

**THE COMMITTEE OF THE WHOLE  
AGENDA**

Tuesday, September 8, 2020

6:30 P.M.

This meeting will be held electronically as per Ministerial Order No. M192

**1. CALL TO ORDER**

Please follow this link to view the

meeting: <https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>**2. AGENDA APPROVAL**Recommendation

That the agenda for this September 8, 2020 Committee of the Whole meeting be approved.

**3. MINUTES****3.1 Minutes of the Committee of the Whole Meeting held July 14, 2020**Recommendation

That the minutes of the Committee of the Whole meeting held July 14, 2020 be approved.

**4. REPORTS****4.1 Official Community Plan Review Presentation and Report**Recommendation

That the Committee:

1. Recommend that Council confirm a kick off date of February 2021 to commence community engagement for the new Official Community Plan;
2. Define the scope for the Official Community Plan review; and
3. Recommend that Council approve the scope of the Official Community Plan review as defined by the Committee of the Whole.

## **4.2 Proposed Changes to Filming Regulations**

### Recommendation

That the Committee direct staff to refer proposed “Town of Ladysmith Film Bylaw, 2020, No. 2045” to the Ladysmith Chamber of Commerce, Ladysmith Downtown Business Association, and Film Cowichan for review and comment prior to formal consideration by Council.

## **4.3 Permissive Tax Exemptions for Tax Year 2020**

### Recommendation

That the Committee direct staff to:

1. Provide a 1-year Permissive Tax Exemption to all properties currently identified in “2020 Permissive Tax Exemptions Bylaw 2019, No. 2017”;
2. Provide a 10-year Permissive Tax Exemption for 630 2<sup>nd</sup> Avenue;
3. Provide a 10-year Permissive Tax Exemption for 220 High Street;
4. Not include the fully exempt properties on the water parcel tax or the sewer parcel tax; and
5. Prepare the necessary Permissive Tax Exemption Bylaws for Council consideration.

## **4.4 Purchasing Policy Update – September 2020**

### Recommendation

That the Committee recommend that Council approve the amended Purchasing Policy 05-1790-D as presented by the Director of Financial Services.

## **4.5 Tree, Bench and Amenity Dedication Policy**

### Recommendation

That the Committee review additional options provided by staff regarding the Park Bench Donations Guidelines Policy 12-5810-A and recommend to Council with which option it would like to proceed.

## **5. COUNCIL SUBMISSIONS**

### **5.1 Protection and Dedication of Park Lands**

Councillor Stevens has requested that the Committee discuss potential plans for the protection and dedication of park lands. (A list of dedicated parks is included for background information.)

### **5.2 Lifeguards at Transfer Beach**

Councillor Virtanen has requested that the Committee discuss the possibility of offering lifeguard supervision at Transfer Beach in 2021. (Past email correspondence is attached for background information.)

### **5.3 Downtown Public Washroom**

Councillor Johnson has requested that the Committee discuss plans for a permanent downtown public washroom. (The 2019 staff report is attached for background information.)

## **6. CORRESPONDENCE**

### **6.1 Letter dated August 16, 2020 from Jane Kiltnei, One Cowichan regarding Climate Action Request**

#### Recommendation

That Council receive for information the correspondence dated August 16, 2020 from Jane Kiltnei, One Cowichan, regarding the Town of Ladysmith's climate action plan.

## **7. NEW BUSINESS**

## **8. ADJOURNMENT**