

**A REGULAR MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
6:30 P.M.**

Tuesday, September 1, 2020

This meeting will be held electronically as per Ministerial Order No. M192

1. CALL TO ORDER

Call to Order 6:30 p.m. in Open Session, in order to retire immediately into Closed Session.

Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.

2. CLOSED SESSION

Recommendation

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality - section 90(1)(e)

3. OPEN MEETING (7:00 p.m.)

Please follow this link to view the meeting:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>

4. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Regular Meeting of Council for September 1, 2020.

5. RISE AND REPORT- Items from Closed Session

Items from the Closed Meeting of Council held August 18, 2020

- **CE 2020-116**

That Council reappoint Tim Richards to the Town's Parks, Recreation & Culture Advisory Committee for a two-year term, ending June 30, 2022.

- **CE 2020-117**

That Council appoint Emily Weeks to the Town's Parks, Recreation & Culture Advisory Committee for a two-year term ending June 30, 2022.

- **CE 2020-118**

That Council appoint Lesley Lorenz to the Town's Parks, Recreation & Culture Advisory Committee for a two-year term ending June 30, 2022.

- **CE 2020-120**

That Council:

1. As the sole shareholder of DL2016 Holdings Corporation, appoint Rob Hutchins to the Board of Directors to fill the vacancy created by the resignation of Jan Christenson; and
2. Direct the Mayor, on behalf of Council, to send a letter of appreciation to Jan Christenson for her years of service on the DL2016 Board of Directors.

6. MINUTES

6.1 Minutes of the Special Meeting of Council held August 13, 2020

Recommendation

That Council approve the minutes of the Special Meeting of Council held August 13, 2020.

6.2 Minutes of the Regular Meeting of Council held August 18, 2020

Recommendation

That Council approve the minutes of the Special Meeting of Council held August 18, 2020.

7. PROCLAMATIONS

7.1 Rotary Club of Ladysmith Day, September 22, 2020 and Rotary Week, September 20 to 26, 2020

Mayor Stone has proclaimed September 22, 2020 as "Rotary Club of Ladysmith Day" and September 20 to 26, 2020 as "Rotary Week" in the Town of Ladysmith.

8. REPORTS

8.1 Council Meetings at Aggie Hall

Recommendation

That Council:

1. Direct staff to proceed with audio and visual upgrades to Aggie Hall for the purpose of holding in-person Council meetings and Public Hearings for the foreseeable future; and
2. Allocate up to \$15,000 for the upgrades with funds taken from the Information Technology Reserve.

8.2 2021 Financial Plan (Budget) Discussions

Recommendation

That Council approve the following schedule to deliberate the 2021-2025 Financial Plan:

- November 3 – Preliminary Operating Budget
- November 10 – Water & Sewer Utility Introduction
- November 17 – Finalize Water & Sewer, introduction Capital budgets
- December 1 – Continuation of general operation, introduction of water and sewer rate bylaws, introduction of general capital projects
- December 17 – adoption of water and sewer rate bylaws, early budget approval of capital projects.

8.3 Uplands Remediation: Detailed Site Investigation Award of Contract

Recommendation

That Council award the contract for the detailed site investigation and remediation plan for the uplands of the Waterfront Area to Golder Associates Ltd for \$279,866 excluding GST.

9. BYLAWS

9.1 Town of Ladysmith Waterworks Regulation Bylaw 1999, No. 1298, Amendment Bylaw 2020, No. 2051

Recommendation

That Council give first three readings to “Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2020, No. 2051”.

10. NEW BUSINESS

11. QUESTION PERIOD

Residents can submit questions to Council via email at info@ladysmith.ca during the meeting.

- Persons wishing to address Council must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must include their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council

12. ADJOURNMENT