

A SPECIAL MEETING OF THE  
COUNCIL OF THE TOWN OF LADYSMITH  
AGENDA  
6:15 P.M.

Monday, December 9, 2019  
Council Chambers, City Hall

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. AGENDA APPROVAL</b>	
<u>Recommendation</u>	
That Council approve the agenda for this Special Meeting of Council for December 9, 2019.	
<b>3. BYLAWS</b>	
<b>3.1 Town of Ladysmith Water Supply Works Loan Authorization Bylaw 2019, No. 2031</b>	<b>3</b>
<u>Recommendation</u>	
That Council:	
<ol style="list-style-type: none"> <li>1. Give first, second and third readings for Town of Ladysmith Water Supply Works Loan Authorization Bylaw 2019, No. 2031;</li> <li>2. Refer Bylaw 2031 to the Inspector of Municipalities; and</li> <li>3. Direct staff to seek approval of the electors for Bylaw 2031 through an Alternative Approval Process.</li> </ol>	
<b>3.2 Town of Ladysmith Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw (#3) 2019, No. 2023</b>	<b>6</b>
<u>Recommendation</u>	
That Council rescind adoption of Town of Ladysmith Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw (#3) 2019, No. 2023 due to an advertising error, and place Bylaw 2023 on the December 16th meeting of Council for adoption.	

#### 4. ADJOURNMENT

**INFORMATION REPORT TO COUNCIL**

**Report Prepared By:** Joanna Winter, Manager of Legislative Services  
 Erin Anderson, Director of Financial Services  
**Date:** December 4, 2019  
**Meeting Date:** December 9, 2019  
**File No:** 1955-20  
**RE:** WATER SUPPLY WORKS LOAN AUTHORIZATION BYLAW

**RECOMMENDATION:**

That Council:

1. Give first, second and third readings for Town of Ladysmith Water Supply Works Loan Authorization Bylaw 2019, No. 2031;
2. Refer Bylaw 2031 to the Inspector of Municipalities; and
3. Direct staff to seek approval of the electors for Bylaw 2031 through an Alternative Approval Process.

**EXECUTIVE SUMMARY:**

Loan Authorization Bylaw 2031 is presented for Council’s consideration and first three readings. The Town has an opportunity to apply for grant funding through the Investing in Canada Infrastructure Program to significantly support major works in the Town’s water supply system. These include raising the Holland Dam in order to increase storage capacity in Holland Lake; a water supply interconnection between Holland and Stocking Lakes, and twinning of the Stocking Lake water supply main. These interconnected works will significantly increase the storage and supply capacity of the Town’s water system to address the impacts of both climate change and population growth.

**PREVIOUS COUNCIL DIRECTION:**

Resolution	MeetingDate	ResolutionDetails
CS 2019-376	2019-11-25	That Council:  1. Direct staff to submit an application for the grant funding application for the Water Supply Infrastructure Projects through the ICIP – Green Infrastructure: Environmental Quality Sub-stream, and  2. Support the project and commit to its share (\$6,200,000 ) of the project.



**DISCUSSION:**

Council first gave direction to staff to apply for grant funding for upgrades to the Holland Dam in 2018. Unfortunately, that application was not successful. The Town has a new opportunity to apply for funding to support critical upgrades in the Town's water supply system. It is intended that this grant application include the entire project, which could be completed in phases, rather than the Town submitting separate grant applications for each phase of the project.

The grant application deadline is February 26, 2020.

Any time a local government wishes to borrow funds for a period of more than five years (long-term borrowing) it is required by the *Community Charter* to seek the approval of the electors of the Town. This can be done by referendum or by alternative approval process. The recommended approach for this borrowing instance is through alternative approval process. This is a more cost-effective process than a referendum. This instance of elector approval is specifically tied to the grant opportunity. If successful, the grant will reduce costs to the Town and taxpayers significantly, and the grant would cover approximately 73 per cent of the total project costs.

Once approval of the Inspector of Municipalities has been received, staff will report back to Council on the alternate approval process and timelines.

***I approve the report and recommendation(s).***

**Guillermo Ferrero, Chief Administrative Officer**

**ATTACHMENT(S):**

Water Supply Projects Loan Authorization Bylaw 2031

TOWN OF LADYSMITH

BYLAW NO. 2031

A bylaw to authorize the borrowing for Water Supply Works

**WHEREAS** it is deemed desirable and expedient to carry out works to increase capacity and security of the water supply system servicing the Town of Ladysmith, including increasing the storage capacity of Holland Lake, constructing a water supply interconnection between Holland Lake and Stocking Lake and twinning the Stocking Lake Water Main.

**AND WHEREAS** the estimated cost of the works including expenses incidental thereto is the sum of \$23,220,000.00 of which the sum of \$6,200,000.00 is the amount of debt intended to be borrowed by this bylaw;

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out works for the water supply system generally in accordance with general plans on file in the municipal office and the Town of Ladysmith Council Strategic Plan for 2020 to 2023, and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
  - a) To borrow upon the credit of the Municipality a sum not exceeding \$6,200,000.00.
  - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the said improvements to the water supply system.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 25 years.

Citation

3. This bylaw may be cited as “Town of Ladysmith Water Supply Works Loan Authorization Bylaw 2019, No. 2031”.

<b>READ A FIRST TIME</b>	on the	day of
<b>READ A SECOND TIME</b>	on the	day of
<b>READ A THIRD TIME</b>	on the	day of
<b>RECEIVED the approval of the Inspector of Municipalities</b>	on the	day of
<b>RECEIVED the approval of the electors of the Town of Ladysmith</b>	on the	day of
<b>RECONSIDERED AND FINALLY PASSED AND ADOPTED</b>	on the	day of

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Mayor (A. Stone)

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Corporate Officer (J. Winter)

**TOWN OF LADYSMITH**

**BYLAW NO. 2023**

**A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW 2009, NO. 1666**

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

**1. Amendments**

a) Amend section 2.1 to read as follows:

“Subject to Subsection 2.2 to 2.4 inclusive of this bylaw, regular meetings of Council shall be held on the first and third **Tuesday** of each month at 7:00 p.m. in the Council Chambers at City Hall, except where Council determines that a meeting will be held elsewhere.”

b) Amend section 5.1 to read as follows:

“In this section:

“Primary Committee” means the following committee of council:

(a) **Committee of the Whole”**

c) Insert a new section 22, to read as follows:

**22. COMMITTEE OF THE WHOLE**

22.1 Council will meet as Committee of the Whole on the second Tuesday of every second month to give preliminary consideration to proposed policies, services and/or other matters and make recommendations to Council.

22.2 Committee of the Whole meetings will take place at City Hall unless, by resolution, Council has chosen another location specified in the resolution.

and renumber all remaining sections accordingly.

**2. Citation**

This Bylaw may be cited for all purposes as “Town of Ladysmith Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw (# 3) 2019, No. 2023.

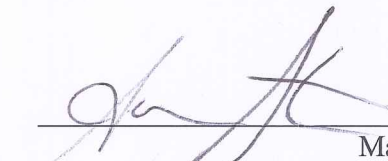
**READ A FIRST TIME      on the      4<sup>th</sup>      day of      November, 2019**

**READ A SECOND TIME      on the      4<sup>th</sup>      day of      November, 2019**

**READ A THIRD TIME      on the      4<sup>th</sup>      day of      November, 2019**

**ADOPTED      on the      2<sup>nd</sup>      day of      December, 2019**



  
\_\_\_\_\_  
Mayor (A. Stone)

  
\_\_\_\_\_  
Corporate Officer (J. Winter)