

**A REGULAR MEETING OF THE  
COUNCIL OF THE TOWN OF LADYSMITH  
AGENDA**

**Monday, April 1, 2019  
Council Chambers, City Hall**

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**1. CALL TO ORDER (7:00 p.m.)**

**2. AGENDA APPROVAL**

Recommendation

That Council approve the agenda for this Public Hearing and Regular Meeting of Council for April 1, 2019.

**3. PUBLIC HEARING**

**Outline of Public Hearing Process - Mayor Stone**

**3.1 Official Community Plan Amendment and Zoning Bylaw Amendment, Bylaws 1994 and 1995**

**Subject Property: 379 Davis Road (Lot A, District Lot 43, Oyster District, Plan VIP69091)**

**7.1.1. Introduction of Bylaws and Statutory Requirements - Director of Development Services**

**7.1.2. Submissions**

**7.1.3. Call for Submissions to Council (Three Times) - Mayor Stone**

**7.1.4. Declaration that the Public Hearing for Bylaws 1994 and 1995 is Closed - Mayor Stone**

#### **4. BYLAWS - SUBJECT OF THE PUBLIC HEARING**

##### **4.1 379 Davis Road: "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 57) 2019, No. 1994" and "Town of Ladysmith Zoning Bylaw 2014, No.1860, Amendment Bylaw (No.24) 2019, No.1995"**

###### Recommendation

That subject to any additional matters raised at the public hearing Council:

1. Proceed with third reading of "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 57) 2019, No. 1994"; and
2. Proceed with third reading of "Town of Ladysmith Zoning Bylaw 2014, No.1860, Amendment Bylaw (No.24) 2019, No.1995".
3. Direct staff to refer Bylaw 1995 to the Ministry of Transportation and Infrastructure pursuant to the Transportation Act.

#### **5. MINUTES**

##### **5.1 Minutes of the Regular Meeting of Council held March 18, 2019**

###### Recommendation

That Council approve the minutes of the Regular Meeting of Council held March 18, 2019.

#### **6. DELEGATION**

##### **6.1 Terri Mattin, Cowichan Housing: Attainable Housing Strategy**

#### **7. DEVELOPMENT APPLICATIONS**

##### **7.1 Development Variance Permit 3090-19-01 (538 Selinger Place)**

###### Recommendation

That Council consider the input received and whether it wishes to:

1. Issue Development Variance Permit 3090-19-01 to vary the maximum height for a dwelling at 538 Selinger Place.
2. Authorize Mayor and Corporate Officer to sign Development Variance Permit 3090-19-01.

#### **8. COMMITTEE REPORTS**

##### **8.1 Municipal Services Committee**

###### Recommendation

That Council:

1. Continue with the proposed community consultation on the retail sale of cannabis in Ladysmith.
2. Approach the Ladysmith Fishermen's Wharf Association (Ladysmith Harbour Authority) expressing their interest in providing a representative from the Town to sit on the board of the Association.

Recommendation

That Council:

1. Endorse the recommendations included in the Ladysmith Traffic Safety through the Highway 1 Corridor report provided by the Ministry of Transportation and Infrastructure (completed by Binnie Consulting Ltd.) and request implementation of the recommendations included in the report.
2. Request that the Ministry of Transportation and Infrastructure consider improvements such as acceleration lanes at the Grouhel Road and South Davis intersections in conjunction with implementation of the recommended improvements.

**8.2 Ladysmith Interagency Committee**

Recommendation

That Council receive for information the minutes of the Ladysmith Interagency Committee meeting held March 14, 2019.

**8.3 Protective Services Committee**

Recommendation

That Council waive the Aggie Hall rental fee for the Ladysmith Kinsmen's Emergency Preparedness Open House .

**8.4 Parks, Recreation & Culture Committee**

Recommendation

That Council:

1. Move forward with the purchase of a Sequoia tree to be planted at Transfer Beach in recognition of the local government profession; and
2. Consider defining the tree and bench dedication process.

**9. REPORTS**

**9.1 Community Planning Advisory Committee**

### Recommendation

That Council:

1. Adopt the terms of reference for the Community Planning Advisory Committee.
2. Direct staff to recruit citizen members for the Community Planning Advisory Committee.
3. Direct staff to prepare amendments to Bylaw 1667 cited as “Town of Ladysmith Development Approval Procedures Bylaw 2008, No. 1667” to facilitate referrals to the new Community Planning Advisory Committee.
4. Direct staff to prepare amendments to Bylaw 1176 cited as “Sign and Canopy Bylaw 1995, No. 1176” to remove the referral of every sign application in the Downtown Specified Area to the Heritage Revitalization Advisory Commission.

## **9.2 Parks, Recreation & Culture Advisory Committee Terms of Reference**

### Recommendation

That Council approve the amended Terms of Reference for the Parks, Recreation and Culture Advisory Committee, effective immediately.

## **9.3 Ladysmith and District Historical Society Additional Funding**

### Recommendation

That Council consider if it wishes to provide additional funding to the Ladysmith and District Historical Society by:

1. Reallocating Heritage Revitalization Advisory Committee funding for professional development in the amount of \$1,600 to the Ladysmith and District Historical Society; and
2. Reallocating \$1,500 from the Heritage budget to Ladysmith and District Historical Society to promote heritage in Ladysmith and amend the service agreement;
3. Referring the remaining budget request of \$18,400 to Council's Upcoming Strategic Planning process.

## **10. BYLAWS**

### **10.1 Town of Ladysmith Heritage Revitalization Advisory Commission Repeal Bylaw 2019, No. 2005**

The purpose of Bylaw 2005 is to repeal the Heritage Revitalization Advisory

Commission Bylaw, including any amendments.

Recommendation

That Council adopt Town of Ladysmith Heritage Revitalization Advisory Commission Repeal Bylaw 2019, No. 2005.

**10.2 Town of Ladysmith Economic Development Commission Repeal Bylaw 2019, No. 2006**

The purpose of Bylaw 2006 is to repeal the Economic Development Commission Bylaw, including any amendments.

Recommendation

That Council adopt Town of Ladysmith Economic Development Commission Repeal Bylaw 2019, No. 2006.

**10.3 Town of Ladysmith Environment Commission Repeal Bylaw 2019, No. 2007**

The purpose of bylaw 2007 is to appeal the Environment Commission bylaw, including any amendments.

Recommendation

That Council adopt Town of Ladysmith Environment Commission Repeal Bylaw 2019, No. 2007.

**10.4 Town of Ladysmith Development Cost Charges Bylaw 2019, No. 2008**

The purpose of Bylaw 2008 is to repeal "Town of Ladysmith Development Cost Charges Bylaw 2011, No. 1762" in order to create a new bylaw that reflects feedback from the community and new rates.

Recommendation

That Council:

1. Proceed with first three readings of Bylaw No. 2008 cited as "Town of Ladysmith Development Cost Charges Bylaw 2019, No. 2008."
2. Refer Bylaw No. 2008 to the Inspector of Municipalities for approval.
3. Direct staff to amend the Development Cost Charges (DCC) Bylaw Review Policy to add to the annual review of the DCC Bylaw, a review of the percentage change in the BC consumer price index pursuant to BC Reg. 130/2010.

**11. NEW BUSINESS**

**11.1 Council Appointments to External Committees (Mayor Stone)**

**12. UNFINISHED BUSINESS**

**13. QUESTION PERIOD**

- A maximum of 15 minutes is allotted for questions.
- Persons wishing to address Council during “Question Period” must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

**14. ADJOURNMENT**