

**A SPECIAL MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
7:00 P.M.**

Tuesday, April 21, 2020

This meeting will be held electronically

1. CALL TO ORDER

Call to Order 5:00 p.m. in Open Session, in order to retire immediately into Closed Session.

Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.

2. CLOSED SESSION

Recommendation

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- Personal information about an identifiable individual - Section 90(1)(a)
- Human resources matter - Section 90(1)(c)
- Security of the property of the municipality - Section 90(1)(d)
- Acquisition, disposition or expropriation of land - Section 90(1)(e)
- Advice that is subject to solicitor client privilege - Section 90(1)(i)

3. SPECIAL OPEN MEETING (7:00 p.m.)

Please go to <https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured> to view this meeting.

4. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Special Meeting of Council for April 21, 2020.

5. RISE AND REPORT- Items from Closed Session

6. MINUTES

6.1 Minutes of the Special Meeting of Council held April 7, 2020

Recommendation

That Council approve the minutes of the Special Meeting of Council held April 7, 2020.

7. REPORTS

7.1 Distribution of 2020 Property Taxes – COVID 19 Considerations

Recommendation

That Council:

1. Direct staff to prepare the 2020 Financial Plan and Tax Rates Bylaws based on Option #2, of allocating the net budget percentage increase after non-market change equally over the classes and maximizing the Class 2 rate, as outlined in the report from the Director of Financial Services dated April 21, 2020; and
2. Direct staff to prepare the 2020 Property Tax Rates Bylaw with the due date of July 2, 2020 and a penalty date of October 1, 2020; and
3. Determine the 2020 municipal tax levy and direct staff to prepare the 2020-2024 Financial Plan Bylaw and applicable bylaws.

8. OPERATIONAL UPDATES - VERBAL UPDATES FROM SENIOR MANAGERS

9. CORRESPONDENCE

9.1 Holland Creek Strata Plan

Request for individual garbage, water, sewer and billing for individual owners in the strata

Recommendation

That Council, in response to the request dated February 24, 2020 from the Holland Creek Strata Plan EPS2569, direct staff to amend the applicable Town of Ladysmith bylaws so that property owners in the strata will be billed individually for garbage, water and sewer; and that Holland Creek Strata Plan EPS2569 be advised of Council's decision.

10. NEW BUSINESS

11. QUESTION PERIOD

During the meeting residents can submit questions to Council related to agenda items via email at info@ladysmith.ca.

- A maximum of 15 minutes is allotted for questions.
- Persons wishing to address Council during “Question Period” must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

12. ADJOURNMENT