council held October 6, 2020.

## 7. PROCLAMATIONS

### 7.1. Adoption Awareness Month

Mayor Stone has proclaimed November 2020 as Adoption Awareness Month in the Town of Ladysmith.

## 8. DEVELOPMENT APPLICATIONS

### 8.1. Development Variance Permit Application 3090-20-07 for 373 Chemainus Road

#### Recommendation

That Council:

1. Approve Development Variance Permit 3090-20-07 to vary the maximum height of a principal building at 373 Chemainus Road from 7.5m to 8.5m; and
2. Authorize the Mayor and Corporate Officer to sign Development Variance Permit 3090-20-07.

### 8.2. Development Permit Application 3060-20-22 – Public Washroom Facility between 531 & 521 1st Avenue and Road Closure Bylaw for 531 & 521 1st Avenue and 431 & 421 1st Avenue

#### Recommendation

That Council:

1. Approve Development Permit 3060-20-22 to allow for a public washroom facility located between 531 & 521 1<sup>st</sup> Avenue; and
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-20-22.
3. Direct staff to work with the project stakeholders to develop a public contest in order to determine the exterior colours of the building.
4. Give first three readings to “Town of Ladysmith Road Closure Bylaw 2020, No. 2055”; and
5. Direct staff to proceed with public notice of the road closure of part of the unnamed laneway between 531 and 521 1<sup>st</sup> Avenue and part of the unnamed laneway between 431 and 421 1<sup>st</sup> Avenue.

## 9. COMMITTEE MINUTES

### 9.1. Minutes of the Community Planning Advisory Committee Meeting held August 5, 2020

#### Recommendation

That Council receive for information the minutes of the August 5, 2020 meeting of the Community Planning Advisory Committee.

## 10. REPORTS

### 10.1. Public Works Washroom Facility

#### Recommendation

That Council:

1. Approve the construction of a washroom facility, including showers, at the Public Works Yard for a cost of \$45,000 with the funding to be split equally by the Water, Sewer and General Funds; and
2. Amend the 2020-2024 Financial Plan accordingly.

### 10.2. Grant Opportunities Projects

#### Recommendation

That Council:

1. Direct staff to submit an application for a grant funding application for Lot 108 Park Plan for \$2,181,250 through the *Investing in Canada Infrastructure Program – Rural and Northern Communities*;
2. Support the project and commits to its share \$218,125 of the project, as well as cost overruns; and
3. Direct staff to amend the 2020-2024 Financial Plan accordingly.

AND That Council:

1. Direct staff to submit an application for grant funding to support refurbishment of Town assets on 1<sup>st</sup> Avenue and wayfinding signs through the *Community Economic Recovery Infrastructure Program* and amend the 2020-2024 Financial Plan accordingly.

AND That Council:

1. Direct staff to submit an application for grant funding to support facility infrastructure upgrades at Transfer Beach through the *Tourism Dependent Communities Grant* and amend the 2020-2024 Financial Plan accordingly.

## 11. BYLAWS

### 11.1. **Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968, Amendment Bylaw 2020, No. 2056**

The purpose of Bylaw 2056 is to allow for the addition of a registered non-profit youth swim club rate.

#### Recommendation

That Council give first three readings to "Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968, Amendment Bylaw 2020, No. 2056".

### 11.2. **Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052**

The purpose of Bylaw 2052 is to exempt from taxation certain buildings, the lands on which the buildings stand and the lands surrounding certain buildings.

#### Recommendation

That Council adopt "Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052".

### 11.3. **Town of Ladysmith Community Services Centre Tax Exemption Bylaw 2020, No. 2053**

The purpose of Bylaw 2053 is to exempt from taxation the Community Services buildings, the lands on which the buildings stand and the lands surrounding them.

#### Recommendation

That Council adopt "Town of Ladysmith Community Services Centre Tax Exemption Bylaw 2020, No. 2053".

### 11.4. **Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #8, 2020, No. 2054**

The purpose of Bylaw 2054 is to allow the Director of Development Services to issue permits authorizing sidewalk patios between October 31<sup>st</sup> and March 1<sup>st</sup> .

#### Recommendation

That Council adopt "Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #8, 2020, No. 2054".

### 11.5. **Bylaw Status Sheet**

## 12. NEW BUSINESS

## 13. UNFINISHED BUSINESS

### **13.1. Streets and Traffic Bylaw Notice of Motion**

At the October 6, 2020 Council meeting, Mayor Stone provided the following notice of motion:

#### Recommendation

That Council direct staff to:

1. Prepare a report for consideration at a future Committee of the Whole meeting with proposed amendments to “Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309” to ensure it is current and balances best practices with the realities faced in our community; and
2. Proceed with enforcement of the bylaw on a complaint-driven basis until such time as “Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309” is updated.

### **14. QUESTION PERIOD**

Residents can submit questions to Council via email at [info@ladysmith.ca](mailto:info@ladysmith.ca) during the meeting.

- Persons wishing to address Council must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must include their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council

### **15. ADJOURNMENT**